

**Louisville Fire Protection District
Board of Directors Regular Meeting
August 8, 2019**

In Attendance: Board members Boven, Clemenson, Schmidt, Varra
Chief Willson

Excused: Terri Abbott

President Schmidt called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited. Roll call was taken and all board members were present with the exception of Terri Abbott, who was excused. Board member Boven moved to approve the minutes of the July 11, 2019 board meeting. Board member Clemenson seconded, motion carried. The July 20, 2019 work session was acknowledged.

There was an update and discussion on the proposed TIF agreement and MOU with the City. We are getting closer to finalizing the agreement.

Chief Willson presented the Election IGA with the Boulder County Clerk, draft resolution regarding the election, and draft ballot issue for review. A special meeting will be held later this month for consideration by the board.

The proposed change to the ambulance fee structure was discussed. President Schmidt moved to charge in-district ambulance rates to the employees of in-district employers who are on their worksite when they require medical/ambulance services. It does not include traveling to or from work. Board member Clemenson seconded, motion carried.

Fire Marshal Mestas presented his monthly report.

Chief Willson presented his report.

- The review of the collective bargaining agreement is scheduled for August 21. Chief Willson will provide a draft to the board prior to the meeting. The discussion will be held in executive session.
- Chief Willson is in the process of reviewing the training survey. It will be ready for distribution when he is done.
- Chief Willson presented the Via Tek update. President Schmidt expressed some concerns and it was suggested a meeting could be scheduled with them to discuss our issues further.
- Because Friday afternoons are very slow, Chief Willson requested closing the administration offices on Fridays from Noon – 5:00 p.m. on a trial basis. There were no objections and Board member Boven moved to approve this. Board member Clemenson seconded, motion carried.

Performance statistics were reviewed.

The audit report was presented. Board member Boven moved to approve it. Board member Clemenson seconded, motion carried.

Financial Report

General Fund

Checking:

Old Balance	6/30/2019	\$	599,926.18
Deposits		\$	1,123,576.31
	June County Check	\$	922,974.34

	Ambulance Transports	70,273.62	
	Ambulance Subscriptions	170.00	
	Louisville Post Office (Refund - PO Box)	234.00	
	Insurance Reimbursement (St 2 - Water Damage Repairs)	110,246.06	
	Insurance Reimbursement (A-E - Hail Damage)	5,190.12	
	Boulder County Hazmat Response Authority (OT/Backfill OT - 2Q2019)	1,580.72	
	Fuel Tax Refund	177.10	
	CPR Class Fees	50.00	
	Mike Twist (Reimb-Paramedic School)	1,000.00	
	Report Copies	33.00	
	Plan Reviews	11,647.35	
	New Balance		\$ 1,723,502.49
	Disbursements		\$ 1,242,133.69
	Bills	\$ 441,077.57	
	Ambulance Transport	1,056.12	
	Refunds		
	US Bank General Fund	800,000.00	
	Money Market		
	New Balance 7/31/2019		\$ 481,368.80
	Reserve Fund: (Includes Emergency Reserve)		\$ 4,592,624.06
	US Bank Money Market	\$ 4,592,624.06	
	Other:		\$ 67,443.30
	Length of Service Accounts	\$ 67,443.30	

Board member Boven moved to approve the Financial Report. Board member Clemenson seconded, motion carried.

Bills

Nicholas Houston	Reimb - Mile High Firefighters Conference	\$ 299.00
Via Tek	PC/network support; new AIOs - St 2	742.50
Cahill & Associates PC	Audit	3,380.00
SameDay Office Supply	Paper towels	35.29
Jesse Hickox	Reimb - Open House Banner	86.90
City of Louisville	Water/sewer - St 1	152.50
20/20 Communications Signs	St 2 signs	1,430.00
NFPA	Membership dues	175.00
TG Technical Services	Multi-Rae sensors, calibration gas	804.21
Galls	Pants	116.95
Safe Systems	Monitoring - Station 3	293.82
Mountain View FPD	T-A; repairs	3,140.81
Green Valley Lawn Service	Lawn maintenance	\$ 880.00
Comcast	High-speed internet - St 1	191.80
Xcel Energy	Utilities	2,443.44

Husky Creative	A-F; install overlay over logo	250.00
Ireland Stapleton	Legal fees	8,595.98
SCL Health Systems	Physical	122.40
Equipment Savers	Filled fuel tank - St 3	698.81
SameDay Office Supply	Station/office/Open House supplies	97.93
Bound Tree Medical	Medical supplies	2,440.52
Rotech Healthcare Inc	Oxygen replacement tanks	240.00
Shift Calendars	2020 Shift calendars	109.00
Eldorado Artesian Springs	Drinking water	212.46
Verizon	Cell phones service	933.86
Express Toll	Tolls	33.45
Louisville Auto Supply	DEF, Trufuel, GOJO, Tire Care, ice melt, floor dry, windshield washer fluid, lock lubricant, fuses	120.64
SameDay Office Supply	Station/office supplies	140.99
Life Assist	Medical supplies	419.23
Western Disposal	Trash removal	498.00
Home Depot	Pressure washer rental, station/grounds supplies, Trufuel	609.37
Air Pro	Service bay doors	284.00
Kaiser Lock & Key Service	Hardware, key code, keys	376.50
Galls	Pants	233.90
Cintas Corporation #66	Mat, paper products	479.48
Joseph Tiu	Installed washer - St 2	540.00
Front Range Pest Control	Pest control	89.00
CTC Owners Assn	Dues	183.47
City of Louisville	Water/sewer - St 3	772.89
City of Louisville	Water/sewer - St 2	452.39
Bound Tree Medical	Medical supplies	56.71
Via Tek	Managed services; 5 computers, software	10,121.00
Colo Firefighter Heart Benefits Trust	Cancer award coverage	5,730.00
Construction Concepts Inc	Extra work - St 2	1,091.66
Construction Concepts Inc	Station 2 remodel	106,951.00
Brighton Ford	M-B; oil change, transmission/cooling system flush	934.91
Express Toll	Tolls	132.25
IAFC	Dues	215.00
2020 Communications	9/11 Memorial display repair	700.00
Municipal Emerg Services	SCBA flow tests	175.00
Boulder Emerg Physicians	Medical direction	7,470.00
LN Curtis & Sons	Adapter	154.00
Bound Tree Medical	Medical supplies	98.94
John Willson	Reimb - conference lodging	316.98
Brian Brindisi	Reimb - supplies for ladder paint project	36.21
Source Office & Technology	Desk, overhead, and installation	2,076.65
3Hundred Training Group	EMS training	850.00
Quality Tire Company	T-A; tires	6,305.20
US Bank	CC; monthly fees (Adobe Pro, Stamps.com, Amazon Prime, RingCentral), office/station/training supplies, flowers, textbooks, postage, File of Life magnets, interior décor (St 2), batteries, water & Gatorade	\$ 3,146.06
Bound Tree Medical	Medical supplies	1,125.84
Fusion Cloud Services LLC	Phones - St 3	630.09

WEX Bank	Fuel - fleet	708.78
Comcast	High-speed internet - St 2	191.85
SameDay Office Supply	Office/station supplies	121.63
Equipment Savers	Filled fuel tank - St 3	1,065.77
Service Experts	HVAC maintenance	616.00
Pinnacol Assurance	Workers compensation	7,971.00
Colo Div Fire Prevention & Control	Renewal	(20.00)
US Bank	Service fees	59.30
Colorado State Treasurer	Unemployment tax	1,875.27
IRS	Medicare Hospital Insurance	2,348.75
PERA	Employer contribution – June	33,324.87
PERACare	Health insurance – June	27,985.01
Intuit	Payroll service fee - July	190.50
John Willson	Wages	10,238.38
Chris Mestas	Wages	7,968.90
Jackie Fry	Wages	7,616.00
DeAnne Wixson	Wages	2,760.00
James Medina	Wages	1,135.62
James Bage	Wages	5,519.94
Adam Bowler	Wages	6,895.26
Brian Brindisi	Wages	4,921.06
Christopher Bussard	Wages	5,145.88
Casey Conrad	Wages	3,485.52
Codi Courtney	Wages	4,435.58
Thomas Gillis	Wages	3,942.36
Jesse Hickox	Wages	3,546.76
Nicholas Houston	Wages	4,921.06
Daniel Hunter	Wages	3,915.85
Brian Jackson	Wages	7,238.40
McKinley Land	Wages	3,603.18
Cassidy Lear	Wages	4,657.14
Jillian Luebke	Wages	3,333.24
Grant Medina	Wages	3,896.66
Chris Melvin	Wages	9,029.51
Victor Oliveira	Wages	4,526.30
Jason Rogers	Wages	5,762.90
Timothy Rossette	Wages	5,124.02
Brian Saxon	Wages	5,426.43
Diane Schroeder	Wages	7,556.58
Jeff Schuppe	Wages	7,167.98
Dustin Sieve	Wages	4,381.27
Evan Smart	Wages	3,932.61
Shawn Stark	Wages	5,744.10
John Udden	Wages	\$ 7,873.57
Nicolas Venot	Wages	3,971.13
Chris Whitson	Wages	3,896.66
Terri Abbott	7/11 Board meeting	75.00
Larry Boven	7/11 Board meeting	75.00
Shawn Clemenson	7/11 Board meeting	75.00
Chris Schmidt	7/11 Board meeting	75.00
Wayne Varra	7/11 Board meeting	75.00

Gavin Moscone	EMS coverage - Street Faires	300.00
Eric Berger	Volunteer Reimbursement	1,140.00
Garett O'Hara	Volunteer Reimbursement	715.00
Hayden Casali	Volunteer Reimbursement	455.00
Jonathan Fearnow	Volunteer Reimbursement	520.00
Kevin Epperson	Volunteer Reimbursement	680.00
Lance Bishop	Volunteer Reimbursement	1,040.00
Matthew Calnan	Volunteer Reimbursement	650.00
Gavin Moscone	Volunteer Reimbursement	715.00
Philip Murphy	Volunteer Reimbursement	195.00
Ryan Chreist	Volunteer Reimbursement	260.00
Taylor Miller	Volunteer Reimbursement	650.00
Thomas Vesely	Volunteer Reimbursement	715.00
Brad Bennett	Volunteer Reimbursement	<u>1,235.00</u>
TOTAL		\$ 441,077.57

Board member Boven moved to approve the payment of the bills. Board member Clemenson seconded, motion carried.

With no further business, it was moved and seconded to adjourn. Motion carried.

Respectfully submitted,

Jackie Fry, Secretary