

**Louisville Fire Protection District  
Board of Directors Regular Meeting  
May 8, 2008**

In Attendance: Board members Ross, Schmidt, Varra & Yost  
Chief Parker  
Firefighter Cris Brewer

Excused: Terri Abbott

President Yost called the meeting to order at 7:30 p.m. Roll call was taken and all board members were present except Terri Abbott who was excused. Board members Varra and Yost completed their oaths of office. The officers will remain the same for this term. Board member Schmidt moved to elect Dave Yost for President. Board member Ross seconded, motion carried. Board member Yost moved to elect Chris Schmidt for President Pro-tem. Board member Varra seconded, motion carried. Board member Varra moved to elect Dan Ross for treasurer. Board member Schmidt seconded, motion carried.

Board member Schmidt moved to approve the minutes of the April board meeting as amended. Board member Ross seconded, motion carried.

Chief Parker reported that the language in the St 1 RFP was modified to exclude the dollar amount limit of the architectural work and bid packets were sent out to four firms. There was discussion re: the project. Proposals should be received back for consideration at the June board meeting. The board does not want a Taj Mahal – they want the station to be functional and cost effective.

Chief Parker reported that he talked to the City again about the Xcel property and they intend to keep it open space. He will continue to pursue a site at 104<sup>th</sup>/Cherry. Also, a proposal to require commercial structures of 5,000 sq..ft. or more to be sprinklered is being drafted for board review.

We have signed a contract with Pridemark for ambulance billing. Details re: collection and the proposed ambulance subscription program were discussed. Board members determined that free individual subscriptions will be provided to active LFD volunteer firefighters only, there will be a 10% discount for payment within 30 days, and the poverty level of \$20,000 will be set for assistance.

Performance evaluation criteria and rating forms were reviewed. Board member Schmidt moved to approve the performance evaluation forms. Board member Ross seconded, motion carried.

Chief Parker suggested having a couple of public meetings re: the Station 1 remodel. The board agreed it was a good idea to do them sometime this year and maybe in different locations.

Changes to the volunteer program manual were reviewed and Board member Schmidt moved to approve them. Board member Varra seconded, motion carried.

Board member Ross moved to approve the mutual aid agreement with Rocky Mountain Fire Authority. Board member Varra seconded, motion carried.

Financial Report

General Fund

Checking:

Old Balance	3/31/2008	\$	44,130.02
Deposits		\$	319,493.03
	Mar Co Ck		\$199,292.13

	Plan Reviews	3,400.00	
	Wells Fargo IBS	115,000.00	
	Fuel Tax		
	Refunds	761.90	
	Pop Money	119.00	
	Lafayette FD (EMT Class - Martin)	920.00	
	New Balance		\$ 363,623.05
	Disbursements		\$ 308,160.54
	Bills	\$139,059.42	
	Pension Fund (From County check)	39,101.12	
	Wells Fargo IBS (Deposit to Gen Fund Investment Acct)	130,000.00	
	New Balance 4/30/2008		\$ 55,462.51
Other:			\$ 2,580,411.28
	Wells Fargo Money Market	\$2,071,346.50	
	Wells Fargo Investments (includes Emergency Reserve)	502,970.00	
	Length of Service Accounts	6,094.78	

Board member Schmidt moved to approve the Financial Report. Board member Ross seconded, motion carried.

#### Bills

Exquisite Enterprises	Signs for EMS room	\$ 82.20
Postmaster	Stamps	41.00
Diamond Shamrock	Fuel	2,300.63
Witmer Associates	Tool bags	454.94
City of Louisville	Water & sewer - St 1	65.62
BSC Signs	Radio channel decals	100.00
Lsvi Chamber of Commerce	Dues	135.00
Air Pro	Plymovent hose	647.75
Division of Fire Safety	Recert	20.00
Division of Fire Safety	Recerts	120.00
City of Louisville	Water & sewer - St 2	68.12
Metro Denver Fire Chief's Assn	Dues	24.00
Fire Protection Publications	Instructor manual and study guide	75.49
Front Range Apparatus	Cots and stair chairs	26,800.00
Printmobile	Refusal forms, patient care reports	732.00
Inventory Trading Co	Sweatpants, shirts	135.00
Wells Fargo	Credit card; Fire Nuggets, IV therapy manual, fees	488.10
Wells Fargo	Credit card; Flitz metal polish, shipping, seat belt extenders, radiator, flowers, fees	417.13

Wells Fargo	Credit card; Holster clips, meeting food, floor mats	\$ 291.07
Louisville Auto Supply	Parts	442.42
Home Depot	Impact wrench, academy supplies, parts, nozzles	188.72
Neve's Uniforms	Paramedic badges	344.69
Neve's Uniforms	Pants & shirts	881.50
Kinsco	Pants	176.00
AAA Electric	Add receptacles, switch /light - St 2 installed new amplifier to St 2 alert system	985.00
Low Voltage Installations		567.50
Josh Schmidt	Career FF Academy instruction	2,000.00
Eric Philips	Reimb - food for business meeting	91.26
John Milanski	Reimb - food for business meeting	13.18
Air Pro	Plymovent tailpipe adapters	142.81
Cintas Corporation	Uniform service (mechanic); mats	131.05
Freedom Oxygen	O2 tanks	60.00
Via Tek	PC/network support, printer, Spam/virus protection	1,542.41
Reis Environmental	Flashlights – medics	202.86
Morrell Graphics	Business cards	179.85
Morrell Graphics	Permit/Inspection fee schedule	32.25
Alpha Source	Flood light assembly	47.50
Our Designs	Service award	97.90
Municipal Emergency Services	Liquid smoke	87.91
Municipal Emergency Services	SCBA compressor service & repair	543.26
Firehouse Magazine	2 subscriptions	50.00
Eldorado Artesian Springs	Drinking water	74.60
Arbor Occupational Medicine	Hep B vaccine	60.00
Nextel Communications	Mobile phone service	360.39
Western Disposal	Trash removal	125.50
Xcel Energy	Utilities	1,713.53
Jason Brewer	Reimb - food for awards ceremony	145.44
Carla Doggett	Cleaned stations	433.00
Karin Hoskin	Lecture - home births	100.00
Avista Hospital	EMT-B course	4,250.00
International Code Council	Dues – Dhieux	100.00
Trisha Christensen	Reimb - ambulance supplies	59.44
Cbeyond	St 2 phones & T1 line	516.03
James Bage	Reimb-drinks for graduation	42.17
Turner Brothers Inc	Bay door maintenance	716.00
Qwest	St 1 phone	137.80
Firefighters	Volunteer reimbursements	15,470.00
Chase Bank	Medicare Hospital Insurance – Mar	687.66
PERA	Employer contribution – March	7,316.90
PERACare	Health insurance – March	4,263.12
Intuit	Payroll service fee - April	37.68
Colorado State Treasurer	Unemployment tax	285.74
Bill Dhieux	Wages	4,096.00

Walter Trotter	Wages	\$ 4,169.60
Chris Mestas	Wages	3,915.20
Marcie Weber	Wages	1,580.80
Jackie Fry	Wages	4,793.60
Michael Schick	Wages	5,601.02
Tim Parker	Wages	7,179.18
James Bage	Wages	3,306.02
Adam Bowler	Wages	3,306.02
Jeff Schuppe	Wages	3,306.02
Sean Eaton	Wages	3,306.02
Nick Hoskin	Wages	3,306.02
Jason McKean	Wages	3,306.02
Trisha Christensen	Wages	2,937.26
Shawn Stark	Wages	2,937.26
Irving VanderVegt	Wages	2,937.26
Board Salaries	4/10	<u>375.00</u>
TOTAL		\$ 139,059.42

Board member Ross moved to approve the payment of the bills. Board member Varra seconded, motion carried.

Thanks was expressed to Chief Parker, the staff, and firefighters for all their hard work in making a seamless transition to the in-house ambulance service.

With no further business, it was moved and seconded to adjourn. Motion carried.

Respectfully submitted,

Jackie Fry, Secretary