

**Louisville Fire Protection District  
Board of Directors Regular Meeting  
March 11, 2021**

In Attendance: Board members Boven, Clemenson, Milanski, Schmidt, Varra  
Chief Willson

The meeting was held at Fire Station #1, 1240 Main St. and also broadcast through ZOOM.

President Schmidt called the meeting to order at approximately 7:15 p.m. The Pledge of Allegiance was recited. Roll call was taken and all board members were present. Board member Boven moved to approve the minutes of the 2/11/21 regular meeting. Board member Varra seconded, motion carried.

President Schmidt presented an award to Terri Abbott in recognition of her 14 years of dedicated service on the Board of Directors.

Chief Willson presented the following service awards: Grant Medina, 5 years; Brad Bennett, 10 years, and Chris Melvin, 20 years. Other recipients were not present.

Chief Willson presented the 2020 Firefighter of the Year Award to Victor Oliveira.

Board member Clemenson moved to approve the 2020 service credit for the reserve firefighters. Board member Boven seconded, motion carried.

Chief Willson reported Mountain View Fire Protection District offered us 12 used SCBA packs in exchange for our half ownership of a scissor lift. There was discussion and Board member Milanski moved to approve the exchange. Board member Clemenson seconded, motion carried.

The deadline for Memorial Scholarship applications is April 15. Two scholarships will be awarded.

Chief Willson presented his report.

-Update on our offer to help Avista with COVID-19 vaccinations. While they were thrilled with the offer, it is up in the air right now.

-The hiring process for the fire inspector and paramedic positions is underway. The application deadline for the inspector is March 16. The paramedic deadline closed on February 15, and 23 candidates have been selected for testing.

-Chief Willson reported on the status of upcoming special city events.

-Chief Willson reported the City of Louisville has corrected a clerical error and made a clarification in the sprinkler system code requirements.

-Proposed fire prevention fee increases will be presented at the next board meeting.

Election Committee – Board member Milanski stated there is no change.

Website Committee – Board member Milanski reported there was a 3-hour kickoff meeting and they are on schedule to rollout the new website the 3<sup>rd</sup> week of May.

Performance statistics were reviewed.

Chief Willson reported he is still in discussions regarding closest unit dispatching.

Financial Report

General Fund

Checking:

Old Balance	1/31/2021		\$ 256,901.75
Deposits			\$ 808,095.04
		January County Check	\$ 234,355.32
		Ambulance Transports	53,419.62
		Ambulance Subscriptions	400.00
		US Bank General Fund Money	500,000.00
		Market	
		Insurance Reimbursements (Tows)	859.00
		Boulder County Hazmat Response Authority (OT/Backfill OT - 4Q2020)	2,865.21
		Report Copies	83.00
		Plan Reviews	16,112.89
New Balance			\$ 1,064,996.79
Disbursements			\$ 519,437.76
		Bills	\$ 472,782.04
		Pension Fund - Jan Co Ck	45,980.51
		Ambulance Transport	
		Refunds	675.21
New Balance	2/28/2021		\$ 545,559.03
Reserve Fund:			
(Includes Emergency Reserve)			\$ 3,864,057.35
		US Bank Money Market	\$ 3,864,057.35
Other:			
		Length of Service Accounts	\$ 92,532.77
		Capital Reserve	1,252,279.54

Board member Boven moved to approve the Financial Report. Board member Clemenson seconded, motion carried.

Bills

Colleen Foster	Medical direction	\$ 6,368.75
Equipment Savers, Inc	Filled fuel tank - St 3	1,209.90
Via Tek	PC/network support	165.00
Cathleen Williams	ACLS provider class instructor	1,350.00
HAAS Alert	Safety cloud services; 5-yr annual & transponders	1,538.87
ImageTrend, Inc	Webinar training	700.00
Colo Div - Fire Prevention & Control	Exams	150.00
ROI Fire & Ballistics Equipment, Inc	Isolation coveralls	1,720.00

Ronin, PLLC	Medical direction (Oct-Dec, LPD)	\$ 1,000.00
Superior Machine	Snow removal	674.00
Verizon Wireless	Cell phones service	1,072.86
Andrew Welsh	Reimb - class registration	95.00
Andrea Crass	Reimb - class registration	95.00
Grant Medina	Reimb - class registration	144.00
McKinley Land	Reimb - class registration	144.00
Christopher Whitson	Reimb - class registration	144.00
Asa Capsouto	Reimb - class registration	195.00
Dustin Sieve	Reimb - class registration	460.89
Jesse Hickox	Reimb - recertification	25.00
Western Disposal	Trash removal	493.75
New Horizons CLC	Class registration	1,190.00
Home Depot	Plumbing parts, supplies for cord reel, buckets	100.07
CCNC	2021 Dues	100.00
Louisville Auto Supply	Trufuel, DEF, ice melt, car wash, Tire Care, battery charger/starter, oil	666.84
DIRECTV	TV - St 3	81.99
Twins At A Time LLC	Memory bears	300.00
Colo Div - Fire Prevention & Control	Exams	120.00
Rotech Healthcare Inc	Oxygen replacement tanks	180.00
Via Tek	PC/network support, managed services	1,888.50
Victor Oliveira	Reimb - structure fire boots	414.96
A Path Forward LLC	Counseling sessions	160.00
Bound Tree Medical	Medical supplies	478.70
Tribbett Agency LLC	Insurance package renewal	39,988.00
Pierumberto Sosta	Reimb - car seat tech registration	95.00
Xcel Energy	Utilities	3,979.04
Bound Tree Medical	Medical supplies	700.12
TG Technical Services	Hazmat equipment	3,559.72
Atomic Forge & Welding Inc	Pullup bar	200.00
Victor Oliveira	Reimb - car seat tech recert, survivor boxes	83.00
Superior Machine	Snow removal	674.00
Colorado State Fire Chiefs'	Dues	1,336.00
WEX Bank	Fuel - fleet	758.90
Pinnacol Assurance	Workers' compensation	6,355.00
WageWorks, Inc	FSA administrative fees	71.00
US Bank	Service fees	117.50
IRS	Medicare Hospital Insurance	3,877.09
PERA	Employer contribution – January	42,189.02
PERACare	Health insurance – January	43,530.62
John Willson	Wages	11,705.62
Chris Mestas	Wages	9,054.38
Jackie Fry	Wages	8,716.80
Brian Jackson	Wages	8,976.00
Samiyyah Jackson	Wages	7,499.04
Shawn Stark	Wages	8,976.00
DeAnne Wixson	Wages	3,555.20
James Medina	Wages	1,931.25
James Bage	Wages	7,904.46

Adam Bowler	Wages	\$ 8,532.53
Brian Brindisi	Wages	7,238.95
Christopher Bussard	Wages	8,027.74
Asa Capsouto	Wages	4,489.38
Casey Conrad	Wages	5,740.10
Codi Courtney	Wages	5,926.72
Andrea Crass	Wages	4,489.38
Isabella Dean	Wages	4,635.58
Thomas Gillis	Wages	8,240.32
Jesse Hickox	Wages	6,781.38
Nicholas Houston	Wages	7,828.70
Daniel Hunter	Wages	7,353.46
McKinley Land	Wages	8,039.66
Cassidy Lear	Wages	7,552.32
Jillian Luebke	Wages	5,740.10
Khristian Lukianov	Wages	5,076.68
Grant Medina	Wages	8,275.18
Chris Melvin	Wages	10,673.29
Brian O'Mara	Wages	5,191.14
Victor Oliveira	Wages	7,190.31
Jason Rogers	Wages	8,523.68
Timothy Rossette	Wages	8,399.71
Brian Saxon	Wages	8,267.16
Diane Schroeder	Wages	11,657.74
Jeff Schuppe	Wages	12,139.08
Dustin Sieve	Wages	8,523.68
Evan Smart	Wages	5,486.30
Pierumberto Sosta	Wages	5,347.14
John Udden	Wages	8,213.75
Nicolas Venot	Wages	6,179.24
Andrew Welsh	Wages	5,347.14
Chris Whitson	Wages	8,039.66
Larry Boven	2/11/21 Regular meeting	75.00
Shawn Clemenson	2/11/21 Regular meeting	75.00
John Milanski	2/11/21 Regular meeting	75.00
Chris Schmidt	2/11/21 Regular meeting	75.00
Wayne Varra	2/11/21 Regular meeting	<u>75.00</u>
TOTAL		\$ 472,782.04

Board member Boven moved to approve the payment of the bills. Board member Milanski seconded, motion carried.

President Schmidt moved to go into executive session pursuant to C.R.S. § 24-6-402(4)(e), negotiations, developing strategy for negotiations, and instructing negotiators; and C.R.S. § 24-6-402(4)(f), discuss personnel matters. Board member Clemenson seconded, motion carried.

When the meeting resumed, there was discussion on posting the board packets on the website. Board member Boven moved to post the agenda and board packets on the new website. Board member Milanski seconded, motion carried.

With no further business, it was moved and seconded to adjourn. Motion carried.

Respectfully submitted,

Jackie Fry, Secretary