

**Louisville Fire Protection District
Board of Directors Regular Meeting
July 14, 2022**

In Attendance: Board members DuBay, Lechner, Milanski, Varra
Chief Willson
Fire Marshal Mestas
Finance Director Fry
HR Director Jackson
Bob Bryan and Shawn Clemenson, Retired Volunteer Firefighters
Battalion Chief Melvin, Lt. Bowler, Engineer Houston

Excused: Ben Carter

The meeting was held at Fire Station #2, 895 Via Appia Way and also broadcast via ZOOM.

President Milanski called the meeting to order at 7:00 p.m. Roll call was taken and all board members were present with the exception of Ben Carter, who was excused. The Pledge of Allegiance was recited. Board member DuBay moved to approve tonight's agenda. Board member Lechner seconded, motion carried.

Retired Firefighter Bob Bryan presented the board with a painting he did for the department. It was not only for everything they did at the Marshall Fire, but for all they do every day.

Board member Varra moved to approve the consent agenda. Board member DuBay seconded, motion carried. Board member DuBay moved to approve the Financial Report. Board member Lechner seconded, motion carried.

Financial Report

General Fund

Checking:

Old Balance	5/31/2022		\$ 917,784.89
Deposits			\$ 879,793.08
	May County Check	\$ 801,811.56	
	Ambulance Transports	73,911.18	
	Ambulance Subscriptions	298.64	
	Lowe's (Donation)	1,000.00	
	American Legion (Donation)	453.40	
	CPR Fees	124.48	
	Report Copies	14.00	
	Plan Reviews	2,179.82	
New Balance			\$ 1,797,577.97
Disbursements			\$ 1,192,787.59
	Bills	\$ 573,602.82	
	Pension Checks 2nd Qtr 2022	117,040.09	
	Ambulance Transport	2,144.68	
	Refunds		

	US Bank General Fund	\$ 500,000.00	
	Money Market		
New Balance	6/30/2022		\$ 604,790.38
Reserve Fund:			
(Includes Emergency Reserve)			
	US Bank Money Market	\$ 8,106,823.52	\$ 8,106,823.52
Other:			
	Length of Service Accounts	\$ 89,979.19	\$ 2,138,440.73
	Capital Reserve	2,048,461.54	

Performance Stats were reviewed.

Chief Willson reported the property at 945 Caledonia St. is for sale. It has been offered for purchase to the District and the City before anyone else. There was a lengthy discussion. President Milanski will contact the owner to decline, as we are not in a position financially to buy it.

A work session was set for August 17 at 7:00 p.m., at Station 2. The purpose of this meeting is for board introductions and to share priorities for next year.

President Milanski asked that we reserve the ballot box at the rec center for our May, 2023 election. Jackie will contact Boulder County to reserve it.

Board member Lechner gave an update on the Volunteer Program Committee's last meeting. The board wants to know what the cost of a volunteer is and what a volunteer does in return, including what the overall staffing plan is. A report will be presented at the next meeting.

Chief Willson gave a strategic plan update. There was discussion regarding how the board would like to see the report presented.

Chief Willson reported the City Planning Commission is working to amend the fencing requirements in Louisville in regard to the materials used for construction.

HR Director Jackson presented a proposal for a paid intern for Human Resources. Board member DuBay moved to approve it. Board member Lechner seconded, motion carried.

Chief Willson reported the District has received a litigation letter regarding the Marshall Fire.

Bills

CenturyLink	Data bundle - St 3	\$ 623.96
Equipment Savers	Filled fuel tank - St 3	4,395.47
Kyle Murray	Reimb - class registration	95.00
Bound Tree Medical	Medical supplies	303.52
Colo Div-Fire Prevention & Control	Exams	120.00
Restore Counseling	Counseling session	125.00
Diane Schroeder	Reimb - airfare	553.46
Platte Valley Fire	Registrations-2022 Leadership Think Tank	160.00

ViaTek	PC/network support	\$ 295.00
Earl's Saw Shop	Saw repair	136.59
Roth Medical	Oxygen replacement tanks	195.00
Isabella Dean	Reimb - training registration fee	120.00
IAFC	Membership renewal	215.00
Checks By Veribest, Inc	Checks, deposit slips	240.00
CTC Owners Association Inc	Homeowners association dues	297.26
20/20 Communications Signs	Signs for stations	1,085.00
Verizon Wireless	Cell phone service	1,358.57
Western Disposal	Trash removal	509.25
Xcel Energy	Utilities	3,177.45
Colo Div-Fire Prevention & Control	NFA Weekend/Fire School, exams	560.00
University Auto Parts	Headlight, DEF, Tire Care, floor dry, sparkplug, brake & car cleaner, Truefuel, concrete degreaser, battery & coolant hose	387.78
Home Depot	Weed killer, hook, bit set, fitting	60.82
Green Valley Lawn Service	Lawn maintenance	990.00
Pediatric Emergency Standards, Inc	Handtevy subscription renewal	1,189.65
ViaTek	PC/network support; managed services	2,696.51
Mountain View FPD	E-D; coolant leak repair	408.53
Colo Firefighter Heart Benefits Trust	Heart coverage	5,736.00
Colo Firefighter Heart Benefits Trust	Cancer coverage	10,234.00
Foster Emergency Medicine	Medical direction	6,368.75
WEX Bank	Fuel - fleet	1,915.62
CenturyLink	Data bundle - St 3	623.96
Roth Medical	Oxygen replacement tanks	90.00
Bound Tree Medical	Medical supplies	677.89
Equipment Savers	Filled fuel tank - St 3	3,008.96
Mountain View FPD	T-A; fuel and oil	233.99
Mountain View FPD	T-A; repairs	11,418.89
A Path Forward	Counseling sessions	160.00
Restore Counseling	Counseling sessions	250.00
Asa Capsouto	Reimb- training registration fee	500.00
Isabella Dean	Reimb - training registration fee	120.00
DIRECTV	TV - St 3	86.99
Metro Door Specialists	Repaired doors at all stations	520.00
US Bank	CC; monthly fees (Adobe Pro, Stamps.com, Ring Central), office/station/training/ medical supplies, postage, cable TV, water & sewer, high-speed internet, legal fees, apparel, conference registrations, airfare, hotel, SCBA repairs, Admin Day food & gift card, Election Day lunch, psychological evaluation, radiant heat repair, recognition awards for board members, A-E steering wheel, seat belt, tires, oil change, tools (Marshall Fire), accountability tags	13,868.38
Bearcom	Repair case on radio	615.00

Xcel Energy	Utilities	\$ 7,485.07
Health Equity, Inc	FSA administrative fees	71.00
US Bank	Service fees	91.50
Pinnacol Assurance	Workers' compensation	10,330.00
IRS	Medicare Hospital Insurance	4,738.38
PERA	Employer contribution – May	51,140.87
PERACare	Health insurance – May	55,297.19
John Willson	Wages	12,081.62
Chris Mestas	Wages	9,779.24
Jackie Fry	Wages	9,588.80
Brian Jackson	Wages	9,264.00
Samiyyah Jackson	Wages	8,131.24
Shawn Stark	Wages	9,449.60
DeAnne Wixson	Wages	3,668.80
Emily Kircher	Wages	5,081.60
James Bage	Wages	7,425.84
Lance Bishop	Wages	4,633.60
Adam Bowler	Wages	10,062.81
Brian Brindisi	Wages	7,211.92
Christopher Bussard	Wages	7,278.30
Asa Capsouto	Wages	7,300.08
Kyle Carlson	Wages	5,661.84
Elizabeth Chase	Wages	6,743.12
Casey Conrad	Wages	7,737.26
Codi Courtney	Wages	8,450.46
Andrea Crass	Wages	5,923.88
Isabella Dean	Wages	6,815.44
Thomas Gillis	Wages	9,792.51
Jesse Hickox	Wages	7,666.62
Nicholas Houston	Wages	8,205.43
Daniel Hunter	Wages	7,741.06
David Kabal	Wages	5,105.60
Brandon Kodey	Wages	6,546.48
McKinley Land	Wages	11,526.38
Cassidy Lear	Wages	6,956.24
Jillian Luebke	Wages	7,150.96
Khristian Lukianov	Wages	7,071.94
Grant Medina	Wages	7,744.11
Chris Melvin	Wages	10,840.22
Brett Miranda	Wages	4,633.60
Kyle Murray	Wages	5,105.60
Brian O'Mara	Wages	6,815.44
Victor Oliveira	Wages	8,024.38
Jason Rogers	Wages	9,202.26
Timothy Rossette	Wages	12,662.00
Brian Saxon	Wages	8,667.82
David Schlingmann	Wages	3,475.20
Diane Schroeder	Wages	10,867.04
Jeff Schuppe	Wages	10,615.68
Dustin Sieve	Wages	8,462.88

John Udden	Wages	\$ 10,072.00
Nicolas Venot	Wages	5,661.84
Andrew Welsh	Wages	5,985.96
Chris Whitson	Wages	7,932.86
Ben Carter	5/19/22 & 6/9/22 Board mtgs	150.00
	5/19/22 & 6/9/22 Board mtgs, 6/2/22	225.00
Ingrid Lechner	special mtg	
	5/19/22 & 6/9/22 Board mtgs, 6/2/22	225.00
John Milanski	special mtg	
	5/19/22 & 6/9/22 Board mtgs, 6/2/22	225.00
Jim Dubay	special mtg	
Wayne Varra	6/9/22 Board meeting	<u>75.00</u>
TOTAL		\$ 573,602.82

Board member DuBay moved to approve payment of the bills. Board member Varra seconded, motion carried.

President Milanski recognized the passing of John Blakely, a retired Louisville firefighter.

Retired firefighter Clemenson asked if a group email can be created for our retired firefighters so they can receive information via email. Chief Willson will look into this.

Future agenda items include the audit, board manual, and 2023 budget. With no further business, it was moved and seconded to adjourn. Motion carried.

Respectfully submitted,

Jackie Fry, Secretary