

**Louisville Fire Protection District
Board of Directors Regular Meeting
September 10, 2020**

In Attendance: Board members Boven, Clemenson, Milanski, Schmidt, Varra
Chief Willson
Attorney Ross (via Zoom)

President Schmidt called the meeting to order at approximately 7:30 p.m. at Fire Station #1. The Pledge of Allegiance was recited. Roll call was taken and all board members were present. Board member Boven moved to approve the minutes of the August 13, 2020 regular meeting. Board member Clemenson seconded, motion carried.

Board member Milanski gave a recap on Director elections. He is proposing we go to mail-in Director elections. A discussion followed and Board members Boven and Milanski will form a committee to research.

Chief Willson reviewed the 2021 Collective Bargaining Agreement draft changes.

Chief Willson proposed enrolling in Lexipol. He will get more information about it for the board.

President Schmidt moved to nominate Chief Willson for a trustee position on the Colorado Firefighter Heart and Cancer Trust Committee. It was seconded and the motion carried.

There was a discussion regarding setting up a review process to determine the impact of IT changes for all staff. President Schmidt said he would take on that responsibility if there were no objections and moved that all future changes will be routed to him and he will route them to the board for review. Nothing will be implemented until approved by the board. Board member Varra seconded, motion carried.

The upcoming SDA conference was discussed. Board member Varra moved to approve \$200 for two board members to attend the conference. Board member Clemenson seconded, motion carried.

Chief Willson presented his report.

- The budget work session will be held Oct. 1, at 6:30 p.m., at Station 1.
- We have received a COVID grant for \$24,493.
- He introduced Samiyyah Jackson, our new Human Resources Director.

Fire Marshal Mestas gave an update on Prevention and the changes they have implemented due to COVID-19.

Board member Boven reported the Volunteer Benefits Committee will be meeting with the volunteers in October.

Board member Milanski reported the Website Committee has been formed and will have its first meeting soon.

Performance statistics were reviewed.

Financial Report

General Fund

Checking:

Old Balance	7/31/2020		\$ 197,291.24
Deposits			\$ 675,686.62
	July County Check	\$ 113,274.79	
	Ambulance Transports	56,443.76	
	Ambulance Subscriptions	135.00	
	US Bank General Fund	500,000.00	
	Money Market		
	Fuel Tax Refund	156.20	
	PERACare	2,092.92	
	(Dental Ins Refund - COVID)		
	Boulder County Hazmat	638.32	
	Response Authority		
	(OT/Backfill OT - 2Q2020)		
	Report Copy	33.00	
	Plan Reviews	2,912.63	
New Balance			\$ 872,977.86
Disbursements			\$ 443,956.78
	Bills	\$ 442,206.74	
	Ambulance Transport	1,750.04	
	Refunds		
New Balance	8/31/2020		\$ 429,021.08

Reserve Fund:

(Includes Emergency Reserve)

\$6,509,143.03

US Bank Money Market \$6,509,143.03

Other:

\$1,201,593.72

Length of Service Accounts \$ 81,697.70
 Capital Reserve 1,119,896.02

Board member Boven moved to approve the Financial Report. Board member Clemenson seconded, motion carried.

Bills

Western Disposal	Trash removal	\$ 1,318.75
First Idea	Consultant for HR Director	8,250.00
SCL Health Systems	New employee physicals	672.30
All Temperatures Controlled, Inc	Maintenance - St 3 ice machine	622.50
DeAnne Wixson	Reimb - card & cupcakes	18.99
20/20 Communications	Signs for stations	965.00
Mountain View FPD	E-D; replaced springs, repaired air leak E-E; PM, replaced radiator hose M-B; installed/wired med vault, replaced circuit breaker	5,729.45
Via Tek	PC/network support; managed services, server migration	4,047.00
Bound Tree Medical	Medical supplies	1,009.97

Teleflex LLC	Medical supplies	\$ 1,215.50
Cahill & Associates PC	Audit	4,898.20
Craig Fire & Safety Inc	Annual maintenance - Holmatro rescue tools	3,017.35
Excel Mechanical Systems	AC repair - St 3	175.25
911Patches.com	Patches	600.00
Colo Div-Fire Prevention & Control	Certification and renewals	70.00
Comcast	High-speed Internet - St 1	196.47
3Hundred Training Group LLC	EMS training	850.00
Bill Ewing	Lawn sprinkler repairs	345.00
Lisa Barsotti	Background checks	4,800.00
Christopher Bussard	Tuition reimbursement	188.41
Timothy Rossette	Reimb - postage	11.45
Grant Medina	Reimb - duty/wildland boots	369.87
Green Valley Lawn Service	Lawn maintenance	1,585.00
Equipment Savers Inc	Filled fuel tank - St 3	664.67
Verizon Wireless	Cell phones service	1,073.07
Coal Creek Collision Center	Ranger; painted top	2,426.44
Consolidated Fleet Services	Ladder tests	2,527.20
Municipal Emergency Services	Coveralls, cartridge	5,702.28
Home Depot	Station supplies	35.19
Louisville Auto Supply	Floor dry, Trufuel, car wash, tire care, degreaser, hose, DEF	186.15
Cintas	Mats, paper products	563.08
Xcel Energy	Utilities	2,848.21
WEX Bank	Fuel - fleet	791.15
US Bank	CC; monthly fees (Adobe Pro, Stamps.com, Amazon Prime, RingCentral), office/station/ training/ medical supplies, cable TV, water & sewer, legal fees, tolls, SCBA repair, US flags, food -meeting & Assessment Center panel, water/sewer, fleet maintenance supplies, uniforms, stamps, sympathy flowers, IAFC dues, St 3 monitoring, radio reprogramming, M-D wheel package & gear hooks, hose, ambulance lettering, screen replacement (TIC), shipping	16,709.87
Knox Company	Med-vault safes	3,840.00
Comcast	High-speed Internet - St 2	191.85
Mountain View FPD	E-D; repairs, pump test	10,340.52
DIRECTV	TV - St 3	76.99
Bound Tree Medical	Medical supplies	1,198.04
Jason Brewer	Reimb-Mile High Firefighter Conference (class cancelled)	(175.00)
Pinnacol Assurance	Workers' compensation	7,867.66
US Bank	Service fees	99.40
IRS	Medicare Hospital Insurance	3,306.52
PERA	Employer contribution – July	48,524.96
PERACare	Health insurance – July	34,405.62
John Willson	Wages	11,364.62
Chris Mestas	Wages	8,462.40
Jackie Fry	Wages	8,462.40

Samiyyah Jackson	Wages	\$ 3,653.60
DeAnne Wixson	Wages	3,232.00
James Medina	Wages	1,850.00
James Bage	Wages	7,488.58
Adam Bowler	Wages	8,456.53
Brian Brindisi	Wages	6,900.66
Christopher Bussard	Wages	6,606.24
Asa Capsouto	Wages	1,264.80
Asa Capsouto	Volunteer reimbursement	65.00
Casey Conrad	Wages	4,905.93
Codi Courtney	Wages	5,123.43
Andrea Crass	Wages	1,264.80
Isabella Dean	Wages	1,264.80
Isabella Dean	Volunteer reimbursement	780.00
Thomas Gillis	Wages	4,818.58
Jesse Hickox	Wages	6,443.15
Nicholas Houston	Wages	6,604.04
Daniel Hunter	Wages	4,875.88
Brian Jackson	Wages	8,956.40
McKinley Land	Wages	6,632.90
Cassidy Lear	Wages	7,309.56
Jillian Luebke	Wages	4,838.32
Khristian Lukianov	Wages	1,416.48
Grant Medina	Wages	6,082.62
Chris Melvin	Wages	13,812.90
Brian O'Mara	Wages	1,264.80
Brian O'Mara	Volunteer reimbursement	65.00
Victor Oliveira	Wages	8,101.89
Jason Rogers	Wages	7,913.46
Timothy Rossette	Wages	7,488.58
Brian Saxon	Wages	8,330.64
Diane Schroeder	Wages	13,271.28
Jeff Schuppe	Wages	10,308.30
Jeff Schuppe	2020 TOWP buyback	2,973.60
Dustin Sieve	Wages	6,188.39
Evan Smart	Wages	5,393.64
Pierumberto Sosta	Wages	1,264.80
Pierumberto Sosta	Volunteer reimbursement	455.00
Shawn Stark	Wages	8,404.80
John Udden	Wages	8,086.26
Nicolas Venot	Wages	6,268.80
Andrew Welsh	Wages	1,264.80
Chris Whitson	Wages	7,505.75
Larry Boven	8/13 Board meeting	75.00
Shawn Clemenson	8/13 Board meeting	75.00
John Milanski	8/13 Board meeting	75.00
Chris Schmidt	8/13 Board meeting	75.00
Brett Brock	Volunteer reimbursement	260.00
TOTAL		\$ 442,206.74

Board member Milanski moved to approve the payment of the bills. Board member Boven seconded, motion carried.

With no further business, it was moved and seconded to adjourn. Motion carried.

Respectfully submitted,

Jackie Fry, Secretary