

**Louisville Fire Protection District
Board of Directors Regular Meeting
November 13, 2008**

In Attendance: Board members Abbott, Ross, Schmidt, Varra, & Yost
Chief Parker, Wayne McCreesh & Paul Betzer (ConocoPhillips representatives)

President Yost called the meeting to order at 7:30 p.m. Roll call was taken and all board members were present.

Board member Schmidt moved to approve the minutes of the Oct. 9th meeting. Board member Abbott seconded, motion carried.

President Yost began the proceedings of the public hearing re: the adoption of the 2009 budget. Public notification was made in the Boulder Daily Camera as required by law. There were no comments from the floor. Board member Schmidt moved to approve the resolution to levy general property taxes for 2008. Board member Abbott seconded, motion carried. Board member Abbott moved to approve the resolution to adopt the 2009 budget with provision that revenue from property taxes may change prior to the end of the year. Board member Ross seconded, motion carried. President Yost closed the public hearing.

ConocoPhillips representatives Wayne McCreesh and Paul Betzer were present. Mr. McCreesh presented an update on what's going on with their project and their fire protection needs for their site. He presented some ideas to explore for how to achieve the service they need. Chief Parker said he will need to review this since the proposal has changed since he last spoke with them. They also desire to acquire our property at 88th/Campus Drive and want to know what it will take to do so.

Chief Parker presented his monthly report -

- Status of St 1 project. Chief Parker presented three options with associated costs for board review. The architect will attend the next board meeting to answer questions. Board member Schmidt moved that we proceed with final drawings based on Option 3A. Board member Ross seconded, motion carried. Fire station site locations were discussed.
- There was discussion re: the letter drafted to City stating that the fire district is responsible for fire protection and we need to be involved in any decision that impacts us. Board member Abbott moved to send the correspondence to the mayor from the board president, as written by the chief. Board member Schmidt seconded, motion carried.
- A draft resolution adopting the Boulder County Multi-Hazard Mitigation Plan 2008 was reviewed. It allows us to receive FEMA funds. Board member Schmidt moved to approve the IGA between the district and the City of Boulder re: future response. Board member Ross seconded, motion carried.
- Information re: the 5,000 Sq. Ft. sprinkler initiative was reviewed. Chief Parker is still working with the City to try to move this along.
- The annual appreciation banquet will be held at the Empire Grill on January 24, 2009.
- He is in the process of completing modifications to the career handbook to reflect the change to the 48/95 schedule.
- We are working on a hazmat IGA with the City of Boulder. It will probably take several months.

Financial Report

General Fund

Checking:

Old Balance	9/30/2008		\$	48,386.43	
Deposits					
	September Co Ck	\$	19,622.39	\$	134,883.83
	Wells Fargo IBS		80,000.00		
	Ambulance				
	Transports		31,834.13		
	Plan Reviews		2,400.00		
	Report Copy		17.50		
	Reimb - Natl Fire				
	Academy (Schick)		1,009.81		
New Balance				\$	183,270.26
Disbursements				\$	170,680.53
	Bills	\$	170,680.53		
New Balance	10/31/2008			\$	12,589.73
Other:				\$	3,607,296.84
	Wells Fargo Money Market	\$	1,503,921.21		
	Wells Fargo Investments		2,097,205.00		
	(includes Emergency Reserve)				
	Length of Service Accounts		6,170.63		

Board member Abbott moved to approve the Financial Report. Board member Ross seconded, motion carried. There was discussion re: funding Opticom.

Bills

Boulder County Sheriff's Office	Ambulance licensing fee	\$	100.00
Division of Fire Safety	Written exam		30.00
CSFCA	Fire Leadership Challenge registration fee		195.00
IAFC	Membership dues		190.00
Frontier Radio Communications	Pager repair estimates		120.00
Task Force Tips	Actuator for gag/stream control at nozzle		866.74
Philips Medical Systems	Medical supplies		405.00
Bound Tree Medical	Medical supplies		945.23
ADM Landscaping	Lawn maintenance		292.85
Complete Wireless Technologies	15 Swissphones		5,442.50
AAA Electric	Replaced GFI recepticle, took washer off GFI		210.00
Division of Fire Safety	D/O & Fire Instructor exams		270.00
Av-Tech Electronics	2 Lightbox batteries		47.90
Hi-Tech Appliance	St 2 dishwasher repair		86.16
Eric Berger	Reimb - food for business meeting		128.23
Municipal Emergency Services	Fire hose		18,149.63

Crowfoot/Tribbett Agency	Added pumper to insurance policy	\$	470.00
Marcie Weber	Petty cash		150.00
Via Tek	Network & PC support; phone repairs; Adobe software		450.00
TruGreen Lawn Care	Weed control; ice melt		55.90
Division of Fire Safety	FF & hazmat recertifications		180.00
Vision Marketing	Accountability supplies		564.85
Postmaster	Stamps		42.00
Shift Calendars	2009 Shift calendars		119.18
HSBC Business Solutions	Office supplies, toner, paper, copies		510.00
Comcast	Upgraded cable tv		33.83
WS Darley	Nozzles		737.26
Printmobile	Patient care report & HIPPA forms		448.00
Bound Tree Medical	Medical supplies		100.35
Cole + Russell Architects	Feasibility study		673.00
Exquisite Enterprises	Accountability tags		20.40
Freedom Oxygen	O2 bottles exchange		238.00
Diamond Shamrock	Fuel - ambulances		727.62
Diamond Shamrock	Fuel - fleet		2,086.47
Sue Kirk	EMT-B course		5,250.00
Morrell Graphics	Business cards		59.95
Jeff Schuppe	Reimb - velcro for accountability tags		38.89
City of Louisville	Water & sewer - St 1		220.12
Crowfoot/Tribbett Agency	Accident/Sickness insurance policy		2,416.00
Prairie Mountain Publishing	Public hearing notice for 2009 budget		27.72
Irving VanderVegt	Reimb - Colo EMS conference		255.00
Qwest	St 1 phones		147.49
Instant Imprints	Pink t-shirts for Fight for the Cure		309.75
Kinsco	Traffic vests; socks		357.99
Alert All	Fire Prevention Week supplies		597.44
Arbor Occupational Medicine	Hepatitis B vaccine		60.00
Lab Safety Supply	Shipping - returned items		10.34
Allied Insurance	Crime bond		181.00
Johnson, Kightlinger Graham	Audit		1,900.00
Neve's Uniforms	Nameplate		12.94
Aspen Laser & Technologies	Copier & service agreement		6,495.00
Instant Imprints	80 knit caps		716.00
Via Tek	PC & Network support; spam & virus protection		474.00
IAFC	Membership dues		215.00
Eldorado Artesian Springs	Drinking water		70.55
Progressive Medical Intl	20 Pair of safety glasses		137.46
Louisville Auto Supply	Parts, batteries, cleaners, oil		511.53
Home Depot	Building supplies, bulbs, sockets		35.52
Cintas Corp	Toilet tissue; mats; uniform service for mechanic		195.05

Bound Tree Medical	Medical supplies	\$ 405.70
Inventory Trading Co	Jacket	62.00
Xcel Energy	Utilities	1,121.09
Ireland Stapleton	Legal fees	392.00
City of Louisville	Water & sewer - St 2	690.29
Cbeyond	St 2 phones & T1 line	516.69
Super Vac	Striping on 2752/2732	1,025.19
NFPA	Fire Prevention Week supplies	693.55
Hi-Tech Appliance	Dishwasher repair	110.00
Allied Insurance	Treasurer's bond	100.00
Western Disposal	Trash removal	105.25
Nextel Communications	Nextel phone service	432.62
ADM Landscaping	Lawn maintenance	292.85
AA Plumbing	Service call - clogged toilet & drain	105.00
Professional Window Cleaning	Cleaned St 2 bay door windows	325.00
Roadmasters Auto & Tire	Tires (Taurus)	489.00
Carla Doggett	Cleaned stations	433.00
Wells Fargo	CC; Coffee & bagels for EMS staff mtg, copies, extra luggage fee (Schick)	81.03
Wells Fargo	CC; Airfare (Telestaff conference), pumping handbooks, map copies, shoe polish, DIA parking (trip to E-One)	688.43
Wells Fargo	CC; Hotel (Telestaff conference)	673.88
Neve's Uniforms	Pants	93.95
Earl's Saw Shop	Saw repair trigger lock	72.48
A/1 Base	Starter repair (2702)	242.44
Advanced Welding	Design/fabricate SCBA bottle rack for 2717	762.00
Cole + Russell Architects	St 1 feasibility study	4,374.50
Alpha Source	Batteries	220.25
Super Vac	Chevron striping (ambulances)	312.53
Low Voltage Installations	TV, bracket & installation (St 2 radio room)	2,489.99
John Bollinger	Reimb - NW Parkway tolls -DIA (E-One trip)	13.00
Bound Tree Medical	Medical supplies	2,092.61
Frontier Radio Communications	Pager repairs	321.60
Via Tek	Network & PC support	100.00
Firefighters	3rd Quarter volunteer reimbursements	16,752.00
Colo State Treasurer	Unemployment tax	395.73
Chase Bank	Medicare Hospital Insurance - September	721.40
PERA	Employer contribution – September	7,528.94
PERACare	Health insurance – September	6,669.46
Intuit	Payroll service fee - October	37.68
Bill Dhieux	Wages	4,096.00
Walter Trotter	Wages	4,169.60
Chris Mestas	Wages	3,915.20
Marcie Weber	Wages	1,580.80
Jackie Fry	Wages	4,793.60
Michael Schick	Wages	5,601.02

Tim Parker	Wages	\$ 7,790.52
James Bage	Wages	3,338.33
Adam Bowler	Wages	3,802.52
Jeff Schuppe	Wages	3,323.36
Sean Eaton	Wages	3,869.89
Nick Hoskin	Wages	3,263.48
Jason McKean	Wages	3,263.48
Trisha Gullede	Wages	2,901.60
Shawn Stark	Wages	3,475.74
Irving VanderVegt	Wages	3,021.42
Board Salaries	10/1, 10/10	<u>750.00</u>
TOTAL		\$ 170,680.53

Board member Schmidt moved to approve the payment of the bills. Board member Abbott seconded, motion carried.

The board will discuss the ConocoPhillips project at the December board meeting.

Board members expressed their thanks to everyone. With no further business, it was moved and seconded to adjourn. Motion carried.

Respectfully submitted,

Jackie Fry, Secretary