

**Louisville Fire Protection District
Board of Directors Regular Meeting
December 10, 2020**

In Attendance: Board members Boven, Clemenson, Milanski, Schmidt, Varra
Chief Willson, Lt. Bowler

Due to the COVID-19 pandemic, this meeting was conducted via ZOOM.

President Schmidt called the meeting to order at approximately 7:30 p.m. Roll call was taken and all board members were present. Board member Boven moved to approve the minutes of the 11/12/2020 regular meeting. Board member Varra seconded, motion carried. Board member Milanski moved to approve the minutes of the 11/5/2020 special meeting. Board member Boven seconded, motions carried.

Chief Willson reported our final assessed valuation is \$729,833,882, which is \$1,564,283 less than the preliminary amount and \$16,559 less in revenue. Our 2021 budget was reduced accordingly in the Tactical Operations contingency category.

Board member Boven moved to approve the 2021 Salary Schedule. Board member Clemenson seconded, motion carried.

Chief Willson reported there is nothing new on the Superior/Rocky Mountain service agreement. Also, we have terminated our medical director agreements with Dr. Sovndal and Rocky Mountain Fire. Our new medical director is Colleen Foster.

There was discussion regarding our strategic plan. External stakeholders are invited to participate in a ZOOM meeting on 12/29/20 to provide input. Internal meetings will be held later.

COVID-19 update – Chief Willson reported we will probably be getting vaccines in mid-January.

Volunteer Benefits Committee - Board member Boven did not have anything new to report.

Election Committee - Board member Milanski reported he and Board member Boven will be meeting with Boulder County Elections to discuss a coordinated election, including cost.

Website Committee – Board member Milanski reported the RFP is out, selection will be the end of January, and completion in mid-May.

Performance statistics were reviewed.

Financial Report

General Fund

Checking:

Old Balance	10/31/2020	\$	358,500.74
Deposits		\$	612,508.47
	October County Check	\$	47,422.41
	Ambulance Transports		54,336.67
	Ambulance Subscriptions		190.00

	CJC	\$	295.00	
	(Sale of Ranger)			
	US Bank General Fund Money		500,000.00	
	Market			
	Coronavirus Relief Fund		7,744.00	
	(Reimbursement)			
	Report Copies		28.50	
	Chris Schmidt		240.00	
	(Jacket)			
	Plan Reviews		2,251.89	
	New Balance			\$ 971,009.21
	Disbursements			\$ 486,431.85
	Bills	\$	485,508.58	
	Ambulance Transport		279.77	
	Refunds			
	Duane Elrod		643.50	
	(Final Pension Check)			
	New Balance		11/30/2020	\$ 484,577.36
	Reserve Fund:			
	(Includes Emergency Reserve)			\$ 5,525,975.15
	US Bank Money Market	\$	5,525,975.15	
	Other:			\$ 1,184,936.53
	Length of Service Accounts	\$	81,698.53	
	Capital Reserve		1,103,238.00	

Board member Boven moved to approve the Financial Report. Board member Varra seconded, motion carried.

Bills

Bound Tree Medical	Medical supplies	\$	1,490.81
Municipal Emergency Services	Jackets		15,441.87
US Bank	CC; monthly fees (Adobe Pro, Stamps.com, Ring Central), office/station/training/medical supplies, cable TV, water & sewer, legal fees, tolls, uniforms, training registrations, fire sprinkler inspections, food - officers' mtg, graduation & training, legal fees, sympathy flowers, ladder end caps, drinking water, St 3 monitoring, sprinkler service, chain saw tune up, ice machine repair, membership dues, recert, postage		16,093.64
Home Depot	Bucket, broom, mop, light bulbs		65.89
Louisville Auto Supply	Batteries, Trufuel, DEF, ice melt, car wash, Tire Care, floor dry, washer fluid, squeegee, bulb		558.71
Verizon Wireless	Cell phones service		1,199.26
H&E Equipment	T-B; hydraulic hose, air leak repair, PC board		15,719.57
Bound Tree Medical	Medical supplies		251.46
Bound Tree Medical	Gloves		858.00
3Hundred Training Group	Monthly training		700.00

A Path Forward LLC	Counseling session	\$ 80.00
Rotech Healthcare Inc	Oxygen replacement tanks	165.00
Via Tek	PC/network support, managed services, firewall updates	3,104.50
McKinley Land	Reimb - car seat tech recertification	55.00
Prairie Mountain Media	Public hearing notices - Sundar exclusion, 2021 budget	89.32
Service Experts	HVAC repair - St 3	1,800.00
Superior Machine	Snow removal	826.00
Equipment Savers Inc	Filled fuel tank - St 3	557.00
Green Valley Lawn Service	Lawn maintenance	1,185.00
SiteMed	Medical and fitness exams	19,620.00
Western Disposal	Trash removal	412.00
Xcel Energy	Utilities	2,893.11
WEX Bank	Fuel - fleet	906.69
CenturyLink	Data bundle - St 3	594.25
TargetSolutions	Subscription renewal/maintenance fees	4,785.00
Comcast	High-speed Internet - St 2	201.85
Equipment Savers Inc	Filled fuel tank - St 3	733.15
Cassidy Lear	Reimb - car seat tech recertification	55.00
Amy Robertson	Counseling sessions	960.00
3Hundred Training Group	Monthly training	850.00
Bound Tree Medical	Gloves	858.00
ROI Fire & Ballistics Equipment	Isolation coveralls	7,744.00
Colorado State Treasurer	Unemployment tax	2,410.65
Pinnacol Assurance	Workers' compensation	76.57
WageWorks, Inc	FSA administrative fees	71.00
US Bank	Service fees	120.95
IRS	Medicare Hospital Insurance	3,834.69
PERA	Employer contribution – October	40,025.67
PERACare	Health insurance – October	40,403.62
John Willson	Wages	11,364.62
Chris Mestas	Wages	8,462.40
Chris Mestas	2020 TOWP Buyback	4,231.20
Jackie Fry	Wages	8,462.40
Samiyyah Jackson	Wages	7,307.20
DeAnne Wixson	Wages	3,232.00
James Medina	Wages	1,525.00
James Bage	Wages	7,519.34
Adam Bowler	Wages	8,896.71
Brian Brindisi	Wages	6,731.52
Christopher Bussard	Wages	6,583.94
Asa Capsouto	Wages	4,334.33
Casey Conrad	Wages	4,745.63
Codi Courtney	Wages	8,046.23
Andrea Crass	Wages	4,334.33
Isabella Dean	Wages	4,306.88
Thomas Gillis	Wages	11,970.00
Jesse Hickox	Wages	6,999.75
Nicholas Houston	Wages	7,064.19

Daniel Hunter	Wages	\$ 4,745.63
Brian Jackson	Wages	8,404.80
McKinley Land	Wages	7,500.74
Cassidy Lear	Wages	7,970.81
Jillian Luebke	Wages	4,745.63
Khristian Lukianov	Wages	4,823.74
Grant Medina	Wages	6,126.90
Chris Melvin	Wages	11,943.78
Brian O'Mara	Wages	4,306.88
Victor Oliveira	Wages	7,108.30
Jason Rogers	Wages	7,798.23
Timothy Rossette	Wages	7,822.92
Brian Saxon	Wages	8,511.35
Diane Schroeder	Wages	10,095.90
Jeff Schuppe	Wages	12,007.50
Dustin Sieve	Wages	11,278.82
Evan Smart	Wages	5,281.44
Pierumberto Sosta	Wages	4,334.33
Shawn Stark	Wages	8,404.80
John Udden	Wages	8,267.25
John Udden	2020 TOWP Buyback	3,159.36
Nicolas Venot	Wages	6,089.28
Andrew Welsh	Wages	4,389.23
Chris Whitson	Wages	<u>6,476.06</u>
TOTAL		\$485,508.58

Board member Boven moved to approve the payment of the bills. Board member Varra seconded, motion carried.

Board member Boven thanked everyone for supporting the holiday event. With no further business, it was moved and seconded to adjourn. Motion carried.

Respectfully submitted,

Jackie Fry, Secretary