

**Louisville Fire Protection District  
Board of Directors Regular Meeting  
July 11, 2019**

In Attendance: Board members Boven, Clemenson, Schmidt, Varra  
Chief Willson  
Paul Hanley, George K. Baum & Company

Excused: Abbott

President Schmidt called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited. Roll call was taken and all board members were present with the exception of Terri Abbott, who was excused. Board member Boven moved to approve the minutes of the June 13, 2019 board meeting. Board member Clemenson seconded, motion carried.

Paul Hanley, George K. Baum & Company, presented results of the citizen survey. A discussion followed. Board member Clemenson moved to move forward notifying the County that we intend to put the proposed mill levy on the ballot. Board member Boven seconded, motion carried.

Chief Willson presented his report.

- Update on the proposed TIF agreement and MOU with the City.
- Asked retirees to help with 4<sup>th</sup> of July this year. Board member Clemenson gave an update on the event.
- He and President Schmidt attended the last City Council meeting to show support for the City joining with Boulder and Boulder County in an emergency operational plan.
- The Station 2 Open House will be July 20<sup>th</sup>, 9-11 a.m., with dedications at 10:00.
- Reported on Standard of Cover, how we respond to calls. BC Melvin gave an update.
- Chief Willson noted that a budget line item for dispatch services will be added for next year. He is not happy with the current County service.
- Update on Union negotiations.

Performance statistics were reviewed.

President Schmidt reported that he and Chief Willson have discussed charging people who are employed in our district (who are transported from their place of employment) the resident rate versus the non-resident rate. This will be discussed further at the August board meeting.

Financial Report

General Fund

Checking:

Old Balance	5/31/2019		\$	393,076.70
Deposits			\$	601,014.82
	May County Check	\$		417,014.83
	Ambulance Transports			168,750.85
	Ambulance Subscriptions			95.00
	US Bank			
	(LOSA)			1,255.89
	Fuel Tax Refund			183.70
	Mike Twist			
	(Reimb-Paramedic School)			1,061.55
	Report Copies			80.00
	CPR Class Fees	\$		57.00
	Plan Reviews			12,516.00

New Balance		\$ 994,091.52
Disbursements		\$ 394,165.34
	Bills	\$ 392,056.48
	Ambulance Transport	852.97
	Refunds	
	Shelley Kneebone (LOSA Payout)	1,255.89
New Balance	6/30/2019	\$ 599,926.18
Reserve Fund: (Includes Emergency Reserve)		\$ 3,792,456.48
	US Bank Money Market	\$ 3,792,456.48
Other:		\$ 68,697.85
	Length of Service Accounts	\$ 68,697.85

Board member Boven moved to approve the Financial Report. Board member Varra seconded, motion carried.

	<u>Bills</u>	
Colo Firefighter Heart Benefits Trust	Heart award coverage	\$ 4,375.00
Vision Marketing	Passports	40.05
2020 Communications	Board room & gym signs - St 2	1,400.00
Kaiser Lock & Key	Rekeyed locks, keys, IC cores - St 2	1,079.16
Wireless Advanced Communications	Install mobile radios	3,500.00
LN Curtis & Sons	Window display for TIC	103.90
Comcast	Cable TV - St 1	19.95
Comcast	Cable TV - St 2	10.53
Grant Medina	Reimb - paramedic school expenses	135.00
Life Assist	Medical supplies	443.93
Zoll Medical Corporation	Medical equipment	794.81
Green Valley Lawn Service	Lawn maintenance	720.00
Waterhog Floor Mats	Floor mats - St 2	3,369.10
Via Tek	PC/network support, managed services	1,232.50
CenturyLink	Data bundle - St 3	589.81
SameDay Office Supply	Office/station supplies	129.34
Christopher Whitson	Reimb - paramedic school expenses	1,263.60
Chris Melvin	Reimb - physical copay	25.00
City of Louisville	Water/sewer - St 1	121.14
Brighton Ford	B-A; tires, oil change, replaced battery & fuel filters	1,827.78
Colo Div Fire Prevention & Control	Renewals	660.00
Audiovision LLC	Mounted microphones, speakers, etc. - board room	1,646.53
Consolidated Fleet Services	Ladder tests	2,300.70
Airpro	Preventative maintenance, transmitter, battery	744.55
Boulder County Clerk & Recorder	A-D; emissions test	25.00
Brighton Ford	M-A; repairs, oil change	\$ 1,257.05
Arrow International, Inc	Medical supplies	1,265.50
Cintas Corporation #66	Mat, paper products	493.28
Commercial Laundry Systems	Washer - St 2	5,359.51

Professional Services	Cleaned windows - St 1 & St 3	950.00
ROI Fire & Ballistics Equipment	Boots	295.00
SameDay Office Supply	Office/station supplies	90.20
SCL Health Systems	Physicals	294.30
Endpoint Direct	Community Survey	2,874.94
Kaiser Lock & Key	Rekeyed locks, keys	179.00
All Temperatures Controlled, Inc	Cleaned ice machine - St 3	312.50
Husky Creative, Inc	A-D; new graphics	1,535.00
Grant Medina	Reimb-background check (Paramedic School)	49.50
Express Toll	Express tolls	25.80
Nicholas Houston	Reimb - conference lodging	570.59
City of Louisville	Elevator inspection - St 2	260.00
Comcast	High-speed internet - St 1	191.80
SameDay Office Supply	Office/station supplies	47.05
Xcel Energy	Utilities	2,647.60
Ireland Stapleton	Legal fees	7,259.89
Eldorado Artesian Springs	Drinking water	289.46
Equipment Savers Inc	Filled fuel tank - St 3	892.46
Frontier Business Products	Moved copier back to Station 2	150.00
Via Tek	Antivirus, managed work station, cables, remote support	955.00
SameDay Office Supply	Station supplies	113.21
Life Assist	Medical supplies	157.22
Bound Tree Medical	Medical supplies	2,062.56
Home Depot	Station supplies, grill, batteries, hand truck, dolly, moving straps, shelving, wall plates	1,095.36
Louisville Auto Supply	DEF, cleaning supplies, Trufuel, washer fluid, floor dry, headlight, oil	298.68
City of Louisville	Water/sewer - St 3	400.08
City of Louisville	Water/sewer - St 2	332.20
Codi Courtney	Reimb - physical copay	25.00
WEX Bank	Fuel - fleet	760.22
Exquisite Enterprises	Office signs	40.80
McKinley Land	Reimb-drug screen, TB test, paramedic textbooks	1,377.25
Via Tek	PC/network support, managed services, move from St 3 back to St 2	2,006.50
George K Baum & Company	Balance - evaluation/public education - potential election	12,500.00
Colo Div Fire Prevention & Control	Exam	30.00
Front Range Pest Control	Pest control - St 1	89.00
Galls	Dress uniform, polo shirts, ties, pants, collar insignia	1,023.31
DIRECTV	TV - St 3	91.99
Birch Communications	Phones - St 3	636.39
Core Electric	Electrical work - SCBA compressor - St 2	860.00
Endpoint Direct	Community Survey	\$ 2,431.90
Western Disposal	Trash removal	344.70
Verizon Wireless	Cell phones service	938.14

US Bank	CC; monthly fees (Adobe Pro, Stamps.com, Amazon Prime, RingCentral), office/ station/ training supplies, conference registrations & expenses, emissions test, EMS week items, storage fees, console, night stands, desks, printing, vertical files, postage, food-officers' mtg, boot for Multi-RAE, cloth tape for NY hooks, pressure gauge	8,871.32
US Bank	Service fees	67.40
IRS	Medicare Hospital Insurance	3,194.35
PERA	Employer contribution – May	23,471.61
PERACare	Health insurance – May	27,985.01
Intuit	Payroll service fee - June	217.25
John Willson	Wages	10,238.38
Chris Mestas	Wages	7,348.80
Jackie Fry	Wages	7,616.00
DeAnne Wixson	Wages	2,760.00
James Medina	Wages	1,955.79
James Bage	Wages	8,658.18
Adam Bowler	Wages	9,787.60
Brian Brindisi	Wages	7,981.11
Christopher Bussard	Wages	7,531.47
Casey Conrad	Wages	5,245.20
Codi Courtney	Wages	5,779.82
Thomas Gillis	Wages	6,446.52
Jesse Hickox	Wages	6,699.68
Nicholas Houston	Wages	7,575.19
Daniel Hunter	Wages	5,245.20
Brian Jackson	Wages	7,577.70
McKinley Land	Wages	6,109.08
Cassidy Lear	Wages	6,362.40
Jillian Luebke	Wages	5,177.52
Grant Medina	Wages	5,894.44
Chris Melvin	Wages	11,353.45
Victor Oliveira	Wages	6,415.78
Jason Rogers	Wages	8,751.60
Timothy Rossette	Wages	7,959.24
Brian Saxon	Wages	9,019.23
Diane Schroeder	Wages	11,806.41
Jeff Schuppe	Wages	12,217.56
Dustin Sieve	Wages	6,606.52
Evan Smart	Wages	6,423.04
Shawn Stark	Wages	8,406.00
John Udden	Wages	9,527.22
John Udden	TOWP Buyback	2,261.60
Nicolas Venot	Wages	6,033.57
Chris Whitson	Wages	6,210.92
Terri Abbott	5/28 Special meeting, 6/13 regular meeting	\$ 150.00
Larry Boven	5/28 Special meeting, 6/13 regular meeting	150.00
Shawn Clemenson	5/28 Special meeting, 6/13 regular meeting	150.00
Chris Schmidt	5/28 Special meeting, 6/13 regular meeting	150.00
Wayne Varra	5/28 Special meeting, 6/13 regular meeting	150.00

Gavin Moscone

EMS coverage - Street Faire

100.00

TOTAL

\$ 392,056.48

Board member Clemenson moved to approve the payment of the bills. Board member Varra seconded, motion carried.

Chief Willson reported that we received a bequest from Denise Breen (Chris Whitson's aunt) for \$10,000.00. The check was sent with a letter stating it would have been her desire to allocate the funds to our Professional Firefighters' Union had it been in existence when she drafted her bequest. So, to honor her wishes, it was given to our Local #5194 to be used for the good of department members who may be faced with financial or illness and injury challenges not covered by their regular pay or insurance.

With no further business, it was moved and seconded to adjourn. Motion carried.

Respectfully submitted,

Jackie Fry, Secretary