

**Louisville Fire Protection District
Board of Directors Regular Meeting
August 12, 2021**

In Attendance: Board members Boven, Clemenson, Milanski, Schmidt, Varra
Chief Willson
JD Greene, Mark Post, and Chase Carlton (ViaTek)

The meeting was held at Fire Station #2, 895 Via Appia Way and also broadcast through ZOOM.

President Schmidt called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited. Engine Proposal was added to the agenda. Board member Boven moved to approve the agenda. Board member Varra seconded, motion carried. Roll call was taken and all board members were present.

JD Greene (ViaTek) and his staff presented an update on cybersecurity and answered questions about the service they provide. They will establish a maintenance window and draft a formal change management process for board review.

Firefighter Matt Calnan gave a SharePoint presentation and showed what our staff portal will look like. He built this and some of it is customized. There was discussion regarding maintenance, analytics, and critical paths for approval.

Battalion Chief Schroeder presented our new website, demonstrating how the site will work followed by a presentation by Lt Bowler on how we are utilizing First Due for pre-incident planning.

Board member Boven moved to approve the consent agenda including the minutes of the July 8, 2021 board meeting and the financial report. Board member Varra seconded, motion carried.

Financial Report

General Fund

Checking:

Old Balance	6/30/2021	\$ 431,600.36
Deposits		\$ 2,295,928.94
	June County Check	\$ 1,712,057.97
	Ambulance Transports	68,155.70
	Interest	34.94
	(Late Amb Transport Payments)	
	Ambulance Subscriptions	275.00
	US Bank General Fund	500,000.00
	Money Market	
	US Bank	6,391.59
	(LOSA)	
	Boulder County Hazmat	1,619.12
	Response Authority	
	(OT/Backfill OT - 1Q2021)	

	Colo State Firefighters Foundation (Grant -Extrication Training)	\$ 2,500.00	
	Fuel Tax Reimbursement	256.08	
	Virginia Dionigi (Pension Reimb - Deceased)	105.00	
	Report Copies	16.50	
	Plan Reviews	4,517.04	
New Balance			\$ 2,727,529.30
Disbursements			\$ 2,240,130.90
	Bills	\$ 738,775.82	
	Ambulance Transport	1,250.08	
	Refunds		
	Pension Fund (V Dionigi Reimb - Deceased)	105.00	
	US Bank General Fund	1,500,000.00	
	Money Market		
New Balance	7/31/2021		\$ 487,398.40
Reserve Fund: (Includes Emergency Reserve)			\$ 8,590,136.17
US Bank Money Market		\$ 8,590,136.17	
Other:			\$ 1,459,277.89
	Length of Service Accounts	\$ 82,976.14	
	Capital Reserve	1,376,301.75	

Performance statistics and the 2nd Quarter EMS report were reviewed.

The Community Risk Assessment & Standards of Cover Facilitation proposal was discussed. Board member Clemenson moved to approve the proposal. Board member Milanski seconded, motion carried.

There were a couple of questions regarding the audit report. Jackie will get the answers for the next meeting.

Chief Willson presented a request to purchase a new apparatus (\$800,000 was budgeted). Board member Milanski moved to approve the proposal. Board member Clemenson seconded, motion carried. Chief Willson also presented an update on fire department activities.

There was a discussion regarding the next board election. Board member Milanski proposed changing from a polling place election to a mail-in election. Board member Boven moved to hold an in-house mail-in election in 2022. Board member Clemenson seconded. Board member Varra amended the motion to include if we don't get 20% of the voters then it comes back to the board for reassessment of the mail-in voting process and whether or not the board wants to continue that. Board members Boven and Clemenson accepted the amendment. President Schmidt called for a roll call vote.

Director Boven – yes; Director Clemenson – yes; Director Milanski – yes; Director Varra – yes;
President Schmidt – no

Motion carried.

Board member Milanski moved to utilize additional methods to publicize the election and candidates. There was discussion on legalities. He withdrew the motion and the subject was tabled until next meeting in order to consult with our attorney.

Samiyyah Jackson, HR director, gave an update on Engaged on Purpose.

<u>Bills</u>		
CenturyLink	Data bundle - St 3	\$ 594.98
Colo-Div of Fire Safety & Control	Exams	60.00
Bound Tree Medical	Medical supplies	502.95
Consolidated Fleet Services	Ladder testing	2,477.20
Mountain View Fire Prot District	E-C; repairs, oil change	3,286.43
Everest Mechanical Northern Colo	Replaced sump pumps - St 3	4,700.00
H&E Equipment Services	T-B; Repairs, hydraulic fluid change	3,712.90
WEX Bank	Fuel - fleet	1,385.55
Verizon	Cell phones service	1,372.96
Roth Medical	Oxygen replacement tanks	270.00
Bound Tree Medical	Medical supplies	281.99
Equipment Savers	Filled fuel tank - St 3	1,590.69
Via Tek	PC/network support; managed services	2,088.50
Khristian Lukianov	Reimb - class registration	95.00
Xcel Energy	Utilities	3,000.51
Western Disposal	Trash removal	483.70
Home Depot	Tape, equipment for props	327.61
Service Experts	AC maintenance	2,811.00
Louisville Auto Supply	Jumper cables, Trufuel, floor dry, DEF, washer fluid, car wash, tire care, tape	104.08
H&E Equipment Services	T-A; PM, repairs, aerial inspections, fluid/oil changes	8,270.30
DH Pace	Caulked bay doors, installed new door openers	2,014.06
Green Valley Lawn Service	Lawn maintenance	1,095.00
Colleen Foster	Medical direction	6,368.75
A Path Forward	Counseling sessions	160.00
US Bank	CC; monthly fees (Adobe Pro, Stamps.com, Ring Central), office/station/training/medical supplies, cable TV, water & sewer, high-speed internet, legal fees, tolls, batteries, psychological evaluations, foam, SCBA flow tests & repairs, apparel, electrical repairs - all stations, park rental fee, food - officers' meeting, shipping, postage, M-C new alternator, A-B plug, coil & fuel injector, M-C recharge AC, waxed ladder truck, accountability tags, fuel, airfare, emission tests	20,374.60
CenturyLink	Data bundle - St 3	594.98
Bound Tree Medical	Medical supplies	1,014.90
DIRECTV	TV - St 3	81.99
Gen-Tech	Annual generator service - all stations	1,596.00
Teleflex	Medical supplies	612.50

Mile-Hi Sprinkler	Sprinkler system repairs - St 1 & St 2	279.00
H&E Equipment Services	T-A; PM, repairs	\$ 10,016.52
BearCom	Portable radio repair	575.00
Equipment Savers	Filled fuel tank - St 3	1,650.59
Pinnacol Assurance	Workers' compensation	10,061.00
WageWorks, Inc	FSA administrative fees	71.00
Colorado State Treasurer	Unemployment tax	2,556.12
US Bank	Service fees	89.35
IRS	Medicare Hospital Insurance	7,031.67
PERA	Employer contribution – June	45,735.37
PERACare	Health insurance – June	45,870.45
John Willson	Wages	17,558.43
Chris Mestas	Wages	14,260.69
Jackie Fry	Wages	13,075.20
Brian Jackson	Wages	13,464.00
Samiyyah Jackson	Wages	11,248.56
Shawn Stark	Wages	13,464.00
DeAnne Wixson	Wages	5,332.80
Emily Kircher	Wages	7,384.80
James Bage	Wages	13,875.72
Adam Bowler	Wages	15,362.40
Brian Brindisi	Wages	10,922.42
Christopher Bussard	Wages	10,646.78
Asa Capsouto	Wages	8,372.14
Kyle Carlson	Wages	7,420.80
Casey Conrad	Wages	10,018.83
Codi Courtney	Wages	11,656.27
Andrea Crass	Wages	8,759.02
Isabella Dean	Wages	11,553.10
Thomas Gillis	Wages	17,580.50
Jesse Hickox	Wages	10,172.07
Nicholas Houston	Wages	12,008.60
Daniel Hunter	Wages	10,957.95
Brandon Kodey	Wages	7,420.80
McKinley Land	Wages	13,012.44
Cassidy Lear	Wages	15,931.10
Jillian Luebke	Wages	8,571.75
Khristian Lukianov	Wages	8,060.29
Grant Medina	Wages	11,687.94
Chris Melvin	Wages	18,832.03
Brian O'Mara	Wages	8,200.14
Victor Oliveira	Wages	13,357.98
Jason Rogers	Wages	13,794.99
Timothy Rossette	Wages	12,603.99
Brian Saxon	Wages	14,722.02
Elizabeth Schenk	Wages	7,420.80
Diane Schroeder	Wages	17,606.99
Jeff Schuppe	Wages	19,849.29
Dustin Sieve	Wages	19,918.22
Evan Smart	Wages	9,944.01

Pierumberto Sosta	Wages	10,617.98
Pierumberto Sosta	TOWP payout	\$ 2,886.11
John Udden	Wages	15,180.79
Nicolas Venot	Wages	9,042.08
Andrew Welsh	Wages	9,747.66
Chris Whitson	Wages	11,599.64
Larry Boven	7/8/21 Regular board meeting	75.00
Shawn Clemenson	7/8/21 Regular board meeting	75.00
John Milanski	7/8/21 Regular board meeting	75.00
Chris Schmidt	7/8/21 Regular board meeting	75.00
Wayne Varra	7/8/21 Regular board meeting	75.00
Brett Miranda	Volunteer reimbursement	1,065.00
Eric Berger	Volunteer reimbursement	202.00
Jason Brewer	Volunteer reimbursement	157.25
Joshua Schmidt	Volunteer reimbursement	268.25
Kevin Epperson	Volunteer reimbursement	1,547.00
Lance Bishop	Volunteer reimbursement	497.00
Matthew Calnan	Volunteer reimbursement	781.00
Ryan Chreist	Volunteer reimbursement	923.00
Surf Thompson	Volunteer reimbursement	426.00
Taylor Matthewman	Volunteer reimbursement	852.00
Brad Bennett	Volunteer reimbursement	<u>1,313.00</u>
TOTAL		\$ 738,775.82

Board member Boven moved to approve the payment of the bills. Board member Clemenson seconded, motion carried.

A budget work session was set for Oct. 7, 6:00 p.m., at Station 2.

There was a discussion regarding our COVID vaccine and mask policies. With no further business, it was moved and seconded to adjourn. Motion carried.

Respectfully submitted,

Jackie Fry, Secretary