

**Louisville Fire Protection District
Board of Directors Regular Meeting
April 9, 2020**

In Attendance: Board members Abbott, Boven, Clemenson, Schmidt, Varra
Chief Willson

Due to the COVID-19 pandemic, this meeting was conducted by telephone conferencing.

President Schmidt called the meeting to order at approximately 7:00 p.m. The Pledge of Allegiance was recited. Roll call was taken and all board members were present. Board member Abbott moved to approve the minutes of the March 12, 2020 regular meeting. Board member Varra seconded, motion carried.

Chief Willson reported on the safety measures we are taking for the upcoming election.

Chief Willson presented options for conducting board meetings electronically. The board decided to continue with telephone conferencing.

Chief Willson presented the Declaration of a Local Disaster Emergency he signed April 3rd. It expires in seven days if the board does not renew it. By declaring a local disaster emergency, the District is eligible to be reimbursed for a portion of eligible COVID-related costs. Board member Abbott moved to renew the declaration. Board member Varra seconded, motion carried.

Chief Willson reported that Redtail Ridge does not need the fire district to take any action. He will still negotiate for a fire station.

Chief Willson reported he is allowing volunteers the option of whether to respond or not during this time without counting it against their membership requirements. The required number of shifts for this year will be redetermined. The Volunteer Benefits Committee will still be meeting with the volunteers, but meanwhile will continue to review the firefighter stipend amounts.

Chief Willson presented his report.

- Update on the status of the TIF for the Hwy 42 revitalization area. The LRC requested 10-year budget projections, which we have been working on. Chief Willson will provide the board with copies.
- The firefighter testing process has been postponed.
- Update on COVID-19. It has been a hectic month, but overall we are doing very well and have everything we need.
- Our new ambulance will be delivered in mid-May or early June.
- The bid for the Station 2 bay doors is \$50,000 over the amount budgeted. However, we are postponing the purchase the Deputy Chief's vehicle, so the funds are available without amending the budget. President Schmidt moved to go ahead with the door project. Board member Abbott seconded, motion carried.

Performance statistics were reviewed.

Financial Report

General Fund

Checking:

Old Balance	2/29/2020	\$ 243,313.48
Deposits		\$ 2,557,413.02
	February County Check	\$ 2,349,211.45
	Ambulance Transports	68,124.97
	Ambulance Subscriptions	180.00
	US Bank General Fund	100,000.00
	Money Market	
	Pension Fund	806.96
	(D Mastriona Pension Benefit)	
	Pinnacol Assurance	22,302.00
	(Dividend)	
	Fuel Tax Refund	167.64
	Report Copy	16.50
	Plan Reviews	16,603.50
New Balance		\$ 2,800,726.50
Disbursements		\$ 604,635.71
	Bills	\$ 437,942.70
	Pension Fund - Feb Co Ck	165,209.24
	Pension Fund	806.96
	(D Mastriona Pension Benefit)	
	Ambulance Transport	676.81
	Refunds	
New Balance	3/31/2020	\$ 2,196,090.79
Reserve Fund:		
(Includes Emergency Reserve)		\$ 2,577,616.75
US Bank Money Market		\$ 2,577,616.75
Other:		\$ 532,901.39
Length of Service Accounts		\$ 81,696.39
Capital Reserve		451,205.00

Board member Abbott moved to approve the Financial Report. Board member Boven seconded, motion carried.

Bills

Century Link	Data bundle - St 3	\$ 594.25
Daniel Hunter	Reimb - paper towels	18.42
CrewSense	Users Pro	1,387.20
Comcast	High-speed Internet - St 1	195.51
ImageTrend Inc	Annual fees	2,717.95
Instant Imprints	Sweatpants, shorts, t-shirts	1,740.07
City and County of Denver	EMS ambulance decontamination machine	3,510.00
	match	
Morrell Printing Solutions	Election supplies	724.24
Colo Div-Fire Prevention & Control	Exams	300.00

City of Louisville	Water/sewer - St 1	\$ 105.46
Eldorado Artesian Springs	Drinking water - St 1	139.45
Xcel Energy	Utilities	3,954.87
Western Disposal	Trash removal	337.75
Via Tek	PC/network support; managed services, SSL certificate for web server	1,553.42
Superior Machine	Snow removal	117.00
Motorola Solutions, Inc	Radios and chargers	32,046.80
Cassidy Lear	Reimb - strap for LPAT weight vest	22.99
Cintas Corporation #66	Mats, paper products	563.08
Glatfelter Specialty Benefits	Life insurance renewal	13,790.90
Haertling.com LLC	Plaque	85.00
Verizon Wireless	Cell phones service	980.44
Av-Tech Electronics	Antenna; radios for new medic unit & pickup	4,960.00
Station Automation Inc	PSTrax - license, SCBA module & controlled substance renewals	2,610.89
Prairie Mountain Media	Public notice - Call for Nominations	57.20
Louisville Auto Supply	Windshield washer fluid, car wash, degreaser, ice melt, Trufuel	87.80
Home Depot	BBQ cover, plywood	54.95
Century Link	Data bundle - St 3	594.25
City of Louisville	Water/sewer - St 2	149.69
City of Louisville	Water/sewer - St 3	158.43
Fusion	St 3 phones	15.61
DIRECTV	TV - St 3	24.99
Bound Tree Medical	Medical supplies	880.14
WEX Bank	Fuel - fleet	645.33
Nicholas Houston	Reimb - conference expenses	912.97
Equipment Savers Inc	Filled fuel tank - St 3	783.02
US Bank	CC; monthly fees (Adobe Pro, Stamps.com, Amazon Prime, RingCentral), office/station/training/medical supplies, cable TV, batteries, A-F oil change, dues, class registrations, postage, legal fees, sympathy flowers, radiant heat repair, Cloud license, color copy overages, Assessment Center lunch	5,898.83
Tribbett Agency LLC	Insurance package renewal	35,946.00
Colo Div-Fire Prevention & Control	Reciprocity	160.00
City of Louisville	Water/sewer - St 1	113.30
Mountain View FPD	E-E; oil change, repairs	3,961.82
Via Tek	PC/network support	247.50
Comcast	High-speed Internet - St 2	191.85
Bound Tree Medical	Medical supplies	123.48
Superior Machine	Snow removal	372.00
Christopher Whitson	Reimb - NREMT	125.00
ET Technologies Inc	Replaced whip hose on fuel tank - St 3	265.25
Pinnacol Assurance	Workers' compensation	14,962.00
US Bank	Service fees	101.80
IRS	Medicare Hospital Insurance	2,944.64
PERA	Employer contribution – February	33,175.87

PERACare	Health insurance – February	\$ 32,904.11
Intuit	Payroll service fee - March	63.75
John Willson	Wages	11,364.62
Chris Mestas	Wages	8,462.40
Jackie Fry	Wages	8,462.40
DeAnne Wixson	Wages	3,232.00
James Medina	Wages	1,387.50
James Bage	Wages	7,606.26
Adam Bowler	Wages	7,584.13
Brian Brindisi	Wages	9,501.12
Christopher Bussard	Wages	6,669.02
Casey Conrad	Wages	4,805.73
Codi Courtney	Wages	5,541.96
Thomas Gillis	Wages	4,865.83
Jesse Hickox	Wages	6,069.97
Nicholas Houston	Wages	6,466.64
Daniel Hunter	Wages	5,436.78
Brian Jackson	Wages	8,404.80
McKinley Land	Wages	5,368.92
Cassidy Lear	Wages	6,051.86
Jillian Luebke	Wages	4,715.58
Grant Medina	Wages	5,318.08
Chris Melvin	Wages	14,014.68
Victor Oliveira	Wages	6,070.72
Jason Rogers	Wages	7,748.86
Timothy Rossette	Wages	6,853.68
Brian Saxon	Wages	6,630.98
Diane Schroeder	Wages	10,000.32
Jeff Schuppe	Wages	10,430.43
Dustin Sieve	Wages	6,183.91
Evan Smart	Wages	5,281.44
Shawn Stark	Wages	8,886.47
John Udden	Wages	8,810.32
Nicolas Venot	Wages	5,407.67
Chris Whitson	Wages	5,630.35
Terri Abbott	3/12 Board meeting	75.00
Shawn Clemenson	3/12 Board meeting	75.00
Chris Schmidt	3/12 Board meeting	75.00
Wayne Varra	3/12 Board meeting	75.00
TOTAL		<u>\$ 437,942.70</u>

Board member Abbott moved to approve the payment of the bills. Board member Boven seconded. Motion carried.

The board members thanked everyone for everything they are doing. With no further business, it was moved and seconded to adjourn. Motion carried.

Respectfully submitted,

Jackie Fry, Secretary