

**Louisville Fire Protection District  
Board of Directors Regular Meeting  
February 14, 2019**

In Attendance: Board members Abbott, Boven, Clemenson, Schmidt, Varra  
Chief Willson  
Fire Marshal Mestas, Battalion Chief Schuppe

President Schmidt called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited. Roll call was taken and all board members were present. Board member Abbott moved to approve the minutes of the January 10, 2019 board meeting. Board member Boven seconded, motion carried.

President Schmidt gave an update of the Station 2 remodel. The project is progressing very well and we expect the March board meeting to be held at Station 2.

Chief Willson reported meetings regarding the comprehensive plan update are being held with staff and we have received good feedback. President Schmidt will be meeting with the city manager next week.

There was some discussion regarding the new LOSA program. Board member Boven said he would like to see more leaflets and flyers.

Fire Marshal Mestas presented his monthly report.

Chief Willson presented his report.

- Recent activities include the Winter Skate, screenings at Flatirons Rehab, and blood pressure checks at Kestrel.
- A Traditional Academy will be held this summer and Fast Track candidates will be included.
- Testing internal candidates for the firefighter hiring list will be 3/2.
- We are losing three paramedics for various reasons. We will survey them for feedback on what we can do to improve and keep our employees.

Performance statistics were reviewed.

Chief Willson presented a formal request from Local #5194 to form a collective bargaining agreement. A discussion followed regarding the process to do that. President Schmidt said we can go ahead and kick this off, but we still need a letter from the Local signed by the president so we have a record of that. President Schmidt then asked for the board's permission to start contact with Ireland Stapleton to begin the process of a Memorandum of Understanding (MOU). Board member Abbott moved to approve going forward with guidance for a MOU. Board member Boven seconded, motion carried.

Chief Willson asked for board approval to give the senior paramedics, who do field instruction for our staff and St. Anthony's, a bonus due to their additional workload. This work is not part of their job description. Since an amount has not been determined yet, President Schmidt moved to approve a bonus in principal and when Chief Willson comes back with a final amount, then they will do a final motion on it. Board member Abbott seconded, motion carried.

There was discussion regarding the process for a mill levy election. The board will appoint a citizen task force to assist with this.

Financial Report

General Fund

Checking:

Old Balance	12/31/2018		\$ 236,909.09
Deposits			\$ 608,004.61
	December County Check	\$ 22,607.19	
	Ambulance Transports	59,457.59	
	Ambulance Subscriptions	720.00	
	US Bank General Fund	400,000.00	
	Money Market		
	Pension Checks/Direct	115,193.75	
	Deposit Fees –		
	4th Quarter 2018		
	Heart Benefits Trust	4,025.00	
	Reimbursement		
	CPR Class Fees	260.00	
	Hunter Vangraefschepe	30.00	
	(Reimb - FF I test)		
	Fuel Tax Refund	180.18	
	Plan Reviews	5,530.90	
New Balance			\$ 844,913.70
Disbursements			\$ 521,128.37
	Bills	\$ 520,664.00	
	Ambulance Transport	464.37	
	Refunds		
New Balance	1/31/2019		\$ 323,785.33
 Reserve Fund:			
(Includes Emergency Reserve and LOSA Accruals)			
	US Bank Money Market	\$ 3,091,761.95	\$3,091,761.95
 Other:			
	Length of Service Accounts	\$ 86,818.62	\$ 86,818.62

Board member Abbott moved to approve the Financial Report. Board member Clemenson seconded, motion carried.

Bills

Exquisite Enterprises	Accountability tags	\$ 8.00
Superior Machine	Snow removal	490.00
Life-Assist	Medical supplies	402.59
Bound Tree Medical	Medical supplies	1,263.93
DIRECTV	TV - St 3	91.99
Galls	Pants, shirt, pin	313.60
Equipment Savers	Filled fuel tank - St 3	1,002.93
3Hundred Training Group	January EMS training	750.00
Mountain View FPD	E-D, repair	6,235.88
Rocky Mountain Fire Prot District	PALS class	396.00
Employers Council Services	Poster update service	111.00
Employers Council Services	Membership dues	5,800.00

Superior Machine	Snow removal	\$ 280.00
Comcast	Cable TV - St 2	10.53
Comcast	Cable TV - St 1	19.95
Comcast	High-speed internet - St 2	186.85
SameDay Office Supply	Copy paper	71.98
Boulder County Hazmat Authority	Hazmat IGA	31,241.81
CenturyLink	Data bundle - St 3	589.81
Rocky Mtn CPR & First Aid	Prepaid CPR cards	200.00
Jackie Fry	Reimb - banquet cake, ice	66.13
Brian Brindisi	Reimb - ICC courses	233.00
Verizon	Cell phones service	1,897.29
Colo Div - Fire Prevention & Control	Exams	90.00
Advanced Breathing Air Systems	Repaired compressor - St 1	466.55
Av-Tech Electronics	E-E; auto eject repair	497.70
City of Louisville	Water/sewer - St 1	121.52
Via Tek	PC/network support	50.00
Life-Assist	Medical supplies	967.32
Comcast	High-speed internet - St 1	191.80
Morrell Printing Solutions	Permit fee cards	44.38
Safe Systems	Monitoring - Station 3	293.82
Source Office & Technology	St 2 furniture deposit	2,216.52
Bound Tree Medical	Medical supplies	1,954.22
Cintas Corporation #66	Mat, paper products	535.65
Eldorado Artesian Springs	Drinking water	209.33
Xcel Energy	Utilities	4,081.00
Rotech Healthcare, Inc	Oxygen replacement tanks	75.00
Lionsgate Center	Banquet facility & catering staff	3,900.00
Western Disposal	Trash removal	346.75
Masimo Americas Inc	RAD-57 warranty, upgrade & PM	594.00
Galls	Pants	215.90
Sue Cook	Website changes and updates	220.00
Via Tek	PC/network support, SSL certificate; managed services	1,191.95
Ireland Stapleton	Legal fees	217.00
Old Santa Fe Grill	Food for banquet	1,725.00
US Bank	CC; monthly fees (Adobe Pro, Stamps.com, Amazon Prime, RingCentral), office/station supplies, tires, postage, banquet prizes/ awards, helmet shield, belt clip, US flags, food - meeting & Parade of Lights, Draft Commander cover, torque tight indicators, Dive Rescue International, graduation cake, phone case, CO detectors, uniform name tags	6,823.96
Equipment Savers	Filled fuel tank - St 3	762.78
Save Home Heat	St 1 radiant heat repair	175.00
Express Toll	Tolls	44.05
Active 911, Inc	12-month subscription	750.00
Colorado State Fire Chief's Assn	Dues	971.00
Morrell Printing Solutions	Blood pressure cards	114.58
WEX Bank	Fuel - fleet	644.50
SureLock Plus	St 1 fire panel repair	165.00
Roadmasters	A-D; radiator hose repair	365.44

Quality Tire Company	E-E; tire repair	\$ 290.00
Home Depot	Light bulbs	13.59
Louisville Auto Supply	Ice melt, oil, headlight, DEF, cleaners, fuse, battery	344.46
Construction Concepts Inc	St 2 remodel	165,227.00
Kyle Callahan & Associates	Architectural services - St 2 remodel	9,810.50
James Bage	Reimb - fuel valve & fuel line	11.70
City of Louisville	Water/sewer - St 2	93.32
City of Louisville	Water/sewer - St 3	211.80
US Bank	Service fees	56.75
Pinnacol Assurance	Workers compensation	9,757.00
Colorado State Treasurer	Unemployment tax	1,791.20
IRS	Medicare Hospital Insurance	2,400.34
PERA	Employer contribution – December	31,646.55
PERACare	Health insurance – December	24,957.53
Intuit	Payroll service fee - January	167.75
John Willson	Wages	10,238.38
Cris Brewer	Wages	11,994.53
Cris Brewer	TOWP Payout	15,054.93
Chris Mestas	Wages	7,251.78
Jackie Fry	Wages	7,507.35
Jackie Fry	2019 TOWP Buyback	3,808.00
DeAnne Wixson	Wages	2,724.00
James Medina	Wages	1,464.42
James Bage	Wages	5,461.86
Adam Bowler	Wages	6,110.98
Adam Bowler	2019 TOWP Buyback	2,308.00
Brian Brindisi	Wages	4,940.92
Brian Brindisi	2019 TOWP Buyback	1,998.40
Christopher Bussard	Wages	4,839.10
Codi Courtney	Wages	3,545.64
Jesse Hickox	Wages	4,358.84
Nicholas Houston	Wages	4,839.10
Brian Jackson	Wages	7,160.40
McKinley Land	Wages	3,683.50
Cassidy Lear	Wages	4,139.76
Grant Medina	Wages	3,546.30
Chris Melvin	Wages	7,632.33
Victor Oliveira	Wages	4,313.17
Jason Rogers	Wages	5,639.51
Timothy Rossette	Wages	4,699.80
Brian Saxon	Wages	4,726.76
Diane Schroeder	Wages	6,544.34
Jeff Schuppe	Wages	6,994.74
Dustin Sieve	Wages	4,071.49
Steven Soklin	Wages	4,358.84
Shawn Stark	Wages	5,680.48
Michael Twist	Wages	4,685.88
John Udden	Wages	5,374.12
Brian Waselko	Wages	5,271.01
Chris Whitson	Wages	3,855.86
Terri Abbott	1/10/19 Board meeting	75.00

Larry Boven	1/10/19 Board meeting	\$ 75.00
Shawn Clemenson	1/10/19 Board meeting	75.00
Chris Schmidt	1/10/19 Board meeting	75.00
Wayne Varra	1/10/19 Board meeting	75.00
TOTAL		\$ 520,664.00

Board member Abbott moved to approve the payment of the bills. Board member Varra seconded, motion carried.

The board thanked everyone for their efforts. With no further business, it was moved and seconded to adjourn. Motion carried.

Respectfully submitted,

Jackie Fry, Secretary