

**Louisville Fire Protection District  
Board of Directors Regular Meeting  
March 9, 2006**

In Attendance: Board members DiCarlo, Ross, Sackett, Schmidt & Yost  
Chief Parker  
Lee Schreiter

President Yost called the meeting to order with all board members present. Board member DiCarlo moved to approve the minutes of the Feb. 9 meeting. Board member Schmidt seconded, motion carried.

Chief Parker reported 1) the IGA with the City of Louisville is continuing on. They are now addressing fee schedules and centralized collection. 2) Positive responses to the State of Department briefings have been received. 3) The Board member manual has been signed by legal and President Yost. 4) The election ballot is certified and the written mail ballot plan has been submitted to the Secretary of State's Office for approval. We are sending out 13,000 ballots and expect to receive 60% back. 5) We sent our request to be included in the Denver Metro mutual aid group. 6) The Enhanced 911 Agreement has been approved and returned. 7) Avista Hospital's MOU for our physician advisor has been approved. 8) The NIMS resolution states we sign up to the 911 system and follow national levels. We must subscribe to this for grants. 9) Our new fire academy starts tomorrow. 10) Eight new procedures have been implemented – 7 are training and 1 is freezing control. 11) New software has been ordered for the paperless inspection process for the Fire Prevention Division. 12) Pridemark's internal performance report was reviewed. 13) A draft drawing of the Brush truck was presented. The bid request will be sent out to four local dealers within 25 miles for service. \$180,000 was budgeted including equipment. 14) We responded on two mutual aid calls in Cherrvale. 15) The newsletter is in process. 16) There was discussion re: call reimbursement and what reimbursements the IRS approves. 17) Clarification was made that the Board member manual addresses donations.

Lee Schreiter reported on the Louisville CARES political action committee and their efforts supporting the proposed mill levy increase.

Board member DiCarlo moved to approve Resolution Series 2006, No. 2, designating the National Incident Management System (NIMS) as the basis for all incident management within the district. Board member Schmidt seconded, motion carried.

Financial Report

General Fund

|               |  |              |               |
|---------------|--|--------------|---------------|
| Checking:     |  |              |               |
| Old Balance   | 01/31/06                                 |              | \$ 53,503.05  |
| Deposits      |  |              | \$ 66,475.11  |
|               | Jan County Check                         | \$ 21,284.61 |               |
|               | Gen Fund Money Market<br>(Heritage Bank) | 45,000.00    |               |
|               | Report Copy                              | 6.50         |               |
|               | Plan Review                              | 100.00       |               |
|               | Pop Money                                | 84.00        |               |
| New Balance   |  |              | \$ 119,978.16 |
| Disbursements |  |              | \$ 70,834.44  |
|               | Bills                                    | \$66,658.40  |               |
|               | Pension Fund                             | 4,176.04     |               |
| New Balance   | 02/28/06                                 |              | \$ 49,143.72  |

Other: \$ 759,404.65

|                                       |             |
|---------------------------------------|-------------|
| General Fund Money Fund               | \$ 6,386.42 |
| Heritage Bank CDs                     | 675,499.85  |
| Heritage Bank Money Market            | 77,518.38   |
| (includes Gen Fund Emergency Reserve) |             |

Bills

|                                 |  |           |
|---------------------------------|--|-----------|
| Neve's Uniforms                 | 5-yr pins  | \$ 127.00 |
| Professional Window Cleaning    | Cleaned Station 2 bay door windows                                       | 320.00    |
| Cummins Rocky Mountain          | Fuel control module - 2702   | 500.62    |
| Office Max                      | Office, training, building supplies; lateral file                        | 1,072.36  |
| Diamond Shamrock                | Fuel   | 1,241.64  |
| Comcast                         | Cable tv   | 31.24     |
| Tire Distribution Systems       | Tires - 2702   | 795.80    |
| Via Tek                         | Network & PC support, SPAM & virus protection; new computer; new monitor | 2,158.08  |
| Marv's Towing                   | Towed 2702 into St 2 bay   | 110.00    |
| BCFFA                           | Dues   | 100.00    |
| Superior Machine                | Snow removal   | 468.00    |
| Wheatland Fire Equipment        | Updated & calibrated gas detector  | 192.08    |
| Josh Schmidt                    | Reimb - FDIC registration  | 630.00    |
| Mike Schick                     | Reimb - airfare to attend FDIC   | 336.59    |
| Mike Schick                     | Reimb - Food & fuel (conference)   | 169.19    |
| Emergency Medical Products      | AED defibrillator pads   | 74.25     |
| Superior Machine                | Snow removal   | 117.00    |
| City of Louisville              | Water & sewer  | 39.86     |
| Marcie Weber                    | Petty cash   | 100.00    |
| John Bollinger                  | Reimb - batteries  | 9.73      |
| Wheatland Fire Equipment        | 5 Pair of boots  | 1,251.78  |
| Qwest                           | St 1 phones  | 193.44    |
| Freedom Oxygen                  | O2 bottles replacement   | 96.00     |
| Av-Tech Electronics             | Knox box repair  | 155.77    |
| Pinnacol Assurance              | Workers' compensation  | 1,931.00  |
| Mike Schick                     | Reimb - CBI background checks  | 47.95     |
| Cbeyond                         | St 2 phones  | 544.55    |
| Cintas Corp                     | Uniform service  | 123.35    |
| Turner Brothers Inc             | Bay door repair  | 92.00     |
| Via Tek                         | PC & network support   | 525.00    |
| Bill Dhieux                     | Reimb - fire investigation photos  | 4.97      |
| The Art Affaire                 | Repair of old photos   | 348.85    |
| Eldorado Artesian Springs       | Drinking water   | 52.94     |
| Xcel Energy                     | Utilities  | 2,161.13  |
| Fire Marshal's Assn of Colo     | Membership dues  | 35.00     |
| Johnson, Kightlinger, Graham Co | Accounting support   | 1,670.00  |
| Public Information Corporation  | Election survey  | 2,100.00  |
| NAFI                            | Fire Inspector dues  | 50.00     |
| Morrell Graphics                | Prevention - payment cards   | 30.00     |
| Freedom Oxygen                  | O2 bottles replacement   | 36.00     |
| Bill Dhieux                     | Reimb - seminar lunch  | 40.00     |
| Marcie Weber                    | Petty cash   | 100.00    |
| Louisville Auto Supplies        | Misc parts, battery  | 236.26    |
| Fred Huff                       | Attorney fees  | 955.34    |
| City of Louisville              | Water & sewer  | 42.55     |
| Verizon Wireless                | Cell phones  | 33.16     |
| Boulder Publishing              | Call for Nominations notice  | 29.40     |

|                              |  |    |               |
|------------------------------|--|----|---------------|
| Postmaster                   | PO box rent                                | \$ | 66.00         |
| Home Depot                   | Paint, flagpole repair supplies, batteries |    | 369.56        |
| Fire Protection Publications | Training manuals                           |    | 768.00        |
| Western Disposal             | Trash removal                              |    | 94.75         |
| Carla Doggett                | Cleaned stations                           |    | 463.00        |
| Firefighters                 | Duty crew shift per diems - Jan            |    | 8,346.00      |
| Bank One                     | Medicare Hospital Insurance - Jan          |    | 280.40        |
| Shawn Clemenson              | Asst chief stipend                         |    | 250.00        |
| PERA                         | Employer contribution – Jan                |    | 3,149.42      |
| PERACare                     | Health insurance – Feb                     |    | 1,377.01      |
| Intuit                       | Payroll service fee - Feb                  |    | 19.86         |
| Bill Dhieux                  | Wages                                      |    | 3,975.68      |
| Walter Trotter               | Wages                                      |    | 3,968.00      |
| Chris Mestas                 | Wages                                      |    | 3,726.40      |
| Marcie Weber                 | Wages                                      |    | 1,527.04      |
| Jackie Fry                   | Wages                                      |    | 4,542.40      |
| Michael Schick               | Wages                                      |    | 5,280.00      |
| Tim Parker                   | Wages                                      |    | 6,600.00      |
| Board Salaries               | 9-Feb                                      |    | <u>375.00</u> |
| TOTAL                        |  | \$ | 66,658.40     |

Board member DiCarlo moved to approve the Financial Report and payment of the bills. Board member Schmidt seconded, motion carried.

Lee Schreiter commented that the response times look great. He expressed appreciation for the hard work. Board members also thanked the firefighters.

Respectfully submitted,

Jackie Fry, Secretary