



LOUISVILLE FIRE PROTECTION DISTRICT LIFE SAFETY DIVISION

895 W. Via Appia, Louisville, Colorado 80027
Phone: 303-666-6595 Fax: 303-666-7659

TENT, CANOPY, OR TEMPORARY MEMBRANE STRUCTURE REQUIREMENTS

(COMPLETE THE INFORMATION BELOW INCLUDING THE ATTACHED PLAN REVIEW APPLICATION)

EVENT NAME: _____

SITE ADDRESS: _____

EVENT SPONSOR: _____

ADDRESS OF SPONSOR: _____

CONTACT: _____ PHONE NUMBER: _____

DATE(S) OF EVENT: _____ HOURS OF OPERATION: _____ A.M. _____ P.M.

TENT CONTRACTOR: _____ EMERGENCY CONTACT PHONE NUMBER: _____

SET-UP DATE: _____ REMOVAL DATE: _____

COPIES OF CERTIFICATE OF FLAME RESISTANCE FOR EACH TENT (SUBMIT)

SITE PLAN (SUBMIT)

AREA AND NUMBER OF TENT(S) _____

OCCUPANT LOAD OF EACH TENT _____

USE OF EACH TENT _____

This application form must be accompanied by two drawings. One must be a site plan that shows the area(s) tents will be erected and the other a floor plan of each and every tent or canopy. Details should include the scale, a symbol schedule and details of any heating or electrical equipment as well as egress and exit lighting where appropriate.

This plan review is for general compliance with the requirements of the International Fire Code. The applicant is responsible for informing the fire department of all circumstances that will exist. The applicant is responsible for meeting all the requirements of this code before final approval is granted by the Louisville Fire Protection District. The fire district's approval of drawings, designs, plans, and specifications shall not in any way relieve the applicant of the responsibility for compliance to the International Fire Code.

This review does not include an evaluation of structural stability. Extreme weather conditions can create problems for tents and canopies. Structural stability of any tent or canvas is the responsibility of the tent installer.

The Louisville Fire Protection District requires 24 hours prior notification for inspection. To request an inspection please phone 303-666-6595. All inspections must be scheduled and completed between 8:00 A.M and 3:00 P.M. on regularly scheduled fire district workdays (Monday-Friday except holidays). Inspections outside these hours will be charged an overtime inspection fee of \$75.00 an hour (2-hour minimum) by the fire district.

I have read and understand the above information as well as the attached Inspection Checklist. I agree to abide by the policies, codes and standards as adopted.

Contractor's Signature _____ Date _____

The above stated project has been inspected and accepted by the Louisville Fire Protection District.

Inspector's Signature _____ Date _____