

**Louisville Fire Protection District  
Board of Directors Regular Meeting  
December 9, 2021**

In Attendance: Board members Boven, Clemenson, Milanski, Schmidt, Varra  
Chief Willson

The meeting was held at Fire Station #2, 895 Via Appia Way and also broadcast through ZOOM.

President Schmidt called the meeting to order at approximately 7:30 p.m. The Pledge of Allegiance was recited. Roll call was taken and all board members were present. Board member Boven moved to approve tonight's agenda. Board member Clemenson seconded, motion carried. There were no comments from the public.

President Schmidt began the proceedings of the public hearing re: the adoption of the 2022 budget. Public notification was made in the Boulder Daily Camera as required by law. The proposed budget was reviewed in detail at the October 7, 2021 and November 17, 2021 work sessions. The CARES program was discussed. The contingency line item in Tactical Operations was reduced \$41,363 due to our final assessed valuation. There were no comments from the floor.

Board member Boven moved to approve Resolution 2021-002, Levying General Property Taxes for the Year 2021, to Help Defray the Costs of Government for the Louisville Fire Protection District, Colorado for the 2022 Budget Year. Board member Clemenson seconded, motion carried. Board member Boven moved to Approve Resolution #2021-003, Summarizing Revenues and Expenditures for Each Fund, and Adopting a Budget for the Louisville Fire Protection District for the Calendar Year Beginning on the First Day of January, 2022, and Ending on the Last Day of December, 2022. Board member Clemenson seconded, motion carried. President Schmidt closed the public hearing.

Board member Boven moved to approve the consent agenda. Board member Clemenson seconded, motion carried.

Chief Willson presented his report.

Board member Boven moved to approve the 2022 Salary Schedule. Board member Milanski seconded, motion carried.

The implementation of system security measures to improve our cybersecurity were discussed.

Chief Willson explained we are having a January reset due to all of the change there was this last year.

Financial Report

General Fund

Checking:

Old Balance	10/31/2021	\$	417,920.84
Deposits		\$	624,953.02
	October County Check	\$	48,404.62
	Ambulance Transports		54,220.07
	Ambulance Subscriptions		205.00

	US Bank General Fund	\$	500,000.00	
	Money Market			
	Boulder County Hazmat		5,745.00	
	Response Authority			
	(OT/Backfill OT - 3Q2021)			
	City of Boulder		1,480.99	
	(Open Space & Mountain			
	Parks Land Fire Protection			
	Payment)			
	Fuel Tax Refund		242.44	
	Postage Refund		27.10	
	CPR		96.02	
	Plan Reviews		14,531.78	
	New Balance			\$ 1,042,873.86
	Disbursements			\$ 559,418.01
	Bills	\$	559,418.01	
	New Balance		11/30/2021	\$ 483,455.85
	Reserve Fund:			
	(Includes Emergency Reserve)			\$ 7,011,473.11
	US Bank Money Market	\$	7,011,473.11	
	Other:			\$ 1,438,095.18
	Length of Service Accounts	\$	82,977.38	
	Capital Reserve		1,355,117.80	

		<u>Bills</u>		
Tribbett Agency	Accident/sickness policy	\$	2,630.00	
Handtevy	EMS guidebooks		315.61	
Green Valley Lawn Service	Lawn maintenance		880.00	
Restore Counseling	Counseling sessions		375.00	
Bound Tree Medical	Medical supplies		694.62	
ViaTek	PC/network support; managed services		1,380.50	
Western Disposal	Trash removal		483.70	
Xcel Energy	Utilities		2,918.51	
Verizon	Cell phones service		1,221.47	
Home Depot	Light bulbs, pipe		57.60	
University Auto Parts	Batteries, DEF, windshield washer fluid, floor dry, car wash, tire care, Trufuel, oil, coolant, lube, concrete degreaser, slide terminals for hose roller battery		932.22	
SiteMed	Physical exams		24,325.00	
Center for Public Safety Excellence	CRA-SOC project		6,500.00	
ROI Fire & Ballistics Equipment	Light gear & bunker gear		40,287.00	
Knox Company	12 Key secure boxes, mounting brackets, electronic key, cloud license		18,605.54	
Timothy Rossette	Reimb - bagels for CRA class		51.39	
Evan Smart	Reimb - car seat tech recertification		55.00	
Colleen Foster	Medical direction		6,368.75	

DIRECTV	TV - St 3	\$ 81.99
A Path Forward	Counseling session	80.00
Equipment Savers	Filled fuel tank - St 3	1,777.90
CenturyLink	Data bundle - St 3	594.98
US Bank	CC; monthly fees (Adobe Pro, Stamps.com, Ring Central), office/station/training/medical supplies, cable TV, water & sewer, high-speed internet, legal fees, conference/class registrations & lodging, food - meetings, conference, training and crews, M-B oil change & filters, SHRM dues, banquet invitations, pants, shirts, Bourkes kits, St 3 compressor service & air test, wrench, choc, plug hose, tax software & supplies, A-E auto eject plug repair, birthday cards, shipping, postage	16,788.81
WageWorks, Inc	FSA administrative fees	71.00
US Bank	Service fees	89.05
IRS	Medicare Hospital Insurance	4,332.26
PERA	Employer contribution – October	44,936.58
PERACare	Health insurance – October	46,903.19
John Willson	Wages	11,705.62
Chris Mestas	Wages	9,054.38
Chris Mestas	2021 TOWP Buyback	4,527.20
Jackie Fry	Wages	8,716.80
Brian Jackson	Wages	8,976.00
Samiyyah Jackson	Wages	7,499.04
Shawn Stark	Wages	8,976.00
DeAnne Wixson	Wages	3,555.20
Emily Kircher	Wages	4,923.20
James Bage	Wages	8,029.48
Adam Bowler	Wages	8,346.58
Brian Brindisi	Wages	8,008.35
Christopher Bussard	Wages	6,933.65
Asa Capsouto	Wages	4,983.16
Kyle Carlson	Wages	4,947.84
Elizabeth Chase	Wages	4,980.05
Casey Conrad	Wages	6,947.56
Codi Courtney	Wages	6,243.98
Andrea Crass	Wages	4,950.92
Isabella Dean	Wages	7,796.10
Thomas Gillis	Wages	12,185.22
Jesse Hickox	Wages	7,840.98
Nicholas Houston	Wages	8,357.67
Daniel Hunter	Wages	6,784.57
Brandon Kodey	Wages	4,947.84
McKinley Land	Wages	9,360.11
Cassidy Lear	Wages	7,135.46
Jillian Luebke	Wages	5,583.58
Khristian Lukianov	Wages	7,443.26
Grant Medina	Wages	6,980.06

Chris Melvin	Wages	\$ 12,986.75
Brian O'Mara	Wages	6,498.44
Victor Oliveira	Wages	6,740.54
Jason Rogers	Wages	10,795.45
Timothy Rossette	Wages	8,293.45
Brian Saxon	Wages	7,598.18
Diane Schroeder	Wages	10,345.14
Jeff Schuppe	Wages	11,723.37
Dustin Sieve	Wages	9,568.57
Evan Smart	Wages	6,188.41
John Udden	Wages	9,515.44
Nicolas Venot	Wages	5,486.30
Andrew Welsh	Wages	4,983.16
Chris Whitson	Wages	7,477.28
Larry Boven	11/4 Special pension mtg; 11/11 Reg mtg	150.00
Shawn Clemenson	11/4 Special pension mtg; 11/17 work session	150.00
	11/4 Special pension mtg; 11/11 Reg mtg;	225.00
John Milanski	11/17 work session	
	11/4 Special pension mtg; 11/11 Reg mtg;	225.00
Chris Schmidt	11/17 work session	
Wayne Varra	11/4 Special pension mtg; 11/11 Reg mtg	150.00
Bill Ewing	Voided-winterize sprinkler systems at St 1 & St 2	<u>(140.00)</u>
TOTAL		\$ 559,418.01

Board member Boven moved to approve the payment of the bills. Board member Clemenson seconded, motion carried.

President Schmidt moved to go into executive session pursuant to C.R.S. § 24-6-402(4)(f), discuss personnel matters. Board member Clemenson seconded, motion carried. When the meeting resumed, President Schmidt stated the board discussed two things. First was Chief Willson's performance review which continues to be exemplary again this year. He moved to give him a 3.2% pay increase. Board member Boven seconded, motion carried.

The second matter involved a former volunteer firefighter emailing another jurisdiction. The board will take no further action at this time.

Board members thanked Chief Willson and everyone on the department for all they've done this year.

With no further business, it was moved and seconded to adjourn. Motion carried.

Respectfully submitted,

Jackie Fry, Secretary