

**Louisville Fire Protection District
Board of Directors Regular Meeting
September 12, 2019**

In Attendance: Board members Abbott, Boven, Clemenson, Schmidt, Varra
Chief Willson
Battalion Chief Schuppe

President Schmidt called the meeting to order at about 7:30 p.m. The Pledge of Allegiance was recited. Roll call was taken and all board members were present. Board member Clemenson moved to approve the minutes of the August 8, 2019 board meeting. Board member Boven seconded, motion carried. Board member Abbott moved to approve the minutes of the August 21, 2019 special meeting. Board member Varra seconded, motion carried.

Chief Willson and President Schmidt presented an update on the proposed TIF agreement with the City. President Schmidt moved to table this until the November board meeting.

Chief Willson presented his report.

- The training survey was discussed. Battalion Chief Schuppe reported things are working really well. He presented an update on the Fire Academy and Engineer 101.
- Chief Willson informed the board that the decon shower drain needs to be repaired, which will cost about \$2,613. He asked Construction Concepts to pay half of the cost and they agreed. Board member Abbott moved to proceed with the repair. Board member Boven seconded, motion carried.
- Chief Willson gave an update on Phillips 66 property. Plans have slowed down.
- Chief Willson had a discussion with the Fire Consortium regarding our issues. They still say they want to solve them and do not want us to leave.
- Chief Willson reported the cost of a new ambulance is \$236,665. He wants to get started on purchasing one now, paying half this year. Board member Abbott moved to approve the purchase. Board member Clemenson seconded, motion carried.

Performance statistics were reviewed.

Financial Report

General Fund

Checking:

Old Balance	7/31/2019				\$ 481,368.80
Deposits					\$ 363,238.16
	July County Check	\$	70,120.45		
	Ambulance Transports		63,812.82		
	Ambulance Subscriptions		185.00		
	US Bank General Fund		100,000.00		
	Money Market				

	Pension Fund	\$	112,897.00	
	(Pension Checks/Direct Deposit Fees - 3rd Qtr 2019)			
	Downtown Business Assn. (EMS - 2019 Street Faires)		3,600.00	
	Report Copies		16.50	
	Plan Reviews		12,606.39	
	New Balance	\$		844,606.96
	Disbursements	\$		539,409.71
	Bills	\$	426,512.71	
	Pension Checks/Direct Deposit Fees - 3rd Qtr 2019		112,897.00	
	New Balance		8/31/2019	\$ 305,197.25
Reserve Fund:				
(Includes Emergency Reserve)				
	US Bank Money Market	\$	4,492,720.75	\$ 4,492,720.75
Other:				
	Length of Service Accounts	\$	67,444.70	\$ 67,444.70

Board member Abbott moved to approve the Financial Report. Board member Boven seconded, motion carried.

		<u>Bills</u>	
Fusion Cloud Services, LLC	St 3 phones		\$ 624.19
Equipment Savers Inc	Filled fuel tank - St 3		834.81
Comcast	High-speed internet - St 2		191.85
Door Specialties	Gate repair - St 3		180.00
Sue Cook	Website changes/updates		290.00
CenturyLink	Data bundle - St 3		589.81
Comcast	Cable TV - St 1		19.95
Bound Tree Medical	Medical supplies		109.88
SameDay Office Supply	Station supplies		67.13
Municipal Emergency Services	Hydrotest SCBA		35.00
20/20 Communications Signs	Replace glass display - St 1		745.00
Bound Tree Medical	Medical supplies		972.79
SameDay Office Supply	Dish detergent gel packs		18.76
Fire Safety Services	Annual maintenance - fire extinguishers		899.05
Galls	Shirts		697.36
City of Louisville	Water/sewer - St 1		199.54
Life Assist	Medical supplies		267.68
SameDay Office Supply	Dish detergent gel packs		13.10
Equipment Savers Inc	Filled fuel tank - St 3		716.95
3Hundred Training Group	EMS training		850.00
Cahill & Associates PC	Audit		9,140.00
Via Tek	PC/network support		275.00
Frontier Business Products	Copy overages		90.30
Comcast	High-speed internet - St 1		191.80

SameDay Office Supply	Office/station supplies	\$ 140.08
Express Toll	Tolls	47.55
Exquisite Enterprises	Office hours sign	42.20
Diane Schroeder	Reimb - conference lodging	715.36
Kaiser Lock & Key	Door lock & repair	180.62
Xcel Energy	Utilities	2,689.97
Eldorado Artesian Springs	Drinking water	173.46
Green Valley Landscaping	Lawn maintenance	1,055.00
Exquisite Enterprises	Accountability tags	54.88
Minerva Bunker Gear Cleaners	Bunker gear zipper repairs	105.30
Louisville Auto Supply	DEF, floor dry, battery & charger, cleaning supplies, TruFuel	645.65
Verizon Wireless	Cell phones service	844.93
Pye Barker Fire & Safety	Sprinkler tests - St 1 & St 3	593.00
Rotech Healthcare	Oxygen replacement tanks	105.00
Ireland Stapleton	Legal fees	7,112.82
Mountain View FPD	B-A; pump service	371.99
SameDay Office Supply	Office/station supplies	100.19
Cintas	Mat, paper products	758.06
Frontier Business Products	Color copies overage	36.09
Bound Tree Medical	Medical supplies	64.77
Louisville Auto Supply	DEF, floor dry, battery & charger, cleaning supplies	120.64
Galls	Boots	124.99
Division of Oil and Public Safety	Fuel storage tank annual registration fee	35.00
Brighton Ford	M-A; replaced headlights & switch	759.76
Instant Imprints	T-shirts	693.13
Western Disposal	Trash removal	440.00
Via Tek	PC/network support, managed services	1,694.00
WEX Bank	Fuel - fleet	805.66
Express Toll	Tolls	37.05
RMRP Enterprises	Mowed weeds - St 2	800.00
Home Depot	Wood, lawn trimmer & line, fuel - boat training	290.59
Brighton Ford	A-C; repair & oil change	1,231.71
ROI Fire & Ballistics Equipment	Bunker gear, name tags & plates, jackets, hoods	23,805.00
Galls	Pants, boots	206.18
Shawn Stark	Conference expenses	719.37
US Bank	CC; monthly fees (Adobe Pro, Stamps.com, Amazon Prime, RingCentral), office/ station/ training supplies, payroll subscription, conference registrations and expenses, postage, hose strap, jetpack battery, food - Open House and 4th of July, Otterboxes, medical supplies, prop guard-boat motor	3,892.39
City of Louisville	Water/sewer - St 2	962.02
City of Louisville	Water/sewer - St 3	1,029.62
SameDay Office Supply	Office/station supplies	166.66

Brighton Ford	M-C; air conditioner & alignment A-B; oil change & tire rotation	\$ 1,413.42
Low Voltage Installations	Upgrade to First Alert system - St 2	4,984.58
Advanced Breathing Air System	Move, install and service compressor-St 2	1,800.20
ACES	Annual pump tests	1,750.00
Comcast	High-speed internet - St 2	191.85
DIRECTV	TV - St 3	9.88
Galls	Boots	285.31
Comcast	Cable TV - St 2	10.53
Comcast	Cable TV - St 1	19.95
Bound Tree Medical	Medical supplies	2,188.32
Mountain View FPD	E-B; oil change, fuel filter, replaced pump transmission	3,200.74
Fusion Cloud Services, LLC	St 3 phones	636.79
Life Assist	Medical supplies	1,061.74
Equipment Savers Inc	Filled fuel tank - St 3	1,117.26
SameDay Office Supply	Office/station supplies	64.39
20/20 Communications Signs	Door signs - St 2	1,940.00
Denver Fire Mechanics' Assn	E-B; used pump transmission	200.00
CenturyLink	Data bundle - St 3	589.81
LN Curtis & Sons	Adapter	19.00
Bound Tree Medical	Medical supplies	29.95
SameDay Office Supply	USB drives	27.77
Av-Tech Electronics	Knox box updates	198.00
US Bank	Service fees	98.05
Pinnacol Assurance	Workers' Compensation	15,942.00
IRS	Medicare Hospital Insurance	3,333.95
PERA	Employer contribution – July	23,809.45
PERACare	Health insurance – July	27,985.01
Intuit	Payroll service fee - August	232.00
John Willson	Wages	15,347.57
Chris Mestas	Wages	11,023.20
Jackie Fry	Wages	11,424.00
DeAnne Wixson	Wages	4,140.00
James Medina	Wages	1,850.65
James Bage	Wages	8,630.16
Adam Bowler	Wages	9,924.62
Brian Brindisi	Wages	7,993.60
Christopher Bussard	Wages	7,394.08
Casey Conrad	Wages	5,122.53
Codi Courtney	Wages	6,113.62
Thomas Gillis	Wages	6,201.18
Jesse Hickox	Wages	7,591.22
Nicholas Houston	Wages	7,319.14
Daniel Hunter	Wages	5,052.74
Brian Jackson	Wages	11,196.90
McKinley Land	Wages	5,359.02
Cassidy Lear	Wages	6,976.28
Jillian Luebke	Wages	4,957.56
Grant Medina	Wages	5,854.88

Chris Melvin	Wages	\$ 12,093.50
Victor Oliveira	Wages	7,889.13
Jason Rogers	Wages	8,379.80
Timothy Rossette	Wages	7,716.98
Brian Saxon	Wages	7,620.98
Diane Schroeder	Wages	10,035.30
Jeff Schuppe	Wages	11,723.09
Dustin Sieve	Wages	6,878.50
Evan Smart	Wages	7,365.44
Shawn Stark	Wages	9,218.58
John Udden	Wages	9,428.23
Nicolas Venot	Wages	6,709.10
Chris Whitson	Wages	5,795.54
Larry Boven	7/20 WS, 8/8 Reg mtg, 8/21 Special board mtg	225.00
Shawn Clemenson	8/8 Regular mtg, 8/21 Special board mtg	150.00
Chris Schmidt	7/20 WS, 8/8 Reg mtg, 8/21 Special board mtg	225.00
Wayne Varra	7/20 WS, 8/8 Reg mtg, 8/21 Special board mtg	225.00
Lance Bishop	EMS coverage - Street Faire	100.00
Philip Murphy	EMS coverage - Street Faire	100.00
Matt Calnan	CPR instructor fee	50.00
Garett O'Hara	EMS coverage - Street Faire	100.00
Gavin Moscone	EMS coverage - Street Faire	100.00
Thomas Vesely	EMS coverage - Street Faire	<u>100.00</u>
TOTAL		\$ 426,512.71

Board member Clemenson moved to approve the payment of the bills. Board member Abbott seconded, motion carried.

With no further business, it was moved and seconded to adjourn. Motion carried.

Respectfully submitted,

Jackie Fry, Secretary