

**Louisville Fire Protection District  
Board of Directors Regular Meeting  
March 13, 2008**

In Attendance: Board members Abbott, Ross, Schmidt, Varra & Yost  
Chief Parker

President Yost called the meeting to order at 8:00 p.m. Roll call was taken and all board members were present. Board member Schmidt moved to approve the minutes of the February meeting. Board member Ross seconded, motion carried. Board member Abbott moved to approve the minutes of the Feb.25<sup>th</sup> work session. Board member Schmidt seconded, motion carried.

Chief Parker presented his monthly report. The new permit fee schedule has been implemented.

The career staff academy graduation is April 4<sup>th</sup> and the board was invited to attend. ALS transports begin April 5<sup>th</sup>. We have applied for a grant for electronic PCR's and should know if we get it in May or June. There was discussion re: outsourcing the ambulance billing. It was decided to initially contract an outside firm for one year or less.

A feasibility study for Station 1 was discussed. Board member Abbott moved for Chief Parker to proceed with a feasibility study. Board member Schmidt seconded, motion carried. An RFP will be drafted for board review and then sent out to two or three firms with previous experience.

The performance awards ceremony for 2007 will be held at the April 8<sup>th</sup> Department business meeting. Board members were invited to attend.

Since there were no more candidates than vacant positions, the board of directors' election was cancelled and candidates were elected by acclamation. Congratulations to board members Dave Yost, Terri Abbott, and Wayne Varra.

We are working with STK in an effort to obtain an above-ground diesel fuel tank; with the City of Louisville on negotiating Station 1 permit fees, a property donation at 104<sup>th</sup>/Cherry, and a sprinkler ordinance modification ; and, with North Metro on the possibility of sharing a fire station near 96<sup>th</sup>/Dillon Rd.

The status of grants we have applied for were reviewed, beds & linens for the dorms have been purchased and modifications for the Officer's dorm room will begin soon. Status board monitors are planned to be installed in the Station 2 kitchen and radio room.

Financial Report

General Fund

Checking:

Old Balance	1/31/2008	\$	72,185.74
Deposits		\$	161,833.97
	Jan Co Ck	\$	161,244.02
	Plan Review		500.00
	Pop Money		69.00
	N Hoskin (boots)		20.95
New Balance		\$	234,019.71

Disbursements		\$ 185,198.31
	Bills	\$ 153,562.23
	Pension Fund (From County check)	31,636.08
New Balance	2/29/2008	\$ 48,821.40
Other:		\$ 1,903,305.53
	Wells Fargo Money Market	\$ 893,178.07
	Wells Fargo Investments (includes Emergency Reserve)	1,004,065.00
	Length of Service Accounts	6,062.46

Board member Schmidt moved to approve the Financial Report. Board member Ross seconded, motion carried.

#### Bills

Division of Fire Safety	FF1 & FF2 exams	\$ 510.00
Pinnacol Assurance	Workers' compensation insurance	11,484.00
JC Penny	Bedding	984.64
Postmaster	Stamps	41.00
Denver Mattress Company	8 new beds and mattress pads	3,264.25
HSBC Business Solutions	Paper towels, banquet & office supplies	437.98
Air Pro	Plymovent duct repair	156.00
Bound Tree Medical	Ambulance supplies	4,921.02
Diamond Shamrock	Fuel	1,365.49
Morrell Printing Solutions	Fee schedule	32.25
The Daily Camera	Call for Nominations notice	43.56
Freedom Oxygen	O2 bottles exchange	98.00
Municipal Emerg Services	Boots, SCBA masks, fit testing	3,033.15
Av-Tech Electronics	Radios & installation, Computer installation, flashers	10,009.34
The Knox Company	Radio tech keys	101.50
Frontier Radio Communications	Battery doors, carrying case	105.00
Qwest	Phones - St 1	137.73
Conterra, Inc	Ambulance supplies	996.00
Fire Pak	Added ambulances to insurance	1,122.00
Superior Machine	Snow removal	117.00
My-Lor Inc	Plastic ID tags	152.11
Josh Schmidt	Reimb - rope & webbing	72.41
Neve's Uniforms	Uniforms – medics	4,454.70
Boulder Cty Fire Chiefs' Assn	Dues	100.00
Wells Fargo	Credit Card; latch kit, E-One trip expenses	1,619.60
Walter Trotter	Reimb - VIN & weight verifications, amb	40.00
Fire Marshals' Assn of Colo	Dues	35.00
City of Louisville	Water & sewer - St 1	57.13
Wells Fargo	Credit card; Meals- duty crew, conf	193.98

Wells Fargo	Credit card; Gift cert, scanned PDF file	\$ 51.98
Pridemark	IV class – Stark	150.00
Via Tek	PC & network support	300.00
Jeff Schuppe	Reimb – boots	139.99
Marcie Weber	Petty cash	150.00
Boulder Sheriff's Office	Ambulance licensing fee	100.00
Ryan Livornese	Jan Call Reimb/Duty Crews	387.00
Jason Vollmer	Reimb - meal & pop	83.44
Coca Cola	Pop for stations	132.21
Bound Tree Medical	Medical supplies	137.24
Witmer Associates	Tool bag, eyeshields, shield fasteners	578.90
City of Louisville	Water & sewer - St 2	64.56
Eldorado Artesian Springs	Drinking water	60.50
Via Tek	PC & network support; spam & virus protection, processor fan, monitor	774.00
Ireland Stapleton	Legal fees	1,007.00
Nat Assn of Fire Investigators	Dues	55.00
Fire Protection Publications	Training manuals & study guides	1,244.67
Emerg Medical Products	EMS gloves	244.40
Superior Machine	Snow removal	351.00
Home Depot	Batteries, tarps, ice melt, key fasteners	559.42
TCI Tire Centers	Ranger tires	133.27
Mtn States Employers Council	Dues	1,075.00
Cintas Corporation	Uniform service (mechanic), mats, t -paper	169.24
Arbor Occupational Medicine	Hepatitis B vaccine	60.00
Cbeyond	St 2 phones & T1 line	516.03
Western Fire Truck	Field service kits, valves	170.80
Kaiser Lock & Key	Simplex locks	721.80
Wheatland Fire Equipment	Airpack repair	12.14
Municipal Emerg Services	SCBA mask fit testing	350.00
Fire Pak	Insurance renewal	16,438.00
WS Darley	2 Trauma kits	974.90
Nextel Communications	Nextel phone service	396.00
Xcel Energy	Utilities	2,282.60
Western Disposal	Trash removal	100.25
Louisville Auto Supply	Parts, oil	372.61
Inventory Trading Co	Sweat pants, shirts, shorts, t-shirts	642.00
Bruno's Pizza	Training lunch	55.00
Division of Fire Safety	Proctor certifications	120.00
Shawn Stark	Length of service award	300.00
Trisha Christensen	Length of service award	300.00
Carla Doggett	Cleaned stations	463.00
E-One	Airfare - Parker, Bollinger, Trotter	690.00
Coal Creek Collision Center	Taurus repair	474.14
Brendan McManus	Reimb - Natl registry	70.00

Instant Imprints	Out-of-service signs, sports & T- shirts	\$ 618.00
Chase Bank	Medicare Hospital Insurance - January	285.49
PERA	Employer contribution – January	3,717.95
PERACare	Health insurance – January	1,450.74
Intuit	Payroll service fee - February	46.62
Bill Dhieux	Wages	6,144.00
Walter Trotter	Wages	6,254.40
Chris Mestas	Wages	5,872.80
Marcie Weber	Wages	2,371.20
Jackie Fry	Wages	7,190.40
Michael Schick	Wages	8,401.53
Tim Parker	Wages	10,768.77
Adam Bowler	Wages	2,578.80
Jeff Schuppe	Wages	2,578.80
Sean Eaton	Wages	2,578.80
Matt Fisher	Wages	859.60
Nick Hoskin	Wages	2,578.80
Jason McKean	Wages	2,578.80
Trisha Christensen	Wages	2,289.60
Shawn Stark	Wages	2,289.60
Irving VanderVegt	Wages	2,289.60
Board Salaries	2/14, 2/25	<u>675.00</u>
TOTAL		\$ 153,562.23

Board member Ross moved to approve the payment of the bills. Board member Abbott seconded, motion carried.

President Yost called for an executive session to discuss contract negotiations. When the meeting resumed, Board member Schmidt moved to proceed with obtaining an attorney to draft a five-year employment contract (for the fire chief) for presentation and approval by the board. Board member Ross seconded, motion carried.

With no further business, it was moved and seconded to adjourn. Motion carried.

Respectfully submitted,

Jackie Fry, Secretary