

**Louisville Fire Protection District
Board of Directors Regular Meeting
January 9, 2020**

In Attendance: Board members Boven, Clemenson, Schmidt, Varra
Chief Willson
Battalion Chief Schuppe

Excused: Abbott

President Schmidt called the meeting at 7:00 p.m. The Pledge of Allegiance was recited. Roll call was taken and all board members were present with the exception of Terri Abbott, who was excused. Board member Clemenson moved to approve the minutes of the December 12, 2019 regular meeting. Board member Varra seconded, motion carried.

Chief Willson presented his report.

- Update on the status of the TIF for the Hwy 42 revitalization area.
- The banquet will be Jan. 18 at the Gate House.

Performance statistics were reviewed.

Chief Willson presented draft of an IGA with Lafayette Fire Department for fire marshal services until they hire a new fire marshal or no later than June 30, 2020. After discussion, President Schmidt moved to approve the IGA. Board member Varra seconded, motion carried.

There was discussion regarding the locations board meeting notices will be posted. It was decided to post them at Fire Station 1, Fire Station 2, and on our website. Board member Boven moved to approve Resolution 2020-001, Designating a Location to Post Notice. Board member Clemenson seconded, motion carried.

The upcoming May election was discussed. The board decided it will be a polling place election held at Fire Station 2. It is for two 3-year board positions. The term will be for three years as the State is transitioning special district elections from even to odd years. Board member Boven moved to approve Resolution 2020-002, Election Resolution for 2020 Regular District Election. Board member Clemenson seconded, motion carried.

President Schmidt moved to appoint Jackie Fry as the Designated Election Official and approve Resolution 2020-003, Appointing a Designated Election Official and Authorizing Designated Election Official to Cancel Election. Board member Boven seconded, motion carried.

Chief Willson reported the City of Boulder purchased Boulder Valley Farm and it is now open space. They sent a draft service agreement to protect the land because it is within our response area. It was moved and seconded to approve the service agreement. Motion carried.

Chief Willson is planning to purchase equipment through the Homeland Security Grant and requested board approval for costs exceeding the grant amount. It was moved and seconded to approve the additional expenses.

President Schmidt moved to change the June 11 board meeting to June 18. Board member Clemenson seconded, motion carried.

Financial Report

General Fund

Checking:

Old Balance	11/30/2019				\$ 447,007.72
Deposits					\$ 150,405.34
	November County Check	\$	49,798.61		
	Ambulance Transports		68,347.17		
	Ambulance Subscriptions		465.00		
	Mike Twist (Reimb-Paramedic School)		2,000.00		
	Heart Benefits Trust Reimb.		4,375.00		
	Fuel Tax Refund		186.12		
	US Bank (Reimb -Fraudulent Check)		150.11		
	Mallory Austin (Donation)		475.00		
	Report Copy		53.75		
	Plan Reviews		24,554.58		
New Balance					\$ 597,413.06
Disbursements					\$ 319,225.22
	Bills	\$	315,197.08		
	Ambulance Transport		4,028.14		
	Refunds				
New Balance	12/31/2019				\$ 278,187.84
Reserve Fund:					
(Includes Emergency Reserve)					\$ 3,542,994.32
US Bank Money Market		\$	3,542,994.32		
Other:					\$ 67,445.66
Length of Service Accounts		\$	67,445.66		

It was moved and seconded to approve the Financial Report. Motion carried.

Bills

LN Curtis & Sons	Edraulic battery		\$ 561.92
Zoll Medical Corp	Lifebands		1,125.00
Western Disposal	Trash removal		440.00
Joseph Tiu	Gear dryer repair - St 1		1,509.45
Via Tek	PC/network support		1,045.00
Jeff Schuppe	Reimb - holiday meal		87.99
Codi Courtney	Reimb - class registration		50.00
Brian Saxon	Reimb - class registration		50.00
Brian Brindisi	Reimb - class registration		50.00
City of Louisville	Water/sewer - St 1		113.30
Equipment Savers Inc	Filled fuel tank - St 3		1,114.01
Mountain View Fire Protection Dist	E-D; repair		1,562.75

Comcast	High-speed Internet - St 2	\$ 191.85
Verizon	Cell phones service	992.60
Colo Div - Fire Prevention & Control	Exams	420.00
Cintas Corporation #66	Mats, paper products	563.08
Rotech Healthcare Inc	Oxygen replacement tanks	165.00
Via Tek	Managed services	1,134.00
City of Louisville	Water/sewer - St 2	298.65
City of Louisville	Water/sewer - St 3	227.31
Bound Tree Medical	Medical supplies	1,500.54
Comcast	High-speed Internet - St 1	191.80
Amy Robertson	Counseling	400.00
Teleflex	Medical supplies	562.50
Turner Brothers Inc	Bay door repair	245.00
Thomas Gillis	Reimb - class registration	50.00
Casey Conrad	Reimb - class registration	50.00
Timothy Rossette	Tuition Reimbursement	825.75
Louisville Auto Supply	Wiper blades, car wash, washer fluid, absorbent, DEF, Trufuel, ice melt, tire care	254.57
Home Depot	Hose rack & training supplies, rakes, tape, bulbs	360.08
US Bank	CC; monthly fees (Adobe Pro, Stamps.com, Amazon Prime, RingCentral), office/station/training/medical supplies, banquet catering deposit & supplies, service pins, class registrations, food for officer's mtg and Fire Academy instructors, saw repair, A-G oil change, sympathy flowers, volunteer firefighter retirement gifts, tolls, faucet repair, lights for flag & kitchen, lighting bollards repair, shipping, stamps, 123Formbuilder & Jotform subscriptions, Halloween candy	7,657.23
WEX Bank	Fuel - fleet	662.35
Via Tek	PC/network support, firewall	1,121.50
Bound Tree Medical	Medical supplies	1,465.99
City of Louisville	Water/sewer - St 1	230.90
Brian Brindisi	Reimb - Shipping SCBA pack for repair	20.91
Green Valley Lawn Service	Lawn maintenance	720.00
3Hundred Training Group	EMS training	850.00
Equipment Savers Inc	Filled fuel tank - St 3	954.53
Superior Machine	Snow removal	978.00
Boulder Emergency Physicians	Medical direction	9,090.00
ROI Fire & Ballistics Equipment	Hose	1,645.00
Comcast	High-speed Internet - St 2	191.85
DIRECTV	TV - St 3	21.99
Mountain View Fire Protection Dist	E-E; oil change	967.32
Xcel Energy	Utilities	3,181.14
CenturyLink	Data bundle - St 3	594.31
Pinnacol Assurance	Workers compensation	7,610.00
US Bank	Service fees	57.15

IRS	Medicare Hospital Insurance	\$ 2,532.75
PERA	Employer contribution – November	33,002.34
PERACare	Health insurance – November	28,317.51
Intuit	Payroll service fee - December	168.25
John Willson	Wages	10,238.38
Chris Mestas	Wages	7,348.80
Jackie Fry	Wages	7,616.00
DeAnne Wixson	Wages	2,760.00
James Medina	Wages	1,324.89
James Bage	Wages	6,976.98
Adam Bowler	Wages	6,953.10
Brian Brindisi	Wages	5,726.67
Christopher Bussard	Wages	5,520.58
Casey Conrad	Wages	3,603.18
Codi Courtney	Wages	4,554.54
Thomas Gillis	Wages	4,554.54
Jesse Hickox	Wages	4,505.54
Nicholas Houston	Wages	4,933.55
Daniel Hunter	Wages	5,578.86
Brian Jackson	Wages	7,238.40
McKinley Land	Wages	3,896.66
Cassidy Lear	Wages	4,752.50
Jillian Luebke	Wages	4,732.90
Grant Medina	Wages	3,896.66
Chris Melvin	Wages	9,945.55
Victor Oliveira	Wages	5,839.53
Jason Rogers	Wages	6,163.30
Timothy Rossette	Wages	6,138.54
Brian Saxon	Wages	5,124.02
Diane Schroeder	Wages	6,747.30
Jeff Schuppe	Wages	10,752.23
Dustin Sieve	Wages	5,864.77
Evan Smart	Wages	4,849.94
Shawn Stark	Wages	5,604.00
Shawn Stark	2019 TOWP Buyback	2,241.60
John Udden	Wages	6,247.72
Nicolas Venot	Wages	5,071.02
Chris Whitson	Wages	3,896.66
Matt Calnan	CPR Instructor fees	125.00
Terri Abbott	12/12 Board meeting	75.00
Brett Miranda	Volunteer Reimbursement	715.00
Eric Berger	Volunteer Reimbursement	380.00
Garett O'Hara	Volunteer Reimbursement	780.00
Gavin Moscone	Volunteer Reimbursement	520.00
Hayden Casali	Volunteer Reimbursement	390.00
Kevin Epperson	Volunteer Reimbursement	85.00
Lance Bishop	Volunteer Reimbursement	325.00
Matthew Calnan	Volunteer Reimbursement	260.00
Ryan Chreist	Volunteer Reimbursement	1,040.00
Thomas Vesely	Volunteer Reimbursement	455.00

Brad Bennett	Volunteer Reimbursement	\$ <u>665.00</u>
TOTAL		\$ 315,197.08

Board member Boven moved to approve the payment of the bills. Board member Clemenson seconded, motion carried.

Chief Willson reported that a couple of revisions were made to the 2020 Salary Schedule in order to match the Union contract. With no further business, it was moved and seconded to adjourn. Motion carried.

Respectfully submitted,

Jackie Fry, Secretary