

Louisville Fire Protection District

Updated Job Announcement 8/13/18

(1 Position)



Title: **Battalion Chief**

Hiring Range: **\$82,800 - \$113,900**

Hours: **48/96 Schedule (with a generous benefits package)**

Application Deadline: **Must be received at LFPD Headquarters
by September 7, 2018 at 5 p.m. (MST)**

Start Date: TBD

District application and resume required. Submit to LFPD Headquarters, Human Resources, 2095 Boxelder Street, Louisville CO 80027 (Note: no mail delivery at Boxelder) Mailing address is P.O. Box 270587, Louisville, CO 80027

Certifications must be verified upon the District's request.

Job Description is located on our website www.louisvillefire.com

DESCRIPTION:

The Career Battalion Chief is responsible for leading, coordinating, supervising and managing daily operations. He/she is also responsible for administration and performance of assigned programs. The candidate may be required to operate all firefighting apparatus; however, he/she will be primarily responsible for managing the incident management system. When assigned, the candidate shall serve as a line firefighter and support additional duties around the station. The Career Battalion Chief shall be assigned to a 48/96 schedule; however, the work schedule is not guaranteed. This position will be required to work overtime as required and attend meetings when off duty. (Full job description available online)

ESSENTIAL DUTIES:

The following duties are illustrative only and are not intended to be all-inclusive. This is a line position that is responsible for the performance of specific activities & programs and manages daily operations of an assigned shift; responsible for providing supervising Advanced Emergency Medical Services, Fire Suppression, Rescue, Wildland & Haz-Mat mitigation, and other emergent and non-emergent activities; provides supervision and direction to members and officers as well as assigned duties including training, quality assurance, pre-incident planning, etc. This position serves as a Shift Commander and is also responsible for safety, performance and management of the department's customer service programs. This position directly reports to the Deputy Chief. Candidate shall also have specific programmatic assignments and is directly responsible for coordination of said programs. The candidate should expect some mandatory overtime, attendance at meetings, and off shift training. When off duty, may be subject to callbacks and be "on-call" when assigned. May be required occasionally to maintain minimum staffing or meet increased system needs.

SUPERVISION RECEIVED:

Position is under the direct supervision of the Deputy Chief. This position shall operate within the current chain of command structure and may report to higher-ranking officers on incidents, or serve under technical teams as outlined in department SOGs.

SUPERVISION EXERCISED:

Supervises, trains and/or evaluates personnel assigned. This position will normally supervise district/department operations for all stations and serve as Incident Commander at emergency incidents on a daily basis. This position is considered a working position.

INDEPENDENCE OF ACTION:

This position is expected to exercise independent judgment and apply technical and professional skills in achieving work tasks and commanding emergency incidents. Work is governed by general administrative policy and requires prioritization of changing work assignments to support daily activities. Work is reviewed through observation & inspection for accuracy and by results obtained for attainment of objectives & effectiveness. Position is required to keep the Deputy Chief informed of changing administrative/operations matters. When assigned will communicate on behalf of the Fire Chief and District.

WORKING CONDITIONS/PHYSICAL AND MENTAL EFFORT:

Primarily works in a field setting; however, there may be times of sedentary work, as well as lifting 125 pounds occasionally and 50 pounds frequently. This position requires standing, walking, stooping, crawling, bending, lifting and repetitive motion. Frequent use of technical, medical and fire equipment while working in extreme environmental or hazardous conditions. This position has high exposure to periods of high activity, interruptions and high stress under demanding conditions. The position requires exceptional communication skills when interacting with District employees, volunteers and the public. Work hours may vary depending on the needs of the department and the Fire Chief; however, the primary schedule is assigned to 48-hour shift. Is subject to participation in the department's physical fitness and assessment programs annually.

EQUIPMENT USED:

The ability to properly operate or use the following equipment is necessary to perform the functions of the job: light-duty vehicles, ambulances, fire apparatus, EMS equipment, computers, office equipment, hand & hydraulic tools, fire suppression tools, rescue equipment, and digital cameras.

MINIMUM QUALIFICATIONS (please see job description):

BS/BA in related field or with 5 years' experience in fire service supervision and field command, or, 10 years fire service experience with AA in a related field. The Fire Chief shall determine equivalency for any educational requirements;
Three years as a career lieutenant or above;
IFSAC or Pro-Board certification as a Fire Officer I and National Registry or Colorado EMT-B.
Demonstrated ability to provide effective written and verbal communications to subordinates;
Ability to motivate, train, and discipline subordinates;
Knowledge of combination fire departments;
Successful completion of NIMS I-100, I-200, I-300, IS-700, and IS-800 (must obtain I-400 within one year of appointment);
Must meet minimum annual fitness and physical requirements;
State of Colorado Driver/Operator certification (or obtain within one year of appointment);
Must obtain unrestricted Colorado driver's license immediately upon hire; and,
Incident Commander "Blue Card" certification within one year of employment.

DESIRED QUALIFICATIONS

Advanced EMT or Paramedic;
Advanced certifications in Haz-Mat, such as Haz-Mat Technician or specialized WMD Certification; and,
State of Colorado certification at the Fire Instructor I level.

EVIDENCE OF QUALIFICATIONS:

Training - AAS degree in fire science and 10 years of progressive fire/EMS service experience; or, a BS in related field and 5 years of progressive fire service experience. The Fire Chief shall determine equivalency for any educational requirement.

The ideal candidate shall have 10 years progressively responsible experience in a combination fire department. Experience supervising, motivating, and leading personnel and managing day-to-day operations/programs. Candidate shall have a working knowledge of NIMS and experience in resource deployment, staffing, and size-up. Managing both career and volunteer firefighters is considered a plus. Comprehensive knowledge of department SOGs and policies is beneficial.

Experience – Three years as a career lieutenant or above.

SPECIAL REQUIREMENTS:

Immediately upon hire, must obtain a valid unrestricted Colorado driver's license and exhibit a safe driving record. Must comply with departmental and state driving regulations. Successful candidates may be required to complete a pre-placement physical, assessment center, comprehensive psychological test battery and a substance screen prior to employment. Background investigations may be done prior to employment.

An Equal Opportunity Employer

The Louisville Fire Protection District will consider applications only for current job openings. A separate completed application is required for each position in which you are interested. A resume without an application will not be considered. It is the policy of the Louisville Fire Protection District not to discriminate on the basis of race, color, religion, creed, gender, age, national origin or disability, unless related to a bona fide occupational qualification. The Louisville Fire Protection District will consider reasonable accommodations for employment to qualified applicants upon request to the Fire Chief or Department.

The District has the right not to hire any of the applicants for the position or to modify or terminate the hiring process at any time, in its sole discretion. Applicants are solely responsible for all costs incurred in connection with the application and selection process. Applicants will be interviewed one or more times by the Fire Chief and also may be interviewed by one or more panels consisting of District consultants, firefighters, and others selected by the District. Qualified individuals with disabilities may request reasonable accommodation for any interview at least three business days before the interview.