

**Louisville Fire Protection District
Board of Directors Regular Meeting
January 10, 2019**

In Attendance: Board members Abbott, Boven, Clemenson, Schmidt, Varra
Chief Willson
Deputy Chief Brewer

President Schmidt called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited. Board member Abbott moved to approve the minutes of the December 13, 2019 board meeting. Board member Boven seconded, motion carried.

Mallory Austin was recognized for her generous donation of \$420 to the Firefighters' Fund. This was her own money that she had saved. It was appreciated very much. Mallory also made a donation last year.

Battalion Chief Schroeder and Paramedic Evan Smart were sworn in by President Schmidt. Chief Willson stated that Evan is the first volunteer to be able to practice as a paramedic which is quite the accomplishment, and that it is also a great honor to have Diane join our family. A 10-minute recess followed.

When the meeting resumed, roll call was taken and all board members were present. Chief Willson had nothing to report regarding open burning. President Schmidt gave an update of the Station 2 remodel. The project is expected to be completed by March 1.

Chief Willson presented some recommendations the Goals Committee drafted. Meetings regarding the comprehensive plan update will be scheduled for the membership and staff.

Board member Clemenson reported on the Volunteer Benefits Committee. They held a meeting with about 10 retired members, it was mostly to obtain contact information. Ingrid Lechner sent an email informing them of the peer support that's available. A couple of times have been set up to take photos to get IDs made.

Chief Willson presented his report.

- The banquet will be held on Jan. 19 at the Gatehouse.
- A going away party for Deputy Chief Brewer will be held on Jan. 18, 4 – 6 p.m., at Station 1.
- The Training Dept. has created an annual training plan. A copy will be posted on our website.

Performance statistics were reviewed. There was discussion regarding closest unit dispatching.

Board member Abbott moved to adopt Resolution 2019-001, Designating a Location to Post Notice. Board member Boven seconded, motion carried.

President Schmidt reported the career firefighters have requested that Union dues be deducted from their pay checks and submitted to the Union. He said an agreement has been drafted and this is done as a courtesy, it does not constitute recognition of the Union for any purpose other than just to perform this deduction from their payroll. Board member Varra moved to approve the Union Membership Dues Collection Agreement. Board member Boven seconded, motion carried. Chief Willson was designated the single point of contact for the board. Chief Willson added that Brian Waselko is the union president; Victor Oliveira, vice president; and Dustin Sieve, secretary/treasurer.

Firefighter Sieve thanked the board for considering collecting their dues and asked if the board has had time to consider formal recognition of Local 5194. President Schmidt responded that they consulted with legal counsel on that and were advised that should not occur until such time as a collective bargaining agreement is sought; and at that point, that would be part of the negotiation process. Firefighter Sieve asked what would be the best way to contact the board. President Schmidt said any requests should be funneled through Chief Willson. With board members not being full-time employees of the District, it's best to have a single point of contact for everyone. So, it's desirable to funnel any of these requests through Chief Willson.

Firefighter Sieve asked if there is anything they can do in the meantime to facilitate the board to consider strongly recognizing the Union. President Schmidt said at this point no, because they are going solely off of the advice of our legal counsel who has advised them that's really not desirable until such time that a collective bargaining agreement is requested. Firefighter Sieve responded, so you're saying we should gather a collective bargaining agreement. President Schmidt said if you want to request that, I think we will probably have our legal counsel be the negotiator for that since he's had experience with it before and we have not. So, that's something that should be submitted formally and in writing to the board through the Chief.

There was a brief discussion regarding stolen bunker gear. President Schmidt said it's time to institute a policy about securing gear.

Financial Report

General Fund

Checking:

Old Balance	11/30/2018		\$ 328,844.60
Deposits			\$ 2,038,062.35
	November County Check	\$ 51,537.15	
	Ambulance Transports	72,688.69	
	Ambulance Subscriptions	435.00	
	US Bank General Fund	300,000.00	
	Money Market		
	H & E Equipment Services	3,542.86	
	(Refund)		
	Wells Fargo General Fund	1,536,358.05	
	Money Market		
	Wells Fargo Length of	63,818.62	
	Service Accounts		
	Report Copy	14.00	
	Plan Reviews	9,667.98	
New Balance			\$ 2,366,906.95
Disbursements			\$ 2,129,997.86
	Bills	\$ 525,709.01	
	Ambulance Transport	3,777.18	
	Refunds		
	US Bank General Fund	1,536,358.05	
	Money Market		
	US Bank General Fund	63,818.62	
	Money Market		
	(Length of Service Accounts)		
	Casey Conrad		
	(Reimb-stolen PPE)	335.00	
New Balance	12/31/2018		\$ 236,909.09

Reserve Fund: (Includes Emergency Reserve and LOSA Accruals)		\$ 3,514,766.95
US Bank Money Market	\$ 3,514,766.95	
Other:		\$ 63,818.62
Length of Service Accounts	\$ 63,818.62	

Board member Abbott moved to approve the Financial Report. Board member Boven seconded, motion carried.

<u>Bills</u>		
Birch Communications	Phones - St 2	\$ 636.44
Av-Tech Electronics	Repaired loose fuse & wires, rewired Kusmaul	374.00
Brighton Ford	A-E; replaced brakes, pads, shocks M-B; oil change, replaced upper front steering arms	2,079.19
Sentry Fire & Safety, Inc	Compressor repair	392.50
Galls	Uniform and job shirts, pants	709.61
CenturyLink	Data bundle - St 3	589.81
Across the Street Productions	Blue Card instructor program	4,500.00
Task Force Tips	Blitz fire monitor repair	188.07
DIRECTV	TV - St 3	95.54
Comcast	High-speed internet - St 2	186.85
Colo Div - Fire Prevention & Control	Exams	120.00
Express Toll	Tolls	41.10
Turner Brothers Inc	Repair St 1 bay door	872.00
AAA Electric	Repair stairwell light	142.50
Across the Street Productions	Blue Card training subscription	385.00
Rocky Mountain Fire Prot. District	SCBA repair parts	158.24
Comcast	Cable TV - St 2	10.53
Comcast	Cable TV - St 1	19.95
Front Range Pest Control	Pest control - St 1 & 3	165.00
City of Louisville	Water/sewer - St 1	121.52
Bound Tree Medical	Medical supplies	479.14
Equipment Savers Inc	Filled fuel tank - St 3	930.93
Instant Imprints	Screen printing t-shirts	111.75
3Hundred Training Group	December EMS training	750.00
Air Pro	Preventative maintenance - St 1 & St 3	578.00
TG Technical Services	Replace broken charging clip on 2703	107.95
Rotech Healthcare, Inc	Oxygen replacement tanks	120.00
Galls	Boots, pants, shirts, belt	961.20
Cintas Corporation #66	Mat, paper products	428.52
Via Tek	PC/network support	100.00
Eldorado Artesian Springs	Drinking water	149.46
Life-Assist	Medical supplies	244.91
Comcast	High-speed internet (St 1)	191.80
US Bank	CC; monthly fees (Adobe Pro, Stamps.com, Amazon Prime, RingCentral), conference food & lodging, office/station supplies, postage, serviced extrication power plant, banquet door prize, background check, formbuilder software, bolts, screws, Thanksgiving food, NREMT recert, shipping	2,330.93

Construction Concepts, Inc	St 2 remodel	\$ 198,548.00
Express Toll	Tolls	27.65
Rocky Mountain Power Generation	Emergency generator service - St 2	141.25
Farmers Insurance	Purchase of recovered stolen PPE	600.00
SCL Health Systems	Physical	270.90
Amy Robertson	Counseling services	400.00
Xcel Energy	Utilities	3,246.00
Rocky Mountain Fire Prot District	SCBA repair parts	1,208.08
Frontier Business Products	Annual copier service agreement, overages	849.67
Auto Nation, Inc.	M-C; tires, injector, alignment	2,112.04
Louisville Auto Supply	DEF, windshield wipers, Trufuel, floor dry, bulb	364.25
Instant Imprints	T-shirts	352.45
Colo Div - Fire Prevention & Control	Exams, renewals	660.00
City of Louisville	Water/sewer - St 2	108.36
City of Louisville	Water/sewer - St 3	219.32
Nicoletti-Flater Associates	Pre-employment evaluation	200.00
Home Depot	Light bulbs, Christmas lights	141.69
Western Disposal	Trash removal	346.75
Bound Tree Medical	Medical supplies	955.81
Exquisite Enterprises	Accountability tags	109.76
Equipment Savers Inc	Filled fuel tank - St 3	830.03
TG Technical Services	Gas monitor sensors	1,326.08
H & E Equipment	T-B; labor on lift cylinder, service call	1,987.75
Ireland Stapleton	Legal fees	916.51
WEX Bank	Fuel - fleet	600.48
Via Tek	PC/network support, managed services, port switch	1,126.59
Kyle Callahan & Associates	Architectural services - St 2 remodel	830.75
Sport & Fitness, Inc	Treadmill display repair	216.50
Brighton Ford	M-A, oil leak repair	250.00
DIRECTV	TV - St 3	46.99
Birch Communications	Phones - St 3	630.14
Lynn Card Company	Get well cards & envelopes	225.00
Minerva Bunker Gear Cleaners	Bunker coat repair	249.53
Shannon Sovndal, MD	Medical direction	6,750.00
Pinnacol Assurance	Worker's compensation	9,755.00
Boulder County Sheriff's Office	Ambulance licensing fee	(100.00)
US Bank	Service fees	70.10
IRS	Medicare Hospital Insurance	3,061.04
PERA	Employer contribution – November	22,090.37
PERACare	Health insurance – November	23,877.05
Intuit	Payroll service fee - December	227.75
John Willson	Wages	9,796.76
Cris Brewer	Wages	13,515.94
Chris Mestas	Wages	7,032.00
Jackie Fry	Wages	7,288.00
DeAnne Wixson	Wages	2,640.00
James Medina	Wages	1,539.18
James Bage	Wages	8,069.94
Adam Bowler	Wages	8,089.78
Brian Brindisi	Wages	7,409.00
Brian Brindisi	2018 TOWP Buyback	1,912.00

Christopher Bussard	Wages	\$ 6,475.30
Codi Courtney	Wages	5,095.93
Jesse Hickox	Wages	7,243.90
Nicholas Houston	Wages	6,475.30
Brian Jackson	Wages	6,926.40
McKinley Land	Wages	5,556.25
Cassidy Lear	Wages	7,069.03
Grant Medina	Wages	5,267.50
Chris Melvin	Wages	10,551.89
Victor Oliveira	Wages	6,361.36
Jason Rogers	Wages	8,238.50
Timothy Rossette	Wages	7,636.36
Brian Saxon	Wages	7,342.22
Diane Schroeder	Wages	2,662.88
Jeff Schuppe	Wages	11,118.76
Dustin Sieve	Wages	5,363.75
Steven Soklin	Wages	6,441.40
Shawn Stark	Wages	8,431.92
Michael Twist	Wages	6,318.35
John Udden	Wages	9,610.56
Brian Waselko	Wages	7,278.71
Chris Whitson	Wages	5,698.06
Terri Abbott	12/13 Board meeting	75.00
Shawn Clemenson	12/13 Board meeting	<u>75.00</u>
TOTAL		\$ 525,709.01

Board member Abbott moved to approve the payment of the bills. Board member Boven seconded, motion carried.

President Schmidt congratulated everyone on 699 days without a lost-time accident. Board members expressed their good wishes to Cris Brewer and said that it has been an honor serving/working with him. With no further business, it was moved and seconded to adjourn. Motion carried.

Respectfully submitted,

Jackie Fry, Secretary