

**Louisville Fire Protection District
Board of Directors Regular Meeting
October 10, 2019**

In Attendance: Board members Abbott, Boven, Clemenson, Schmidt, Varra
Chief Willson

President Schmidt called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited. Roll call was taken and all board members were present. Board member Abbott moved to approve the minutes of the September 12, 2019 board meeting. Board member Clemenson seconded, motion carried. Board member Abbott moved to approve the minutes of the October 2, 2019 budget work session. Board member Boven seconded, motion carried.

Chief Willson presented his report.

- The Department has been busy with Fire Prevention activities and hose testing.
- We currently have 13 recruits in the Fire Academy. It is going well.
- The decon shower has been repaired. CCI will be sharing the cost with us.
- Update on misdirected emergency call. Communications is looking into what happened.
- Update on election activities by Citizens for LFPD. The board agreed they want to do a press release in regard to the election.

Performance statistics were reviewed.

President Schmidt moved to set the public hearing regarding the proposed 2020 budget for 6:30 p.m., November 21, 2019, at Station 2. Board member Clemenson seconded, motion carried.

President Schmidt reported we had a check fraud incident (two checks). It was found and reported right away. The account should have been set up to return exceptions and it was not. It is set up that way now. We will be working on reducing the number of checks we write to reduce our exposure.

Financial Report

General Fund

Checking:

Old Balance	8/31/2019				\$ 305,197.25
Deposits					\$ 321,539.93
	August County Check	\$	51,226.71		
	Ambulance Transports		59,310.20		
	Ambulance Subscriptions		195.00		
	US Bank General Fund		200,000.00		
	Money Market				
	CPR Class Fees		50.00		
	Mike Twist		2,000.00		
	(Reimb-Paramedic School)				
	LFD Firefighters' Fund		40.00		
	(Reimb - Flowers)				

	John Willson	\$	12.00	
	(Reimb - Flower Delivery Fee)			
	Pension Fund		4,054.75	
	(G Symanski Pension Benefit 1/1/19-9/30/19 & Direct Deposit Fee)			
	Golden Gate Auxiliary of Colorado		3,000.00	
	(Sale of Compressor)			
	Report Copies		1.75	
	Plan Reviews		1,649.52	
	New Balance			\$ 626,737.18
	Disbursements			\$ 284,088.24
	Bills	\$	280,033.49	
	Gertrude Symanski		4,054.75	
	(Pension Benefit 1/1/19-9/30/19 & Direct Deposit Fee)			
	New Balance		9/30/2019	\$ 342,648.94
Reserve Fund:				
(Includes Emergency Reserve)				\$ 4,292,802.17
US Bank Money Market		\$	4,292,802.17	
Other:				\$ 67,444.94
Length of Service Accounts		\$	67,444.94	

Board member Boven moved to approve the Financial Report. Board member Abbott seconded, motion carried.

		<u>Bills</u>	
Via Tek	Computer set up, PC support		\$ 562.50
SameDay Office Supply	Station/office supplies		134.39
Tax Calc USA	Tax forms and software		277.12
Colo Div of Fire Safety & Control	Exams		90.00
Service Experts	Hot water heater repair - St 3		433.00
Comcast	High-speed internet - St 1		191.80
Eldorado Artesian Springs	Drinking water		303.95
Mountain View FPD	E-E; PM, oil change, repairs, brakes		4,025.09
Municipal Emergency Services	Boots		492.00
Life-Assist	Medical supplies		389.56
Equipment Savers Inc	Filled fuel tank - St 3		887.46
SameDay Office Supply	Station/office supplies		122.01
Bound Tree Medical	Medical supplies		252.79
Xcel Energy	Utilities		2,781.70
Colo Div of Fire Safety & Control	Exam		30.00
Advanced Breathing Air Systems	Compressor repair - St 1		803.10
Action Striping	Striped all parking lots and bay lines		1,050.00
Service Experts	Diagnostic fee - St 3 air conditioning		90.00
SCL Health Systems	Physicals		1,083.60
Via Tek	PC/network support; managed services		1,271.50

Western Disposal	Trash removal	\$ 440.00
Minerva Bunker Gear Cleaners	Bunker gear repairs	307.13
Cintas Corporation #66	Mats, paper products	453.71
Verizon Wireless	Cell phone service	942.36
Rotech Medical	Oxygen replacement tanks	135.00
Fire Protection Publications	Text books	1,467.00
Bound Tree Medical	Medical supplies	6.54
Green Valley Lawn Service	Lawn maintenance	1,060.00
City of Louisville	Water/sewer - St 2	212.47
City of Louisville	Water/sewer - St 3	755.17
Louisville Auto Supply	Batteries, DEF, Trufuel, cleaning supplies, absorbent	1,043.84
Morrell Printing Solutions	Banquet invitations and envelopes	210.94
Ireland Stapleton	Legal fees	4,718.66
Home Depot	Supplies - training prop, station, flag display	403.94
SameDay Office Supply	Station supplies	64.70
Thomas Gillis	Reimb - conference registration & airfare	730.60
Boulder Valley Moving & Storage	Move from storage unit to St 2	505.00
US Bank	CC; monthly fees (Adobe Pro, Stamps.com, Amazon Prime, RingCentral), office/station/training supplies, training class, flowers, flags, lunch/food - meetings, batteries, backflow testing, velcro, CBI checks	3,411.21
SCL Health Systems	Physical	270.90
Galls	Pants	116.95
SameDay Office Supply	Station/office supplies	69.59
DIRECTV	TV - St 3	21.99
Bound Tree Medical	Medical supplies	464.54
Life-Assist	Medical supplies	337.10
WEX Bank	Fuel - fleet	767.93
TG Technical Services	Multi-Rae sensors, calibration gas, CO monitor	1,828.00
Av-Tech Electronics	A-F; install KnoxBox from E-B	584.30
	M-C; install new Kussmaul	
Mountain View FPD	E-D; PM, oil change, repairs, replaced DEF doser	2,223.73
Comcast	Cable TV - St 2	10.53
H&E Equipment	Lift repair	920.47
US Bank	Service fees	62.90
IRS	Medicare Hospital Insurance	2,216.44
PERA	Employer contribution – August	35,804.46
PERACare	Health insurance – August	27,985.01
Intuit	Payroll service fee - September	99.75
John Willson	Wages	10,238.38
Chris Mestas	Wages	7,348.80
Jackie Fry	Wages	7,616.00
DeAnne Wixson	Wages	2,760.00
James Medina	Wages	788.63
James Bage	Wages	6,178.41
Adam Bowler	Wages	6,116.30
Brian Brindisi	Wages	5,876.55

Christopher Bussard	Wages	\$ 4,921.06
Casey Conrad	Wages	3,333.24
Codi Courtney	Wages	4,947.74
Thomas Gillis	Wages	3,350.16
Jesse Hickox	Wages	4,404.92
Nicholas Houston	Wages	5,183.35
Daniel Hunter	Wages	3,333.24
Brian Jackson	Wages	7,883.07
McKinley Land	Wages	3,603.18
Cassidy Lear	Wages	4,582.35
Jillian Luebke	Wages	3,637.80
Grant Medina	Wages	3,896.66
Chris Melvin	Wages	7,761.50
Victor Oliveira	Wages	4,302.08
Jason Rogers	Wages	5,634.20
Timothy Rossette	Wages	7,316.63
Brian Saxon	Wages	5,124.02
Diane Schroeder	Wages	6,747.30
Jeff Schuppe	Wages	7,026.74
Dustin Sieve	Wages	5,024.12
Evan Smart	Wages	3,788.36
Shawn Stark	Wages	6,717.80
John Udden	Wages	5,654.05
Nicolas Venot	Wages	4,480.76
Chris Whitson	Wages	3,896.66
Terri Abbott	9/12 Board mtg	75.00
Larry Boven	9/12 Board mtg	75.00
Shawn Clemenson	9/12 Board mtg	75.00
Chris Schmidt	9/12 Board mtg	75.00
Wayne Varra	9/12 Board mtg	75.00
Jon Fearnow	Volunteer reimbursement	<u>260.00</u>
TOTAL		\$ 280,033.49

Board member Abbott moved to approve the payment of the bills. Board member Varra seconded, motion carried.

With no further business, it was moved and seconded to adjourn. Motion carried.

Respectfully submitted,

Jackie Fry, Secretary