

**Louisville Fire Protection District
Board of Directors Regular Meeting
December 12, 2019**

In Attendance: Board members Abbott, Boven, Schmidt, Varra
Chief Willson

Excused: Clemenson

President Schmidt called the meeting a about 7:30 p.m. The Pledge of Allegiance was recited. Roll call was taken and all board members were present with the exceptions of Terri Abbott, who arrived later, and Shawn Clemenson, who was excused. Board member Boven moved to approve the minutes of the November 14, 2019 regular meeting and the November 21, 2019 special meeting. Board member Varra seconded, motion carried.

The Boulder Valley Fire Consortium IGA for Automatic and Mutual Aid was discussed. President Schmidt moved to approve this IGA and authorize the board president to sign it. Board member Abbott seconded, motion carried.

President Schmidt reported that our final assessed valuation was reduced, so we will need to adjust the budget in the Capital Reserve line item. Board member Boven moved to do so and Board member Abbott seconded. Motion carried.

Chief Willson presented his report.

- Update on the status of the TIF. We are making some progress.
- Chief Willson reported that Mallory Austin donated \$475 to the Department this year. It is the third year this young lady has made a donation. There was discussion on how the money will be used and how to show our appreciation.
- Captain Jackson gave an update on the Fire Academy and plans for 2020. The Academy graduation will be held at Station 1, 6:30 p.m., on Jan. 10th.

Performance statistics were reviewed.

Chief Willson reported issues with the addressing on Manorwood Lane that are under discussion.

Our Shared Resource IGA with Rocky Mountain Fire was discussed. None of the provisions of the original IGA are being met by either party. President Schmidt stated we will probably send a 30-day written notice to them next week and make it effective in February. We will give them time to secure alternative services for EMS transport to the northern portion of their district. He moved to go ahead and begin the process of terminating our IGA with Rocky Mountain Fire District. Board member Boven seconded, motion carried.

Chief Willson presented the 2020 Salary Schedule. Board member Abbott moved to approve it and Board member Boven seconded. Motion carried.

Financial Report

General Fund

Checking:

Old Balance	10/31/2019	\$	297,173.25
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Deposits			\$ 639,277.98
	October County Check	\$ 24,784.15	
	Ambulance Transports	42,076.33	
	Ambulance Subscriptions	120.00	
	Insurance Reimbursement (Hail Damage - A-E)	279.08	
	US Bank General Fund Money Market	450,000.00	
	Mike Twist (Reimb-Paramedic School)	1,000.00	
	Diane Schroeder (Reimb -Credit Card)	50.00	
	Pension Checks/Direct Deposit Fees - 4th Qtr 2019	112,522.75	
	Boulder County Hazmat Response Authority (OT/Backfill OT - 3Q2019)	2,803.40	
	City of Boulder (Open Space & Mountain Parks Land Fire Protection Payment)	1,488.91	
	Insurance Reimbursement (Hail Damage - A-D)	931.14	
	Report Copy	16.50	
	Plan Reviews	3,205.72	
New Balance			\$ 936,451.23
Disbursements			\$ 489,443.51
	Bills	\$ 376,920.76	
	Pension Checks/Direct Deposit Fees - 4th Qtr 2019	112,522.75	
New Balance	11/30/2019		\$ 447,007.72
Reserve Fund: (Includes Emergency Reserve)			\$ 3,542,934.14
	US Bank Money Market	\$ 3,542,934.14	
Other:			\$ 67,445.42
	Length of Service Accounts	\$ 67,445.42	

Board member Varra moved to approve the Financial Report. Board member Abbott seconded, motion carried.

	<u>Bills</u>	
Pfcomac	Headsets	\$ 2,011.50
Motorola Solutions Inc	Battery and antennas	535.09
Western Disposal	Trash removal	440.00
Cintas Corporation #66	Mats, paper products	563.08
Galls	Uniform coat, shirt, bugles	498.26
Colo Div - Fire Prevention & Control	Renewals, exam	590.00
Rotech Healthcare, Inc	Oxygen replacement tanks	120.00

Quality Tire Company	E-E; tire repair	\$ 95.00
Morning Star Elevator	Service charge for annual service	220.00
Craig Fire & Safety	Annual maintenance - extrication tools	2,965.50
Via Tek	Managed services; PC/network support	1,244.00
Rocky Mountain Fire District	Bldr Valley Fire Consortium 2019 charges	371.00
Professional Services	Cleaned windows	1,425.00
Equipment Savers Inc	Filled fuel tank - St 3	826.67
Cahill & Associates	Assist with ballot issue	420.00
Xcel Energy	Utilities	2,453.28
Comcast	High-speed Internet - St 1	191.80
Verizon Wireless	Cell phones service	942.70
Home Depot	Batteries, training prop supplies, hose rack, tools, parts for hose roller, broom	1,253.97
Louisville Auto Supply	Trufuel, DEF, cleaning supplies, batteries, windshield washer fluid, floor dry, ice melt, oil	1,019.24
Core Electric	Ballast repair - St 1	667.60
WEX Bank	Fuel - fleet	671.04
Brian Saxon	Reimb - AHA conference expenses	882.22
Jason Brewer	Reimb - training prop supplies	338.06
Frontier Business Products	Copier maintenance agreement, color overage	884.54
Coal Creek Collision Center	A-D; hail damage repair	1,971.13
Colo Div - Fire Prevention & Control	Exam	30.00
Superior Machine	Snow removal	1,128.00
City of Louisville	Water/sewer - St 2	612.25
City of Louisville	Water/sewer - St 3	854.25
Equipment Savers Inc	Filled fuel tank - St 3	1,026.91
St Anthony Hospital/Prehospital Services	Paramedic school tuition	21,160.00
Minerva Bunker Gear Cleaners	Bunker gear repairs	264.68
US Bank	CC; monthly fees (Adobe Pro, Stamps.com, Amazon Prime, RingCentral), office/station/training/medical supplies, radio repairs, St 3 monitoring, framed flag, fire extinguisher maintenance/certification, sympathy flowers, M-C repair, tolls, winterize St 3 sprinkler system, postage/shipping, food - officers mtg, conference and class registrations, flu vaccines, slings (RIT bag), cable TV, get well cards, banquet supplies, AC repair - St 3; batteries, lunches - Academy instructors & DO proctors	7,794.16
CenturyLink	Data bundle - St 3	594.31
3Hundred Training Group	EMS training	850.00
Fusion Cloud Services	St 3 phones	644.37
Prairie Mountain Media	Public hearing notice - proposed 2020 budget	30.80
Comcast	High-speed Internet - St 2	191.85
Colo Div - Fire Prevention & Control	Exam	30.00
Exquisite Enterprises	Door name plate	8.80
Timothy Rossette	Reimb - BLS/Heartsaver instructor registration fees	290.58

Ewing Sprinklers	Winterized sprinkler system - St 2	\$ 70.00
Bound Tree Medical	Medical supplies	1,182.04
DIRECTV	TV - St 3	21.99
US Bank	Service fees	58.95
IRS	Medicare Hospital Insurance	3,239.43
PERA	Employer contribution – October	34,665.02
PERACare	Health insurance – October	28,317.51
Intuit	Payroll service fee - November	202.00
John Willson	Wages	10,238.38
John Willson	2019 TOWP Buyback	5,119.20
Chris Mestas	Wages	7,348.80
Chris Mestas	2019 TOWP Buyback	3,674.40
Jackie Fry	Wages	7,616.00
DeAnne Wixson	Wages	2,760.00
James Medina	Wages	1,713.95
James Bage	Wages	8,882.34
Adam Bowler	Wages	9,643.30
Brian Brindisi	Wages	8,255.89
Christopher Bussard	Wages	7,319.14
Casey Conrad	Wages	5,359.02
Codi Courtney	Wages	6,195.94
Thomas Gillis	Wages	6,346.86
Jesse Hickox	Wages	6,551.48
Nicholas Houston	Wages	8,218.42
Daniel Hunter	Wages	4,957.56
Brian Jackson	Wages	7,509.84
McKinley Land	Wages	5,652.50
Cassidy Lear	Wages	6,759.56
Jillian Luebke	Wages	5,886.06
Grant Medina	Wages	5,795.54
Chris Melvin	Wages	11,931.05
Victor Oliveira	Wages	7,376.65
Jason Rogers	Wages	8,465.60
Timothy Rossette	Wages	9,171.16
Brian Saxon	Wages	7,907.09
Diane Schroeder	Wages	11,268.42
Jeff Schuppe	Wages	8,721.62
Jeff Schuppe	2019 TOWP Buyback	1,694.88
Dustin Sieve	Wages	5,795.54
Evan Smart	Wages	6,085.66
Shawn Stark	Wages	9,764.97
John Udden	Wages	8,410.38
Nicolas Venot	Wages	5,634.44
Chris Whitson	Wages	5,795.54
Terri Abbott	11/21 Special mtg	75.00
Shawn Clemenson	11/14 Reg board mtg, 11/21 Special mtg	<u>150.00</u>
TOTAL		\$ 376,920.76

Board member Abbott moved to approve the payment of the bills. Board member Boven seconded, motion carried.

The board went into executive session for Chief Willson's performance appraisal. When the meeting resumed, President Schmidt stated they had discussed the Chief's performance for the year and found it exemplary. President Schmidt moved to give him an 11% salary increase. Board member Boven seconded, motion carried.

With no further business, it was moved and seconded to adjourn. Motion carried.

Respectfully submitted,

Jackie Fry, Secretary