

**Louisville Fire Protection District  
Board of Directors Regular Meeting  
August 11, 2022**

In Attendance: Board members Carter, DuBay, Lechner, Milanski  
Chief Willson  
Fire Marshal Mestas  
Finance Director Fry  
HR Director Jackson  
Battalion Chief Schroeder  
Captain Bennett  
Retired Firefighter Clemenson  
Numerous firefighters

Excused: Wayne Varra

The meeting was held at Fire Station #2, 895 Via Appia Way and also broadcast via ZOOM.

President Milanski called the meeting to order at 7:00 p.m. Roll call was taken and all board members were present with the exception of Wayne Varra, who was excused. Board member DuBay and HR Director Jackson attended via ZOOM. The Pledge of Allegiance was recited.

There were three additions to tonight's agenda – the board manual, Redtail Ridge, and how the list of bills in the board packet are formatted.

Board member Carter moved to approve the consent agenda. Board member Lechner seconded, motion carried.

Financial Report

General Fund

Checking:

Old Balance	6/30/2022		\$ 604,790.38
Deposits			\$ 2,295,384.20
	June County Check	\$ 2,209,414.60	
	Ambulance Transports	64,307.00	
	Ambulance Subscriptions	270.00	
	Interest	1.28	
	(Late Transport Payment)		
	Medicare Hospital Insurance	5.98	
	(Refund)		
	City of Louisville	5,000.00	
	(Physician Advisor for PD)		
	Insurance Reimbursement	3,179.03	
	(Nozzles, tips - Marshall Fire)		
	Murdochs	1,207.88	
	(Donation)		
	Fuel Tax Refund	272.80	
	Report Copies	16.50	
	Plan Reviews	11,709.13	
New Balance			\$ 2,900,174.58

Disbursements		\$ 2,318,998.67
Bills	\$ 815,452.53	
Ambulance Transport	3,546.14	
Refunds		
US Bank General Fund	1,500,000.00	
Money Market		
New Balance	7/31/2022	\$ 581,175.91
Reserve Fund:		
(Includes Emergency Reserve)		\$ 9,606,869.31
US Bank Money Market	\$ 9,606,869.31	
Other:		\$ 2,138,441.06
Length of Service Accounts	\$ 89,979.52	
Capital Reserve	2,048,461.54	

The proposed board member manual was discussed, particularly the paragraph regarding what board members can discuss with staff and volunteers. The attorney will be asked to reword the paragraph to be more specific and the revision will be reviewed at the next meeting.

Chief Willson reported on the status of the proposed Redtail Ridge development and the property they want to donate to the District for a fire station.

Board member Carter proposed reporting wages as one line item on the list of bills. A discussion followed. Chief Willson will present some options at the next meeting.

Captain Bennett presented the Volunteer Program Committee's proposal for changes to the volunteer program. There was a lengthy discussion which will be continued at the next meeting.

Battalion Chief Schroeder gave an update on the Community Risk Assessment and Standards of Cover. She expects it to be completed by October.

Board member DuBay moved to approve the 2021 audit. Board member Carter seconded, motion carried.

Chief Willson reported the questions Boulder County is putting on the ballot this November.

<u>Bills</u>		
Equipment Savers	Filled fuel tank - St 3	\$ 3,884.70
Restore Counseling	Counseling sessions	250.00
Cahill & Associates PC	Audit	4,200.00
Hi-Tech Appliance Inc	Washer & Dryer diagnostics - St 1	150.00
Galls	Pants	577.24
Colo Div-Fire Safety & Control	Exam	30.00
TLS Emergency Equipment	Name bar	18.09
Product Research Gear LLC	Helmets	12,471.00
Mountain View FPD	E-C; repairs, oil	9,177.06
Shawn Stark	Reimb - ImageTrend conference expenses	672.54

Frontier Business Products	Color copy overages	\$ 302.09
NFPA	Membership renewal	175.00
Division of Oil and Public Safety	Storage tank registrations	210.00
Professional Services	Window cleaning	1,425.00
Service Experts	Annual service agreements - all stations	2,250.00
ROI Fire & Ballistics Equipment	Smoke machine, liquid smoke	3,618.00
Shift Calendars	2023 Shift calendars	194.04
Isabella Dean	Reimb - boots	622.96
Verizon Wireless	Cell phone service	1,329.54
Roth Medical	Oxygen replacement tanks	270.00
Green Valley Lawn Service	Lawn maintenance	1,450.00
Western Disposal	Trash removal	500.50
Colo Div-Fire Safety & Control	Fire & EMS instructor renewal	20.00
A Path Forward	Counseling session	80.00
Jason Rogers	Reimb - webinar registration	99.00
Eric Berger	Reimb - webinar registration	99.00
David Kabal	Reimb - class registration	95.00
Xcel Energy	Utilities	3,197.99
WEX Bank	Fuel - fleet	2,079.09
CertaPro Painters of Boulder	Painted St 2 bay & St 3 tower	6,259.35
Galls	Boots, shirts, pants, hat, patches	973.32
University Auto Supply	Trufuel, car wash, tire care, floor dry, DEF, vehicle charger, windshield washer fluid, batteries	717.77
Home Depot	Plug connector, bucket & lid, broom, hard hat, vest, & flashlight	119.98
LifeAssist	Medical supplies	1,405.32
BearCom	Annual PMs, reprogramming	3,900.00
Foster Emergency Medicine	Medical direction	6,368.75
Sport & Fitness	Roller cover, safety stop	171.90
ViaTek	PC/network support, managed services	2,004.60
Dustin Sieve	Reimb - conference registration	495.00
Timothy Rossette	Reimb - workshop registration, lumber	744.84
Timothy Rossette	Tuition reimbursement	970.00
Bound Tree Medical	Medical supplies	115.20
Grammarly	Subscription renewal	2,610.00
CFS Inspections	Ladder tests, sensors	2,746.00
Mountain View FPD	E-B; repairs	11,572.73
DIRECTV	TV - St 3	86.99
Teleflex	Medical supplies	554.87
Municipal Emergency Services	Foam, nozzles, tips	3,179.03
US Bank	CC; monthly fees (Adobe Pro, Stamps.com, Ring Central), office/station/training/medical supplies, postage, cable TV, water & sewer, high-speed internet, legal fees, apparel, vehicle repairs, oil changes, apparel, alterations & screen printing, emissions test, fitness equip preventative maintenance, radio repair, lunch meetings, shipping, NAFI renewal, CORHIO health exchange network - EMS fee	15,919.96

Health Equity, Inc	FSA administrative fees	\$ 71.00
US Bank	Service fees	90.40
Colorado State Treasurer	Unemployment tax	1,976.23
Pinnacol Assurance	Workers' compensation	10,330.00
IRS	Medicare Hospital Insurance	7,440.62
PERA	Employer contribution – June	52,204.24
PERACare	Health insurance – June	55,297.19
John Willson	Wages	18,122.43
Chris Mestas	Wages	15,493.98
Jackie Fry	Wages	14,383.20
Brian Jackson	Wages	13,896.00
Samiyyah Jackson	Wages	12,196.86
Shawn Stark	Wages	14,174.40
DeAnne Wixson	Wages	5,503.20
Emily Kircher	Wages	7,622.40
James Bage	Wages	13,160.57
Lance Bishop	Wages	7,281.50
Adam Bowler	Wages	17,003.16
Brian Brindisi	Wages	10,665.90
Christopher Bussard	Wages	11,170.09
Asa Capsouto	Wages	9,848.86
Kyle Carlson	Wages	9,119.38
Elizabeth Chase	Wages	10,339.49
Casey Conrad	Wages	9,634.77
Codi Courtney	Wages	10,862.91
Andrea Crass	Wages	10,209.18
Isabella Dean	Wages	9,864.34
Thomas Gillis	Wages	15,593.46
Jesse Hickox	Wages	14,479.09
Nicholas Houston	Wages	13,190.20
Daniel Hunter	Wages	12,270.78
David Kabal	Wages	7,958.40
Brandon Kodey	Wages	10,920.08
McKinley Land	Wages	13,170.01
Cassidy Lear	Wages	10,434.36
Jillian Luebke	Wages	9,203.21
Khristian Lukianov	Wages	12,476.27
Grant Medina	Wages	11,651.69
Grant Medina	2022 TOWP Buyback	3,031.68
Chris Melvin	Wages	21,398.91
Brett Miranda	Wages	7,477.60
Kyle Murray	Wages	8,235.40
Brian O'Mara	Wages	8,932.34
Victor Oliveira	Wages	13,635.69
Jason Rogers	Wages	16,338.26
Timothy Rossette	Wages	13,043.87
Brian Saxon	Wages	11,876.70
David Schlingmann	Wages	7,070.56
Diane Schroeder	Wages	17,350.29
Jeff Schuppe	Wages	19,781.05

Dustin Sieve	Wages	\$ 15,036.08
John Udden	Wages	14,357.84
Nicolas Venot	Wages	8,689.40
Andrew Welsh	Wages	9,364.22
Chris Whitson	Wages	12,797.59
Jim Dubay	7/14 Regular meeting	75.00
Ingrid Lechner	7/14 Regular meeting	75.00
John Milanski	7/14 Regular meeting	75.00
Wayne Varra	7/14 Regular meeting	75.00
Brad Bennett	Volunteer reimbursement	1,111.00
Eric Berger	Volunteer reimbursement	404.00
Matthew Calnan	Volunteer reimbursement	923.00
Ryan Chreist	Volunteer reimbursement	781.00
Kevin Epperson	Volunteer reimbursement	455.00
Taylor Matthewman	Volunteer reimbursement	426.00
Tara Orr	Volunteer reimbursement	426.00
Surf Thompson	Volunteer reimbursement	1,065.00
Josh Schmidt	Volunteer reimbursement	<u>1,470.75</u>
TOTAL		\$ 815,452.53

Board member Carter moved to approve payment of the bills. Board member Lechner seconded, motion carried.

Board members expressed appreciation for the efforts of the volunteer program team. Thank you!

Future agenda item – 2023 budget work session

With no further business, it was moved and seconded to adjourn. Motion carried.

Respectfully submitted,

Jackie Fry, Secretary