

**Louisville Fire Protection District
Board of Directors Regular Meeting
March 12, 2020**

In Attendance: Board members Abbott, Clemenson, Schmidt, Varra
Chief Willson
Attorney Dino Ross
Geoff Baukol & MaryAnn McGeady, Redtail Ridge

Excused: Larry Boven

President Schmidt called the meeting to order at approximately 7:15 p.m. The Pledge of Allegiance was recited. Roll call was taken and all board members were present with the exception of Larry Boven, who was excused. Board member Abbott moved to approve the minutes of the February 13, 2020 regular meeting. Board member Varra seconded, motion carried.

President Schmidt moved to go into executive session to receive advice from legal counsel regarding proposed Resolution 2020-004, regarding the Redtail Ridge Metropolitan District pursuant to C.R.S. § 24-6-402(4)(b). Board member Abbott seconded, motion carried. Dino Ross, general counsel, certified it will be for attorney-client communication and will not be recorded. When the meeting resumed, President Schmidt stated that in executive session the board received information from legal counsel regarding the proposed resolution regarding the Redtail Ridge Metropolitan District.

The next order of business was consideration of Resolution 2020-004, A Resolution Consenting to the Organization of Redtail Ridge Metropolitan Districts No. 1-4 the Proposed Boundaries of Which Overlap With the Boundaries of Louisville Fire Protection District. Geoff Baukol (Brue Baukol Capital Partners) introduced himself and MaryAnn McGeady (bond counsel). He presented a brief overview of their project and MaryAnn expanded on their need for our consent to overlap our district with a fire power. President Schmidt voiced the shared concern about the retention of the metropolitan district's ability to provide fire services. He said didn't think the board could ever agree to any references to the metropolitan district retaining any authority to provide fire protection. The second concern is if they scrub the building, the City of Louisville would have some involvement in that, which is unacceptable to the District. If they were to build a fire station, it would have to be deeded strictly to the District. A lengthy discussion followed and the resolution was withdrawn. MaryAnn will work with our attorney to revise the resolution to address the board's concerns.

Board member Abbott moved to approve the proposed compensation for the election judges, to pay three judges \$300 each plus \$35 for the training class and an additional \$25 to the judge who picks up and delivers the voting materials. Board member Varra seconded, motion carried.

President Schmidt reported that the wire transfer approval process for Union dues is set up to require him to go into the system and approve the transfer after Jackie has entered it. He is concerned that he may not always be available to do this within the time window when it needs to be done and made a motion, for expediency, to authorize Jackie to process the wire transfer of Union dues without a second approval. Board member Abbott seconded, motion carried.

Chief Willson presented his report.

- Update on the status of the TIF for the Hwy 42 revitalization area.
- The firefighter testing process is ongoing.
- Update on COVID-19.

Attorney Ross presented a legislative update, the Volunteer Benefits Committee report was tabled until the April meeting, and performance statistics were reviewed.

Financial Report

General Fund

Checking:

Old Balance	1/31/2020		\$ 247,544.20
Deposits			\$ 567,567.39
	January County Check	\$ 372,674.62	
	Ambulance Transports	64,063.77	
	Ambulance Subscriptions	125.00	
	Pension Fund	1,090.93	
	(Tharp Pension Benefit & Direct Deposit Fee 1/1/20- 2/6/20)		
	Pension Fund	824.05	
	(Ferguson Pension Benefit & Direct Deposit Fee 1/1/20- 2/13/20)		
	Pension Fund	107,491.75	
	Pension Checks/Direct Deposit Fees - 1st Qtr 2020		
	Boulder County Hazmat Response Authority (OT/Backfill OT - 4Q2019)	4,966.19	
	Report Copy	66.00	
	Plan Reviews	16,265.08	
New Balance			\$ 815,111.59
Disbursements			\$ 571,798.11
	Bills	\$ 388,137.12	
	Pension Fund - Jan Co Ck	73,118.76	
	ER Tharp	1,090.93	
	(Pension Benefit & Direct Deposit Fee)		
	David Ferguson	824.05	
	(Pension Benefit & Direct Deposit Fee)		
	Pension Checks/Direct Deposit Fees - 1st Qtr 2020	107,491.75	
	Ambulance Transport Refunds	1,135.50	
New Balance	2/29/2020		\$ 243,313.48
Reserve Fund:			
(Includes Emergency Reserve)			\$ 3,128,795.86
US Bank Money Market		\$ 3,128,795.86	
Other:			\$ 81,696.12
Length of Service Accounts		\$ 81,696.12	

Board member Abbott moved to approve the Financial Report. Board member Clemenson seconded, motion carried.

Bills

Bound Tree Medical	Medical supplies	\$ 1,375.92
CCNC	Dues	100.00
Front Range Pest Control	Mice control - St 3	45.00
Equipment Savers	Filled fuel tank - St 3	1,015.35
Zoll Medical Corporation	AutoPulse resuscitation system	14,084.20
Colo Div-Fire Prevention & Control	Exam	30.00
Advanced Breathing Air Systems	Quarterly compressor air tests	520.00
Comcast	High-speed Internet - St 1	195.51
Rotech Healthcare	Oxygen replacement tanks	30.00
Jackie Fry	Reimb - computer headphones	53.23
Superior Machine	Snow removal	1,280.00
Boulder County Sheriff's Office	Ambulance licensing fee	375.00
Western Disposal	Trash removal	376.25
Xcel Energy	Utilities	3,640.07
Nick Houston	Reimb - conference registration & airfare	1,100.96
Louisville Auto Supply	DEF, ice melt, cleaning supplies, floor dry, bulbs, fuses	170.92
Verizon	Cell phones service	1,040.52
Chris Schmidt	Reimb - '32 tire repair	45.07
Superior Machine	Snow removal	489.00
Bound Tree Medical	Medical supplies	167.25
Sue Cook	Website changes/updates	280.00
Coal Creek Collision Center	A-E; hail damage repair	6,716.55
Thomas Vesely	Reimb - class registration	300.00
Thomas Gillis	Reimb - class registration	300.00
Via Tek	PC/network support, managed services, ProSupport service agreement, set up new printers	3,862.20
Cintas Corporation #66	Mats, paper products	563.08
SCL Heath Systems	Hep-B vaccine	49.50
James Bage	Reimb - Inspector Prep Class	150.00
Dustin Sieve	Reimb - Natl Registry EMT Recertification	20.00
McKinley Land	Reimb - CPR instructor course	290.67
ImageTrend	Annual fees	4,468.67
Philips Healthcare	Service agreement - heart monitors	2,353.05
Mountain View FPD	E-E; cable repair	291.60
CTC Owners Assn	Semi-annual dues	297.26
Service Experts	HVAC PM - all stations	792.00
WEX Bank	Fuel - fleet	642.75
TG Technical Services	Calibration gas	1,058.08
Life Assist	Medical supplies	205.09
Home Depot	Training supplies, chain quick link	122.70
Galls	Shirts, flag patches	236.64
3Hundred Training Group	EMS training	750.00

US Bank	CC; monthly fees (Adobe Pro, Stamps.com, Amazon Prime, RingCentral), office/station/training/medical supplies, cable TV, banquet expenses, speakers, M-B oil change & repair, saw repair, tolls, safety glasses, vests & masks, meeting food, class registrations, Active 911 membership fees, legal fees, employment ad, CPR monitors & lung bags, T-A & E-E tire repairs, St 3 monitoring, postage, Academy graduation refreshments, books	\$ 13,175.38
US Bank	Service fees	68.35
IRS	Medicare Hospital Insurance	3,117.48
PERA	Employer contribution – January	46,315.69
PERACare	Health insurance – January	32,904.11
Intuit	Payroll service fee - February	147.00
John Willson	Wages	11,364.62
Chris Mestas	Wages	8,462.40
Jackie Fry	Wages	8,462.40
DeAnne Wixson	Wages	3,232.00
James Medina	Wages	1,925.00
James Bage	Wages	7,879.02
Adam Bowler	Wages	7,584.00
Brian Brindisi	Wages	6,743.62
Christopher Bussard	Wages	6,668.42
Casey Conrad	Wages	4,805.73
Codi Courtney	Wages	5,534.44
Thomas Gillis	Wages	5,526.93
Jesse Hickox	Wages	5,956.12
Nicholas Houston	Wages	9,477.94
Daniel Hunter	Wages	5,852.53
Brian Jackson	Wages	8,404.80
McKinley Land	Wages	5,318.08
Cassidy Lear	Wages	9,960.11
Jillian Luebke	Wages	4,715.58
Grant Medina	Wages	5,318.08
Chris Melvin	Wages	11,338.44
Victor Oliveira	Wages	6,096.32
Jason Rogers	Wages	7,748.86
Timothy Rossette	Wages	6,817.58
Brian Saxon	Wages	7,402.23
Diane Schroeder	Wages	11,869.44
Jeff Schuppe	Wages	15,352.80
Dustin Sieve	Wages	7,601.98
Evan Smart	Wages	5,281.44
Shawn Stark	Wages	9,244.57
John Udden	Wages	9,197.10
Nicolas Venot	Wages	5,696.58
Chris Whitson	Wages	5,385.86
Terri Abbott	2/13 Board meeting	75.00

Larry Boven	2/13 Board meeting	\$ 75.00
Chris Schmidt	2/13 Board meeting	75.00
Wayne Varra	2/13 Board meeting	<u>75.00</u>
TOTAL		\$ 388,137.12

Board member Abbott moved to approve the payment of the bills. Board member Clemenson seconded. Motion carried.

With no further business, it was moved and seconded to adjourn. Motion carried.

Respectfully submitted,

Jackie Fry, Secretary