

**Louisville Fire Protection District
Board of Directors Regular Meeting
June 9, 2022**

In Attendance: Board members Carter, DuBay, Lechner, Milanski, Varra
Chief Willson
HR Director Jackson
Union President Hickox

The meeting was held at Fire Station #2, 895 Via Appia Way and also broadcast via ZOOM.

Board member Varra called the meeting to order at approximately 7:30 p.m. Roll call was taken and all board members were present. Ben Carter and Ingrid Lechner attended via ZOOM. The Pledge of Allegiance was recited. Board member DuBay moved to approve tonight's agenda. Board member Varra seconded, motion carried. Board member DuBay moved to approve the consent agenda. Board member Carter seconded, motion carried.

Financial Report

General Fund

Checking:

Old Balance	4/30/2022		\$ 993,219.21
Deposits			\$ 1,518,668.63
	April County Check	\$ 1,423,588.05	
	Ambulance Transports	86,955.22	
	Ambulance Subscriptions	288.64	
	Boulder County Hazmat	845.30	
	Response Authority (OT/Backfill OT - 1Q2022)		
	Insurance Reimbursement (Filter Replacements -Marshall Fire)	664.50	
	Jackie Fry (Reimb-Election Day Lunch)	16.50	
	Erich & Joy Kocher (Donation)	625.00	
	CPR Fees	124.48	
	Plan Reviews	5,560.94	
New Balance			\$ 2,511,887.84
Disbursements			\$ 1,594,102.95
	Bills	\$ 588,763.16	
	Refund - Insurance Reimb (T-A Repairs, Marshall Fire)	5,339.79	
	US Bank General Fund Money Market	1,000,000.00	
New Balance	5/31/2022		\$ 917,784.89

Reserve Fund:		
(Includes Emergency Reserve)		\$ 7,606,783.23
US Bank Money Market	\$ 7,606,783.23	
Other:		\$ 2,138,440.30
Length of Service Accounts	\$ 89,978.76	
Capital Reserve	2,048,461.54	

The donation fund policy was discussed. President Milanski moved to approve the policy with the additions they discussed with the Chief. Board member Carter seconded, motion carried.

Chief Willson presented the proposed CBA. Union President Hickox stated they voted to approve it. President Milanski proposed in future Union contracts they investigate adding a clause which says if revenues do not come in as expected, the board might have the right to change the agreement. There was discussion. Board member Carter moved to approve the CBA. Board member Lechner seconded, motion carried.

The volunteer program was discussed. Board member Varra reported on the committee's last meeting. Options for the program will be discussed with the membership and then brought to the board.

Chief Willson gave a strategic plan update. An update will be in the board packet each month.

Chief Willson reported on the new County notification system. We are also working with the City of Louisville and the Police Department on notification/evacuation plan. Chief Willson will put more on our website regarding lessons learned from the Marshall Fire and other resources.

The election costs and comments regarding the election were discussed. President Milanski moved to conduct a mail-in election for the 2023 directors election in May. Board member Lechner seconded. President Milanski called for a roll call vote. Board member Dubay – aye, Board member Varra – no, Board member Carter – aye, Board member Lechner – aye, President Milanski – aye. Motion passes.

HR Director Jackson presented the Engaged on Purpose highlights.

<u>Bills</u>		
University of Colorado Health	Medical supplies	\$ 98.40
Bound Tree Medical	Medical supplies	98.56
Via Tek	PC/network support	555.00
Galls	Shirts, pants, boots, flag patches	2,353.86
Brett Miranda	Reimb - car seat tech course	95.00
SCL Health	Pre-employment physical	302.40
Husky Creative, Inc	A-I; design, branding, install	2,707.50
Mile-Hi Sprinkler	Turn on sprinkler system - St 2`	415.00
Colo Div-Fire Prevention & Control	Exams, renewals	780.00
Shirley Elrod	Compensation - Election cavass board	15.00
Western Disposal	Trash removal	469.25
Verizon	Cell phone service	1,263.13
Joseph Tiu	Washer repair	260.00
Hire Right	Background screening	182.26

Home Depot	Weed killer, light bulbs, crab grass refill, propane exchange, clamp, link	\$ 91.39
Green Valley Lawn Service	Shrub trimming	490.00
Adam Bowler	Reimb - tools for Knox Box repair	58.63
ViaTek	Managed services, PC/network support	2,904.90
Bound Tree Medical	Medical supplies	262.97
University Auto Parts	DEF, floor dry, Purple Power, Trufuel	132.66
Knox Company	Door hangers	889.00
Jackie Fry	Reimb - postage, election supplies	45.92
Karen Scarpella	Election judge compensation	771.88
Amy Sonnanstine	Election judge compensation	552.50
Geralyn Eastman	Election judge compensation	552.50
Morrell Printing Solutions	Election ballots, envelopes, secrecy sleeves, inserting, set up, ink jet large mailer, preparation for mailing	14,399.98
Mountain View FPD	E-E; repairs	7,882.18
Bound Tree Medical	Medical supplies	3,822.42
Foster Emergency Medicine	Louisville PD physician advisor	5,000.00
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Stryker Sales LLC	Ambulance repairs	5,143.04
Equipment Savers Inc	Filled fuel tank - St 3	2,863.49
WEX Bank	Fuel - fleet	1,477.96
Life Assist	Medical supplies	2,019.88
Teleflex LLC	Medical supplies	1,210.63
DIRECTV	TV - St 3	86.99
Diane Schroeder	Tuition reimbursement	2,460.00
Restore Counseling	Counseling sessions	375.00
Colo Div-Fire Safety & Control	Exam, proctor certification	60.00
ViaTek	Managed services	1,649.50
Across the Street Productions	Blue Card renewals	3,293.75
Mountain View FPD	T-A; repairs (Marshall Fire)	17,151.93
US Bank	CC; monthly fees (Adobe Pro, Stamps.com, Ring Central), office/station/training/medical supplies, postage, cable TV, water & sewer, high-speed internet, legal fees, saw tune-ups, flags, food - officers mtg, boots, helmet, gym bags, fitness equipment, hats, M-D oil change, Vector scheduling, St 2 switch repair, E-C tire repair/replacement, tolls, training manuals, ZOOM annual service, class registrations, replacement decon unit connection	20,781.45
WageWorks, Inc	FSA administrative fees	71.00
US Bank	Service fees	92.25
IRS	Medicare Hospital Insurance	4,583.47
PERA	Employer contribution – April	54,123.95
PERACare	Health insurance – April	57,347.03
John Willson	Wages	12,081.62
Chris Mestas	Wages	9,779.24
Jackie Fry	Wages	13,791.63
Brian Jackson	Wages	9,264.00

Samiyyah Jackson	Wages	\$ 8,131.24
Shawn Stark	Wages	9,449.60
DeAnne Wixson	Wages	3,668.80
Emily Kircher	Wages	5,081.60
James Bage	Wages	8,585.76
Lance Bishop	Wages	4,633.60
Adam Bowler	Wages	11,335.44
Brian Brindisi	Wages	8,613.30
Christopher Bussard	Wages	7,278.30
Asa Capsouto	Wages	6,110.18
Kyle Carlson	Wages	6,657.06
Elizabeth Chase	Wages	5,661.84
Casey Conrad	Wages	6,629.58
Codi Courtney	Wages	6,606.18
Andrea Crass	Wages	5,725.00
Isabella Dean	Wages	5,725.00
Thomas Gillis	Wages	9,792.51
Jesse Hickox	Wages	8,014.45
Nicholas Houston	Wages	7,516.86
Daniel Hunter	Wages	6,616.65
David Kabal	Wages	5,105.60
Brandon Kodey	Wages	5,661.84
McKinley Land	Wages	8,964.28
Cassidy Lear	Wages	6,956.24
Jillian Luebke	Wages	7,570.36
Khristian Lukianov	Wages	6,687.51
Grant Medina	Wages	8,580.98
Chris Melvin	Wages	12,377.48
Brett Miranda	Wages	4,633.60
Kyle Murray	Wages	5,105.60
Brian O'Mara	Wages	6,619.72
Victor Oliveira	Wages	7,278.30
Jason Rogers	Wages	8,826.07
Timothy Rossette	Wages	9,737.68
Brian Saxon	Wages	7,467.78
Diane Schroeder	Wages	10,539.62
Jeff Schuppe	Wages	10,667.50
Dustin Sieve	Wages	8,531.42
John Udden	Wages	9,944.08
Nicolas Venot	Wages	5,809.28
Andrew Welsh	Wages	7,570.36
Chris Whitson	Wages	<u>8,864.46</u>
TOTAL		\$ 588,763.16

Board member DuBay moved to approve payment of the bills. Board member Varra seconded, motion passes.

President Milanski wants to have a work session before the August meeting to talk about strategy for the board for the coming year. All were in agreement to do so. A date will be arranged.

With no further business, it was moved and seconded to adjourn. Motion carried.

Respectfully submitted,

Jackie Fry, Secretary