

**Louisville Fire Protection District
Board of Directors Regular Meeting
November 12, 2020**

In Attendance: Board members Boven, Clemenson, Milanski, Schmidt, Varra
Chief Willson

President Schmidt called the meeting to order at approximately 7:00 p.m. at Fire Station #1. The Pledge of Allegiance was recited. Roll call was taken and all board members were present. Board member Boven moved to approve the minutes of the October 8, 2020 regular meeting. Board member Clemenson seconded, motion carried. Board member Boven also moved to approve the minutes of the Oct. 1 and Oct. 13 work sessions, board member Clemenson seconded, motions carried.

President Schmidt began the proceedings of the public hearing regarding the exclusion of the real property owned by Highland Properties which has been annexed by the City of Lafayette. Public notification was made in the Boulder Daily Camera as required by law. There were no comments from the floor. President Schmidt moved to approve Resolution 2020-007, for exclusion of this real property. Board member Clemenson seconded, motion carried. President Schmidt moved to approve the Certified Order of Exclusion. Board member Boven seconded, motion carried. President Schmidt closed the public hearing.

President Schmidt began the proceedings of the public hearing re: the adoption of the 2021 budget. Public notification was made in the Boulder Daily Camera as required by law. The proposed budget was reviewed in detail at the October 1, 2020 work session. There were no comments from the floor. President Schmidt moved to approve Resolution 2020-008, to levy general property taxes for 2020. Board member Boven seconded, motion carried. Board member Boven moved to approve Resolution #2020-009, adopting the 2021 budget. Board member Clemenson seconded, motion carried. The adoption of these resolutions is done with the understanding that the budget will be adjusted in the contingency category based on the District's final assessed valuation. President Schmidt closed the public hearing.

Chief Willson gave an update on the status of Redtail's development plans.

Chief Willson presented a proposal to approve the CPSE service agreement for developing our strategic plan for a total contract price of \$18,000. A lengthy discussion followed including paying \$6,000 up front with the option to cancel 2021 funding if the board isn't satisfied with the work. Board member Varra moved to accept the proposal to go forward and monitor as we go, and see the results for \$6,000 for 60 days. President Schmidt amended the motion to include that the board authorizes the board president to sign the proposal on behalf of the District. Board member Varra accepted the amendment to his motion. Board member Boven seconded, motion carried.

Chief Willson presented his report. Due to COVID we haven't scheduled the banquet or any recognition events.

Board member Boven reported the Volunteer Benefits Committee met with the volunteers and got some feedback. Plans to increase stipends starts Oct. 1. Volunteers will be offered membership National Volunteer Fire Council and it will be up to individual if they want to join. Will be looking at the idea of a 457 program in the coming year.

Board member Milanski gave an update on the Election Committee. He and Board member Boven will be meeting with Boulder County Elections to discuss a coordinated election.

Board member Milanski reported a request for proposal for our website design will be going out.

Chief Willson gave an update on COVID, reporting it has spiked and there's no end in sight. We have shut Down access to the stations and we may need to hold a virtual board meeting in December.

Performance statistics were reviewed.

Financial Report

General Fund

Checking:

Old Balance	9/30/2020		\$ 689,449.59
Deposits			\$ 131,486.55
	September County Check	\$ 69,060.14	
	Ambulance Transports	49,037.71	
	Ambulance Subscriptions	255.00	
	Anthem Refund	138.56	
	(10% of April Premium - COVID)		
	CPR Class Fees	105.00	
	Thomas Vesely	300.00	
	(Reimb-Cancelled Class)		
	Report Copy	21.50	
	Plan Reviews	12,568.64	
New Balance			\$ 820,936.14
Disbursements			\$ 462,435.40
	Bills	\$ 462,290.25	
	Ron Leggett	145.15	
	(Final Pension Check)		
New Balance	10/31/2020		\$ 358,500.74

Reserve Fund:

(Includes Emergency Reserve)

	US Bank Money Market	\$ 6,025,920.27	\$ 6,025,920.27
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Other:

	Length of Service Accounts	\$ 81,698.32	
	Capital Reserve	1,103,238.00	\$ 1,184,936.32

Board member Boven moved to approve the Financial Report. Board member Clemenson seconded, motion carried.

Bills

Comcast	High-speed Internet - St 1	\$ 196.52
H&E Equipment	T-A; door handle, lights, PM generator	3,279.85
Colo Div-Fire Prevention & Control	Exam	30.00
Rotech Healthcare	Oxygen replacement tanks	165.00
Jason Brewer	Reimb - rescue class	300.00
Bill Ewing	Winterize sprinkler systems	130.00
WEX Bank	Fuel - fleet	984.33
CenturyLink	Data bundle - St 3	594.25

Quality Tire Company	E-C & E-E; front tires	\$ 3,474.60
Home Depot	Station & training supplies, smoke detectors	843.74
Louisville Auto Supply	DEF, floor dry, Trufuel	84.26
Verizon Wireless	Cell phone service	1,000.30
Municipal Emergency Services	Hose	1,610.00
Green Valley Lawn Service	Lawn maintenance, fertilizer	1,275.00
Rotech Healthcare	Oxygen replacement tanks	150.00
Professional Services	Window cleaning - all stations	1,325.00
Tribbett Agency	Accident & Sickness renewal, public official bond	2,708.00
Bound Tree Medical	Medical supplies	1,152.47
CrewSense	Users Pro	1,387.20
Colo Div-Fire Prevention & Control	Exam	30.00
Av-Tech Electronics	Ranger - installed radios & emergency lights	8,710.84
Boulder Emergency Physicians	Medical direction	8,100.00
Ronin, PLLC	Medical direction (to be reimb by PD)	1,000.00
Via Tek	PC/network support, managed services	2,077.00
DIRECTV	TV - St 3	76.99
Cahill & Associates PC	Audit	7,810.00
Grant Medina	Reimb - Velcro	26.98
Adam Bowler	Reimb - batteries	16.98
Larry Boven	Reimb - SDA conference registration	100.00
Comcast	High-speed Internet - St 2	191.85
Equipment Savers	Filled fuel tank - St 3	640.28
US Bank	CC; monthly fees (Adobe Pro, Stamps.com, Ring Central), office/station/training/medical supplies, cable TV, water & sewer, legal fees, tolls, uniforms, boots, helmet shields, postage, ambulance title and license plates, permit & business cards, fire line tape, desk, backflow testing, water bottles, Citrosqueeze, Blue Card, A-H topper, particulate respirator, M-C air compressor, US flags, background display, unlock kit, light switch repair, copies, Zebra card software & cleaning kit, refreshments - promotion ceremonies, Academy equipment, get well flowers	20,152.57
Western Disposal	Trash removal	470.00
Xcel Energy	Utilities	2,762.98
Pinnacol Assurance	Workers' compensation	423.43
WageWorks, Inc	FSA administrative fees	71.00
US Bank	Service fees	121.50
IRS	Medicare Hospital Insurance	3,903.78
PERA	Employer contribution – September	39,090.06
PERACare	Health insurance – September	44,052.45
John Willson	Wages	11,364.62
John Willson	2020 TOWP Buyback	6,818.88
Chris Mestas	Wages	8,462.40
Jackie Fry	Wages	8,462.40

Samiyyah Jackson	Wages	\$ 7,307.20
DeAnne Wixson	Wages	3,232.00
James Medina	Wages	1,825.00
James Bage	Wages	7,450.13
Adam Bowler	Wages	8,353.64
Adam Bowler	2020 TOWP Buyback	552.20
Brian Brindisi	Wages	6,635.43
Christopher Bussard	Wages	6,466.64
Asa Capsouto	Wages	4,215.69
Casey Conrad	Wages	4,715.58
Codi Courtney	Wages	6,131.44
Andrea Crass	Wages	4,215.69
Isabella Dean	Wages	4,215.69
Thomas Gillis	Wages	9,259.79
Jesse Hickox	Wages	5,956.12
Nicholas Houston	Wages	7,373.26
Daniel Hunter	Wages	4,760.66
Brian Jackson	Wages	8,641.20
McKinley Land	Wages	7,028.21
Cassidy Lear	Wages	6,816.93
Jillian Luebke	Wages	4,940.96
Khristian Lukianov	Wages	4,721.42
Grant Medina	Wages	6,221.77
Grant Medina	2020 TOWP Buyback	2,428.80
Chris Melvin	Wages	12,294.24
Brian O'Mara	Wages	4,215.69
Victor Oliveira	Wages	6,391.43
Jason Rogers	Wages	7,798.23
Timothy Rossette	Wages	7,748.86
Brian Saxon	Wages	8,096.09
Diane Schroeder	Wages	13,122.60
Jeff Schuppe	Wages	11,625.18
Dustin Sieve	Wages	9,526.18
Evan Smart	Wages	5,634.87
Pierumberto Sosta	Wages	4,215.69
Shawn Stark	Wages	8,404.80
John Udden	Wages	8,625.18
Nicolas Venot	Wages	5,281.44
Andrew Welsh	Wages	4,215.69
Chris Whitson	Wages	5,956.12
Larry Boven	10/1 Work session; 10/8 Reg mtg	150.00
Shawn Clemenson	10/1/20 Work session	75.00
John Milanski	10/1 Work session; 10/8 Reg mtg	150.00
Chris Schmidt	10/1 Work session; 10/8 Reg mtg	150.00
Wayne Varra	10/1 Work session; 10/8 Reg mtg	150.00
Alexia White	Volunteer Reimbursement	130.00
Brett Miranda	Volunteer Reimbursement	1,755.00
Eric Berger	Volunteer Reimbursement	570.00
Gavin Moscone	Volunteer Reimbursement	520.00
Kevin Epperson	Volunteer Reimbursement	510.00

Lance Bishop	Volunteer Reimbursement	\$ 390.00
Matthew Calnan	Volunteer Reimbursement	780.00
Ryan Chreist	Volunteer Reimbursement	715.00
Surf Thompson	Volunteer Reimbursement	650.00
Taylor Matthewman	Volunteer Reimbursement	325.00
Thomas Vesely	Volunteer Reimbursement	585.00
Tyler Polhill	Volunteer Reimbursement	650.00
Brad Bennett	Volunteer Reimbursement	1,140.00
William Martinez	Volunteer Reimbursement	<u>650.00</u>
TOTAL		\$ 462,290.25

Board member Boven moved to approve the payment of the bills. Board member Clemenson seconded, motion carried.

President Schmidt moved to go into executive session pursuant to C.R.S. § 24-6-402(4)(e), negotiations, developing strategy for negotiations, and instructing negotiators; and C.R.S. § 24-6-402(4)(f), discuss personnel matters. Board member Clemenson seconded, motion carried.

When the meeting resumed, President Schmidt stated they had discussed the Chief's performance in the past year and found it to be exemplary. He moved to give him a 3% pay increase for 2021. Board member Varra seconded, motion carried.

The board also discussed in executive session, the situation with the Louisville Fire Protection District property that is included in the boundaries of the Town of Superior and several recommendations made by legal counsel. One of the recommendations was to adopt a resolution that opposes the inclusion of those properties currently in the Louisville Fire Protection District into either Rocky Mountain's Fire District or Mountain View's such as the case may be after January 1. President Schmidt moved to submit this to legal counsel to draft that resolution for discussion at the next board meeting. Board member Clemenson seconded, motion carried.

With no further business, it was moved and seconded to adjourn. Motion carried.

Respectfully submitted,

Jackie Fry, Secretary