



Louisville Fire Protection District

General Agenda Items

For: Board of Directors Meeting

Date: February 27, 2023

Time: 7:00 p.m.

Location: Fire Station #2, 895 Via Appia Way, Louisville, CO 80027

Will also broadcast through ZOOM, see attached instructions to access the meeting

- 1. Call to Order & Roll Call**
- 2. Pledge of Allegiance**
- 3. Approval of Agenda**
- 4. Public Comments (on items not on the agenda)**
- 5. Consent Agenda**
 - a. Approval of Minutes
 - b. Financial Report
 - c. Performance Statistics
- 6. Unfinished Business**

- 7. New Business**
 - a. Union Contract Timeline
 - b. Reserve Members - 2022

- 8. Reports**
 - a. Chief Willson
Strategic Plan Update

- 9. Approval of Bills**
- 10. Executive Session**
- 11. Board Comment**
- 12. Future Agenda Item**
- 13. Adjournment**

NOTICE

The regular meeting of the Louisville Fire Protection District Board of Directors will be held at 7:00 p.m. on February 27, 2023 at Fire Station #2, 895 Via Appia Way, Louisville, Colorado.

The meeting will also be broadcast through Zoom.
Please see the following instructions to access the meeting.

Join Zoom Meeting

One tap mobile: US: [+17193594580](tel:+17193594580), [88671035369#](tel:+188671035369) or
[+12532158782](tel:+12532158782), [88671035369#](tel:+188671035369)

Meeting URL: <https://us02web.zoom.us/j/88671035369>

Meeting ID: 886 7103 5369

Join by Telephone

For higher quality, dial a number based on your current location.

Dial:

- +1 719 359 4580 US
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 669 444 9171 US
- +1 669 900 9128 US (San Jose)
- +1 253 205 0468 US
- +1 564 217 2000 US
- +1 646 558 8656 US (New York)
- +1 646 931 3860 US
- +1 689 278 1000 US
- +1 301 715 8592 US (Washington DC)
- +1 305 224 1968 US
- +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)
- +1 360 209 5623 US
- +1 386 347 5053 US
- +1 507 473 4847 US

Meeting ID: 886 7103 5369

International numbers

LFPD
Board of Directors
Meeting Minutes

Regular Meeting
January 12, 2023

**Louisville Fire Protection District
Board of Directors Regular Meeting
January 12, 2023**

In Attendance: Board members Carter, DuBay, Milanski, Varra
Chief Willson, Battalion Chief Schroeder
Fire Marshal Mestas, HR Director Jackson, Admin Asst Wixson
Attorney Ross
Paramedic Firefighter Hickox

Excused: Ingrid Lechner

The meeting was held at Fire Station #2, 895 Via Appia Way and also broadcast via ZOOM. President Milanski called the meeting to order at approximately 7:30 p.m. The Pledge of Allegiance was recited. Roll call was taken and all Board members were present with the exception of Board member Lechner, who was excused. Board member Carter and HR Director Jackson attended via Zoom.

It was moved and seconded to approve tonight's agenda. Motion carried. Board member Varra moved to approve the consent agenda. Board member Carter seconded, motion carried.

Financial Report

General Fund

Checking:

Old Balance	11/30/2022		\$ 1,035,192.16
Deposits			\$ 1,475,975.84
	November County Check	\$ 78,947.85	
	Ambulance Transports	81,983.62	
	Interest	1.56	
	(Late Transport Payment)		
	Ambulance Subscriptions	432.28	
	US Bank General Fund	1,300,000.00	
	Money Market		
	Benevity Causes	4,078.20	
	(Epperson -Donation to FF Fund)		
	City of Lafayette	170.00	
	(SCBA Pack Rental - Nov)		
	Plan Reviews	10362.33	
New Balance			\$ 2,511,168.00
Disbursements			\$ 1,675,131.98
	Bills	\$ 1,553,603.19	
	Pension Checks	116,422.50	
	4th Qtr 2022		
	Donation to Vol FF Fund	4,078.20	
	(Epperson, Benevity Causes)		
	Ambulance Transport	1,028.09	
	Refunds		
New Balance	12/31/2022		\$ 836,036.02

Reserve Fund:		
(Includes Emergency Reserve)		
US Bank Money Market	\$ 7,098,884.04	\$ 7,098,884.04
Other:		
Length of Service Accounts	\$ 89,981.23	\$ 1,347,410.48
Capital Reserve	1,257,429.25	

There was a lengthy discussion regarding a request to waive an ambulance transport copay. The person transported was present. Administrative Assistant Wixson explained the billing process and hardship options. Board member Varra moved to refer this back to staff to see if they can resolve it and report at next meeting. This is with the understanding there's no penalty. Board member DuBay seconded, motion carried.

There was discussion regarding day and time for board meetings. Board member DuBay moved to change the board meeting to the 4th Monday of the month beginning in February and approve Resolution 2023-001, Approving Board Meeting Schedule and Designating Locations to Post Meeting Notices. President Milanski seconded, motion carried.

Board member DuBay moved to approve Resolution 2023-002, Election Resolution for the 2023 Regular District Mail Ballot Election and Appointing a Designated Election Official. Board member Carter seconded. Motion carried 3 to 1.

Chief Willson proposed contracting Community Resource Services of Colorado (CRS) to conduct the 2023 election. He explained that with everything else, Jackie does not have time to handle the election. He presented the proposed agreement. There was a lengthy discussion, including cost. President Milanski moved to approve the agreement with CRS for the mail in election with the understanding that the election may not happen if we don't have the candidates. Board member DuBay seconded. President Milanski called for a roll call vote. Board member DuBay – aye, Board member Varra – nay, Board member Carter – aye, President Milanski – aye. Motion passed, 3 to 1.

Chief Willson presented the audit contract for 2022. There was discussion regarding not always using the same auditors, so we will look for other auditors for next year. Board member Dubay moved to approve the audit contract. Board member Varra seconded, motion carried.

Chief Willson presented the strategic plan update. He also reported on the status of the evacuation notification system, emergency alerts, and wildfire mitigation. Battalion Chief Schroeder gave a presentation on community risk assessment and standards of cover.

	<u>Bills</u>	
University Auto Parts	Ice melt, DEF, car wash, windshield washer fluid, tire care, concrete cleaner, jumper cables, Trufuel, floor dry	\$ 383.28
Municipal Emergency Services	Hose - new pumper	8,946.00
TG Technical Services	MultiRae gas monitor, CO2 sensor - new pumper	4,019.68
LN Curtis & Sons	Thermal imaging camera - new pumper	7,389.10
Roth Medical	Oxygen replacement tanks	720.00
Faros Construction	Snow removal - St 2	500.00
Center for Public Safety Excellence	CRA/SOC	6,500.00

Amy Robertson	Counseling sessions	\$ 1,800.00
Service Experts	Control board - St 1	577.00
Restore Counseling	Counseling session	125.00
ROI Fire & Ballistics Equipment, Inc	Bunker gear, jackets, pants, hoods	10,094.00
Orkin Pest Control	Pest control	82.00
Eco Snow Removal	Snow removal - St 3	525.00
Jonathan Contreras	Snow removal - St 1	360.00
H&E Equipment Services	New pumper	723,344.00
US Bank	CC; monthly fees (Adobe Pro, Stamps.com, Ring Central), office/station/training/medical supplies, postage, water & sewer, high-speed internet, legal fees, apparel, food, equipment for new engine, M-D balanced tires, window replacement kits for TICs, training registration, SCBA flow test & regulator adjustment, M-C repair	11,524.91
Codi Courtney	Helmet shields	625.00
ROI Fire & Ballistics Equipment, Inc	Equipment for new pumper	30,749.83
LN Curtis & Sons	Annual service - Hurst tools	999.50
LN Curtis & Sons	Rescue 42 crib tool kit	6,099.00
Mountain View FPD	E-E; repairs	1,007.64
Mountain View FPD	M-B; tow, repairs, oil change	7,790.56
Bound Tree Medical	Medical supplies	2,364.96
ViaTek	PC/network/phone support	317.50
Colo Div- Fire Prevention & Control	Exam	30.00
Jonathan Contreras	Snow removal	270.00
ET Technologies, Inc	Replaced gas pump nozzle	669.79
Jeff Schuppe	Reimb - Christmas dinner	152.98
Timothy Rossette	Reimb - Fire & EMS workshop meals	44.40
Andrea Crass	Reimb - paramedic school textbook	299.46
Restore Counseling	Counseling session	125.00
Andrea Crass	Reimb - paramedic school drug test	59.00
Coal Creek Ace Hardware	Link chain, lock tight	15.57
GEN-TECH	Semi-annual inspections - St 2 & St 3	734.00
West Direct Equipment Savers	Filled fuel tank - St 3	3,024.85
McKinley Land	Tuition reimbursement	1,134.00
Brian Brindisi	Tuition reimbursement	1,840.00
Verizon	Cell phone service	1,387.85
James Boehm	Reimb - mirror repair	423.98
Western Disposal	Trash removal	1,048.00
Xcel Energy	Utilities	6,005.42
WEX Bank	Fuel - fleet	1,172.40
Timothy Rossette	Tuition reimbursement	920.00
Home Depot	New apparatus equipment, light bulb, batteries, cut-off blade, part	2,021.82
GEN-TECH	Semi-annual inspection - St 1	369.75
ViaTek	PC/network/phone support; managed services	3,698.50
Louisville Tire and Auto Care	M-D; tires	1,597.50
Jonathan Contreras	Snow removal	180.00

Andrew Welsh	Reimb - NREMT recert	\$ 25.00
University Auto Parts	DEF, Trufuel, floor dry, ATF, windshield washer fluid, Tire Care, ice melt, degreaser	348.79
Bound Tree Medical	Medical supplies	170.15
Foster Emergency Medicine LLC	Medical direction	6,368.75
Jonathan Contreras	Snow removal	360.00
Colo Div- Fire Prevention & Control	Proctor certifications	180.00
Asa Capsouto	Reimb - station boots	360.14
A Path Forward	Counseling session	80.00
DIRECTV	TV - St 3	86.99
ViaTek	PC/network support	605.00
Jeff Schuppe	Reimb - Thanksgiving meal	131.56
US Bank	CC; monthly fees (Adobe Pro, Stamps.com, Ring Central), office/station/training/medical supplies, postage, water & sewer, high-speed internet, cable TV, legal fees, apparel, food, lawn sprinkler blow out, tolls, training registrations, gas detectors, SOS registration fee, JotForm, ICC recertification	9,853.92
CenturyLink	Data bundle - St 3	623.96
Health Equity, Inc	FSA administrative fees	76.25
US Bank	Service fees	91.35
IRS	Medicare Hospital Insurance	7,256.81
PERA	Employer contribution – November	53,285.55
PERACare	Health insurance – November	55,297.19
Employee 9420	Fire Chief	18,122.43
Employee 3126	Fire Marshal	14,668.86
Employee 3946	Finance Director	14,383.20
Employee 8219	Captain	13,896.00
Employee 4765	Human Resources Director	12,196.86
Employee 6587	Captain	14,174.40
Employee 7386	Administrative Assistant	5,503.20
Employee 5843	Fire Inspector	7,622.40
Employee 5154	Engineer	11,883.85
Employee 1728	F-Entry	7,703.87
Employee 6028	Lt	13,565.21
Employee 6028	2022 TOWP buyback	894.96
Employee 1525	F1	10,953.02
Employee 5722	Engineer	10,917.45
Employee 5768	F3	9,879.98
Employee 7544	P4	8,861.36
Employee 9636	P4	11,595.25
Employee 8275	F2	9,510.93
Employee 9247	F1	12,831.51
Employee 3841	F3	8,587.50
Employee 6492	F3	8,587.50
Employee 2178	Lt	13,034.78
Employee 3296	P1	11,766.17
Employee 4176	Engineer	12,306.97
Employee 4176	2022 TOWP buyback	3,031.68

Employee 1347	F1	\$ 11,022.39
Employee 8327	P4	8,214.92
Employee 6173	P4	8,689.40
Employee 3169	P1	13,051.90
Employee 3169	2022 TOWP buyback	3,193.92
Employee 4267	P1	11,499.93
Employee 7412	F2	9,510.93
Employee 8820	P3	11,933.61
Employee 9627	Engineer	12,473.13
Employee 6829	Battalion Chief	18,468.34
Employee 6829	2022 TOWP buyback	4,421.76
Employee 7683	F4	9,349.12
Employee 8716	P4	10,765.90
Employee 5583	F3	9,879.98
Employee 9728	Engineer	11,654.60
Employee 6253	Lt	13,977.53
Employee 8527	Lt	14,167.88
Employee 7642	Engineer	11,035.88
Employee 9138	F-Entry	7,110.58
Employee 4798	Battalion Chief	15,606.24
Employee 2017	Battalion Chief	16,919.57
Employee 3904	Lt	14,752.84
Employee 6479	Lt	13,127.69
Employee 9641	P4	8,689.40
Employee 6938	F3	10,078.86
Employee 4724	P1	12,346.41
Employee 4085	Board member	75.00
Employee 3721	Board member	75.00
Employee 9357	Board member	75.00
Employee 7418	Board member	75.00
Volunteer 8651	Volunteer reimbursement	610.50
Volunteer 7105	Volunteer reimbursement	1,136.00
Volunteer 2863	Volunteer reimbursement	707.00
Volunteer 9036	Volunteer reimbursement	606.00
Volunteer 9237	Volunteer reimbursement	497.00
Volunteer 3057	Volunteer reimbursement	819.00
Volunteer 5269	Volunteer reimbursement	142.00
Volunteer 6410	Volunteer reimbursement	284.00
Volunteer 7460	Volunteer reimbursement	242.00
Volunteer 9457	Volunteer reimbursement	<u>568.00</u>
TOTAL		\$ 1,553,603.19

Board member DuBay moved to approve payment of the bills. Board member Varra seconded, motion carried.

President Milanski moved to go into executive session regarding a personnel issue pursuant to C.R.S. § 24-6-402(4)(b), to receive advice of legal counsel. Board member Varra seconded, motion carried.

When the meeting resumed, President Milanski stated the Board discussed a personnel matter and reminded everyone that the discussion may not be disclosed to anyone outside of the session. Board

member DuBay moved to authorize legal counsel, the Board President, and an investigator on the personnel issue. Board member Varra seconded, motion carried.

With no further business, it was moved and seconded to adjourn. Motion carried.

Respectfully submitted,

A handwritten signature in cursive script that reads "Jackie Fry".

Jackie Fry, Secretary

DRAFT

Financial Report

**Louisville Fire Protection District
Financial Report for Approval
February 27, 2023**

General Fund

Checking:

Old Balance	12/31/2022				\$ 836,036.02
Deposits					\$ 621,687.23
	December County Check	\$	35,959.92		
	Ambulance Transports		64,576.52		
	Ambulance Subscriptions		448.29		
	Brian Brindisi (TV)		50.00		
	US Bank General Fund Money Market		500,000.00		
	The Besk Charitable Fund (Donation)		10,000.00		
	City of Lafayette (Fee-Use of Training Center)		2,700.00		
	Benevity Causes (Epperson -Donation to FF Fund)		1,893.45		
	CPR Fees		186.72		
	Plan Reviews		5872.33		
New Balance					\$ 1,457,723.25
Disbursements					\$ 694,321.84
	Bills	\$	689,726.96		
	Ambulance Transport		2,701.43		
	Refunds				
	Donation to Vol FF Fund (Epperson, Benevity Causes)		1,893.45		
New Balance	1/31/2023				\$ 763,401.41

Reserve Fund:

(Includes Emergency Reserve)

	US Bank Money Market	\$	6,354,172.10		\$ 6,354,172.10
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Other:

	Length of Service Accounts	\$	89,996.47		
	Capital Reserve		1,502,839.97		\$ 1,592,836.44

List of Accounts

LOUISVILLE FIRE PROTECTION DISTRICT LIST OF ACCOUNTS - January 31, 2023

Pension Fund Bond Holdings

Bank	Type of Account	Interest Rate	Maturity Date	Amount
Wells Fargo Advisors	Money Market		Daily	\$ 11,080.77
Wells Fargo Advisors	Federal Farm Credit Bank	2.47%	7/18/2035	63,849.00
Wells Fargo Advisors	US Treasury Bonds	4.50%	2/15/2036	27,793.75
Wells Fargo Advisors	Federal Farm Credit Bank	4.300%	6/15/2037	94,021.49
Wells Fargo Advisors	Tenn Valley Authority Notes	4.875%	1/15/2048	163,080.00
Wells Fargo Advisors	Tenn Valley Authority Strip	0.000%	7/15/2047	74,590.23
Wells Fargo Advisors	Federal Farm Credit Bank	3.125%	12/5/2033	109,989.60
Wells Fargo Advisors	Federal Farm Credit Bank	3.61%	3/9/2044	119,426.40
Wells Fargo Advisors	Federal Farm Credit Bank	3.00%	9/14/2037	213,177.50
Wells Fargo Advisors	Federal Farm Credit Bank	3.46%	3/9/2038	194,624.98
Wells Fargo Advisors	Fed Home Loan Bank	2.625%	9/12/2025	86,423.40
Wells Fargo Advisors	Tenn Valley Authority	5.25%	9/15/2039	69,538.84
Wells Fargo Advisors	Federal Farm Credit Bank	3.15%	8/7/2034	263,295.00
Wells Fargo Advisors	Federal Agric Mortgage Corp (medium term note)	1.72%	7/8/2030	81,668.00
			TOTAL	\$ 1,572,558.96

Pension Fund Growth Fund

				\$ 346,525.00
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General Fund

Bank	Type of Account	Interest Rate	Maturity Date	Amount
US Bank	Money Market		n/a	\$ 6,354,172.10
US Bank	Capital Reserve		n/a	1,502,839.97
US Bank	Length of Service Awards		n/a	89,996.47
			TOTAL	\$ 7,947,008.54

Performance Statistics

Memo



To: Chief Willson
From: Administration
Date: 2/01/2023
Re: January Call Statistics

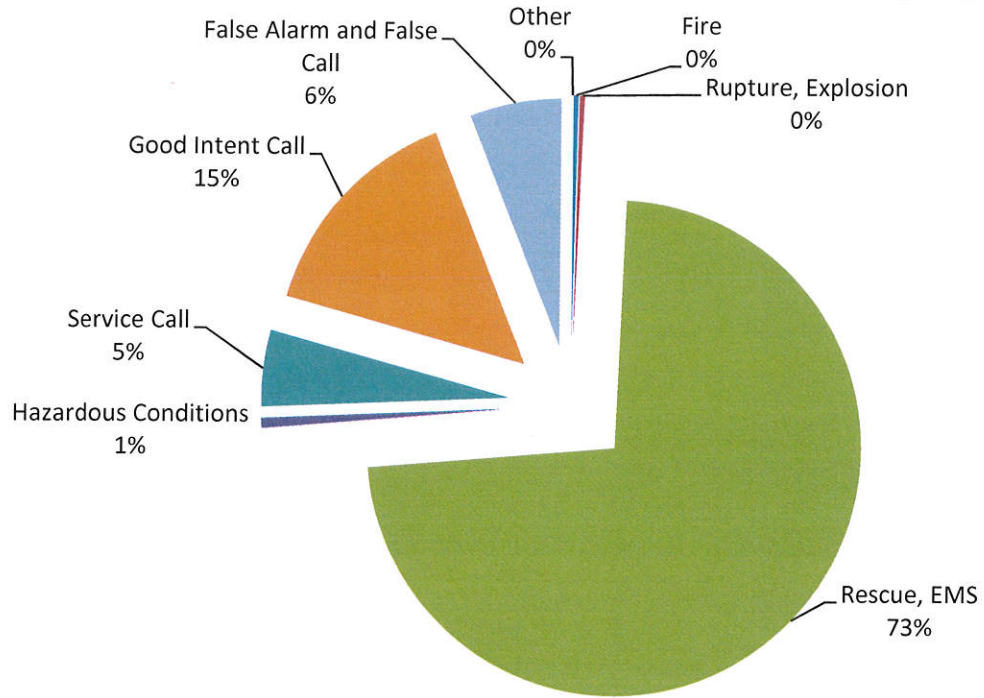
Types / Number of Calls

	January 2023	January 2022
100 Fire	1	12
200 Rupture, Explosion	1	0
300 Rescue, EMS	219	194
400 Hazardous Conditions	2	9
500 Service Call	15	24
600 Good Intent Call	44	86
700 False Alarm and False Call	18	36
Total	300	361

Total Number of Calls by Month

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
Louisville	300												300

LFPD Incident by Type (2023 ytd)





CO - Louisville Fire Protection District Safety Cloud® Report

Alert Totals

Drivers Alerted

787

YTD 787

Lifetime 12,692

R2R Alerts sent

0

YTD 0

Lifetime 0

R2R Alerts Received

0

YTD 0

Lifetime 0

Incident Totals

Total Incidents

42

YTD 42

Lifetime 944

Average Time On-Scene

28.7 min

YTD 28.7 min

Lifetime 24.5 min

Run Totals

Total Runs

112

YTD 112

Lifetime 2,413

Total Responding Time

2,394 min

YTD 2,394 min

Lifetime 16,208 min

Average Time-to-Scene

21.4 min

YTD 21.4 min

Lifetime 6.7 min

Drivers Alerted

Total drivers alerted; based on HAAS Alert enabled applications.

Average Time On-Scene

Average time duration per incident.

R2R Alerts Sent

Total number of Responder-to-Responder Alerts sent to nearby emergency vehicles.

Total Runs

Total times a vehicle was dispatched to an incident with lights engaged for at least 1+ minute.

R2R Alerts Received

Total number of Responder-to-Responder Alerts received by your emergency vehicles.

Total Responding Time

Total time vehicles/apparatus spent traveling to dispatched calls with lights engaged.

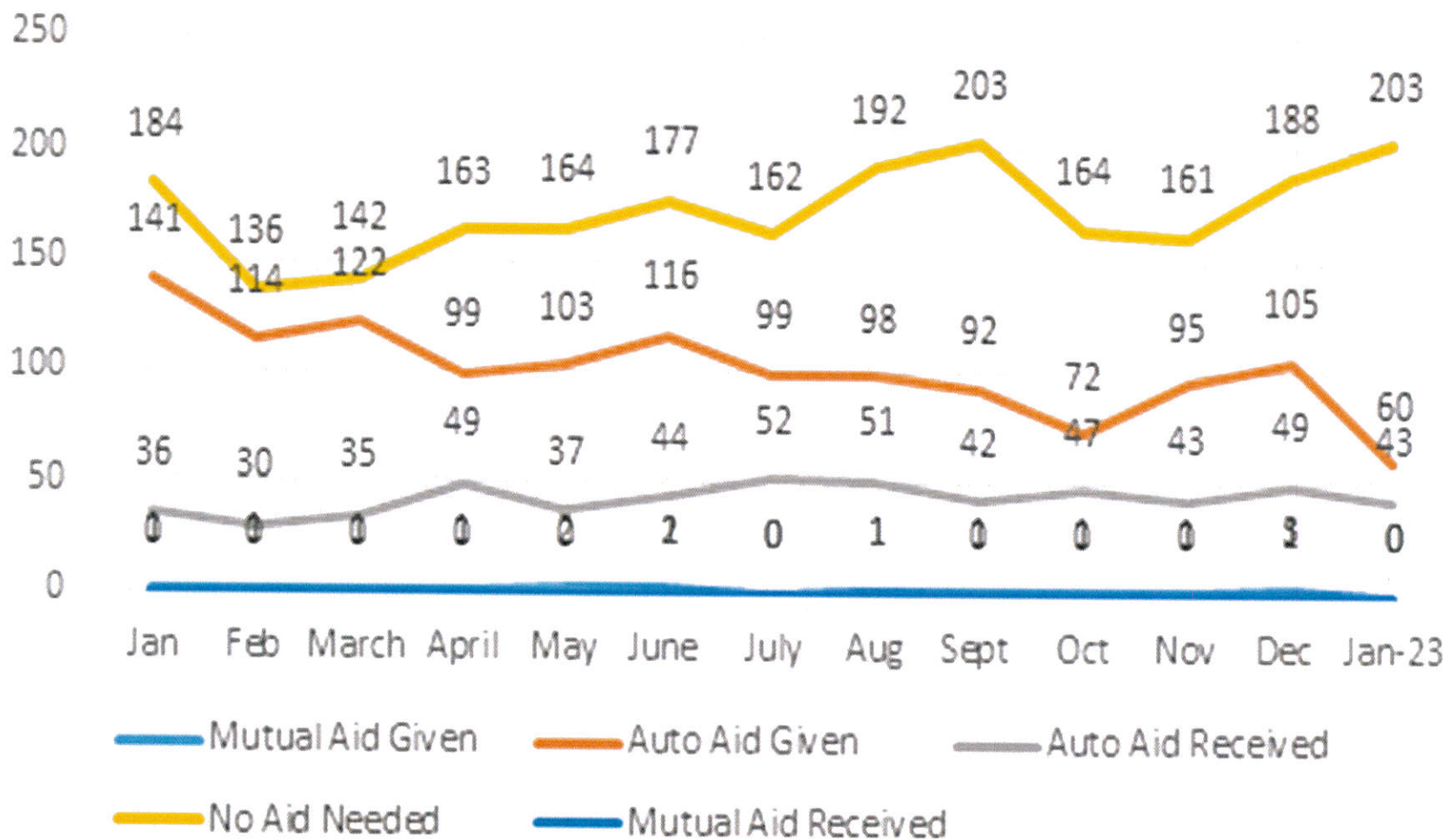
Total Incidents

Total number of times at least one vehicle arrived on-scene with lights engaged for 2+ minutes.

Average Time-to-Scene

Average time it took for dispatched vehicle to arrive on-scene.

Closest Unit



LFPD Monthly Training Hours

Completion Date Range: From 01/01/2023 to 01/31/2023

Last Name	Completions	Duration (hours)
Bage	8	12
Bennett	8	5
Berger	5	5
Bowler	11	22
Brewer	0	0
Brindisi	1	1
Bussard	0	0
Calnan	5	4
Capsouto	13	15
Carlson	16	13
Chase	22	23
Chreist	1	1
Conrad	14	21
Courtney	11	13
Crass	20	123
Dean	11	12
Epperson	4	3
Gillis	20	24
Hickox	12	19
Houston	15	14
Hunter	12	12
Jackson	4	7
Kabal	12	15
Kodey	17	21
Land	13	24
Lear	17	26
Luebke	10	12
Lukianov	14	20
Medina	16	27
Melvin	12	11
Miranda	12	17
Murray	12	19
O'Mara	13	20
Oliveira	10	13
Orr	5	11
Rogers	15	25
Rossette	21	28
Saxon	16	25
Schlingmann	11	11
Schmidt	6	10
Schroeder	8	18
Schuppe	17	19
Sieve	12	15
Stark	8	21
Thompson	0	0
Udden	19	21
Venot	12	15
Vesely	5	3
Welsh	6	5
Whitson	12	22
ADMIN		
Fry	1	4
Jackson	1	4
Kircher	2	1
Mestas	2	4
Willson	4	5

TOTAL TRAINING HOURS 835

- Paramedic School Hours 120

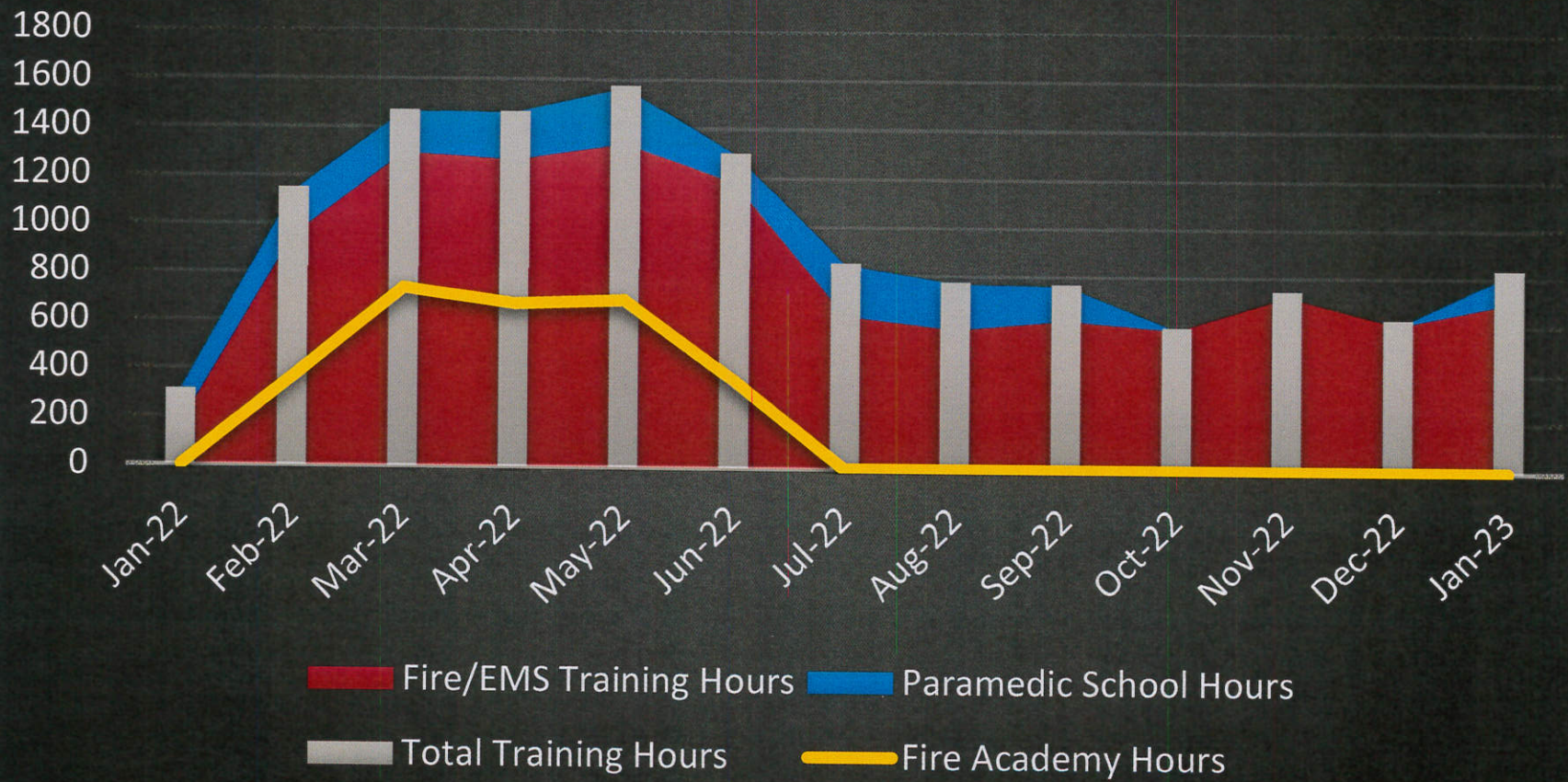
- Admin Training Hours 18

New Total 697

* Fire Academy Training Hours 0

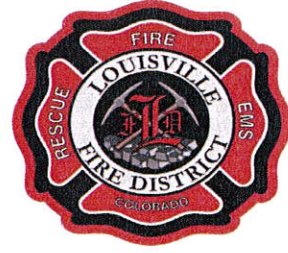
Avg. Monthly Training Hours per FF 14

LFPD Training Hours Trends



Union Contract Timeline

LOUISVILLE FIRE PROTECTION DISTRICT



New Business

Subject: 2024 Union Negotiations timeline

Summary: On the following page is the proposed timeline for the 2024 Union Contract.

Fiscal Impact: None

Recommendation: Report only



Louisville Professional Firefighters
IAFF Local 5194
PO Box 270106
Louisville, CO 80027

February 13th, 2023

Chief John Willson,

The Louisville Professional Firefighters of Local 5194 is requesting collective bargaining for the upcoming contract starting in 2024. In accordance with Article 11 of our current Collective Bargaining Agreement, this letter shall serve as our formal request to enter into a negotiating period between April 1st and June 1st to negotiate and finalize a Collective Bargaining Agreement starting in 2024.

February 13th - Notification of intent to negotiate for the 2024 contract year

February 27th - Approval of timeline from the Louisville Board of Directors

Contract Negotiation period between April 1st and June 1st

Either April 24th or May 22nd - Louisville Board of Directors vote on negotiated 2024 contract based on completion of negotiations

Either May 7th or June 4th - Local 5194 membership vote on negotiated 2024 contract based on completion of negotiations

June 10th - Final day of the negotiation process Per Article 11 of the 2023 CBA to meet the required 90 days prior to Ballot Question / Issue certification

September 8th - Deadline for certification of a Ballot Question / Issue per the Boulder County Clerk and Recorder

This document will provide transparency to guide all parties involved to complete negotiations in a timely manner. We look forward to a productive negotiation.

On behalf of the membership of the Louisville Professional Firefighters,

Jesse Hickox
Local 5194
President

**Reserve
Firefighters
Service Credit
For 2022**

LOUISVILLE FIRE PROTECTION DISTRICT



New Business

Subject: Service Credit for 2022

Summary: On the following page is a list of volunteer members in the reserve program who have completed all of the requirements to be in good standing with Louisville Fire Protection District in 2022

Fiscal Impact: 2022 Budget line item

Recommendation: Staff recommends the Board approve the service credit for 2022

Reserve Members Receiving Service Credit for 2022
Approved _____

Josh Schmidt	12 months
William (Brad) Bennett	12 months
Matthew Calnan	12 months
Kevin Epperson	12 months

No Service Credit for 2022

Eric Berger
Tara Orr
Surf Thompson
Thomas Vesely

Strategic Plan Update

LOUISVILLE FIRE PROTECTION DISTRICT 2021-2026 STRATEGIC PLAN

Goal 1 Identify potential community partners and capitalize on new and existing partnerships to better deliver services, operate more efficiently, improve safety, and create value for external and internal customers.

70 % complete – Working with different partners on this goal. An increase of 3% from last month.

Goal 2 Identify, enhance, and support an efficient personnel system to serve the needs of all.

62% complete – Still researching and enhancing our systems. Increase of 2% from last month.

Goal 3 Follow through on our promise to implement targeted and effective community outreach programs that meet identified needs and preserve our positive image in the community.

0% - Goal for 2023 No change

Goal 4 Provide organizational clarity through open, concise, and efficient communication in technical, organizational, and interpersonal communication to create unity.

74% - complete – Scheduling Emotional Intelligence Finish Mastering EQ for the leadership team the third week of January. Increase of 2 % from last month.

Goal 5 Determine, strengthen, and optimize efficient technological systems plan to meet the organization's current and future needs.

2 % - Goal for 2024 Talked to Via Tech on items to be installed this year. 0% increase this month.

Goal 6 Develop and utilize benchmarks to ensure efficiency, quality, reliability, and safety for service delivery.

96% Complete – Finishing up Community Risk Reduction study. 0% from last month.

Fire Marshal's Report

Monthly Report for February 2023

- 106 business inspection completed this month, 15% completed for the year.
- Fire sprinkler plan review for 1308 Snowberry Lane (North End Townhomes).
- Fire sprinkler plan review for 1304 Snowberry Lane (North End Townhomes).
- Office meeting.
- Pre-application meeting for 645 So Boulder rd (Scooters Coffee).
- Pre-application meeting for 745 So Pierce ave (Dillon RD Storage).
- Rough fire sprinkler inspection at 1065 Courtesy RD (Yoga Junction).
- Hard lid rough inspection at 1450 Infinite Dr (Infinite Dr).
- Fire sprinkler rough inspection at 913 Arapahoe Cir (Private Residence).
- Fire alarm plan review for 957 Main St (The Simon Event Center and Speak Easy).
- Fire alarm plan review 1065 Courtesy Rd (Yoga Junction).
- Final inspection at 90 Health Park Dr (Centura).
- Flow test at 740 So Pierce.
- Board meeting.
- Fire sprinkler plan review for 919 Dillon RD (Biodex).
- Fire alarm plan review for 361 Centennial Pkwy #250 (Cadence Design).
- 200 PSI test for 1450 Infinite Dr , Amenities area (Infinite Labs).
- Fire sprinkler plan review for 105 Cherrywood Ln (Private residence).
- Tenant finish plan review for 135 So Taylor Ave (Lockheed Martin).
- Development review committee meeting.
- Review planning referral for 972 Dillon RD.
- Tenant finish plan review for 1075 So Boulder Rd (My Salon).
- Plan review for 415 East St (New Tri-plex).
- Pre-application meeting for 195 CTC Blvd (Fresca Foods).
- Fire sprinkler rough inspection at 321S Taylor Ave (Sierra Nevada).
- Fire sprinkler plan review for 361 Centennial Pkwy #250 (Cadence).
- Residential fire sprinkler system plan review for 10095 Empire rd. (Dancy residence).
- Meet with homeowner at 1214 W Pine Ct regarding fire department access and combining two lots.
- Pre-action fire sprinkler plan review for 919 Dillon RD (Biodesix).
- Food truck inspection for Scrooge Maki.
- Fire alarm plan review for 1157 Century Dr #230 (Tiger Gas).
- Tenant finish plan review for 1450 Infinite Dr #130 (Infinite Labs).
- Fire sprinkler plan review for 333 Centennial Parkway #A (Servtech).
- Fire alarm final inspection at 282 Century Dr (AES).
- Fire sprinkler plan review for 957 Main St (The Simon Event Center and Speak Easy).
- Labor management meeting.

- Review planning referral for the Coal Creek Station (4th Submittal).
- Review planning referral for Redtail Lift Station.
- Development review committee meeting.
- Access control final inspection at 90 Health Park Dr (Avista).
- Fire sprinkler rough inspection (hard lids only) at 957 Main St (The Simon Event Center).
- Final fire alarm inspection at 1797 Boxelder st (AquaHydrex).
- Fire alarm final inspection and building final inspection at 282 Century #2000 (AES).
- Fire alarm plan review for 925 Grant ave (Saint Louis Catholic Church).
- Fire sprinkler rough inspection at 333 Centennial Parkway (Servtech).
- Fire sprinkler hydro and rough at 725 Tech Ct, Partial (UMOJA).
- Fire sprinkler plan review for 4376 N 95th St (Nassar residence).
- Fire sprinkler plan review for 1450 Infinite Dr #103 (Infinite Labs).
- Fire sprinkler rough inspection at 4376 N 95th St (Nassar Residence).
- FDC locate at 725 Tech Ct (UMOJA).
- Fire alarm plan review for 1315 Century Dr (Cold Quanta).
- Fire sprinkler final inspection at 1 Superior Dr (Angry Horse).
- Fire alarm final inspection at 1157 Century Dr #230 (Tigre Gas).
- Tenant finish plan review for 655 South Boulder Rd (Dollar Tree).
- Fire alarm plan review for 919 Dillon RD (BioDex).
- Fire sprinkler plan review for 1315 Century Dr (Cold Quanta).
- Residential fire sprinkler plan review for 1133 Main St (Private residence).
- Fire sprinkler rough inspection and hydro at 2345 Main St 1st floor (Superior Town Center)
- Fire alarm final inspection at 902 Dillon RD (La Quinta).
- Fire safety courtesy walk through at 1772 Prairie Way #A (Tendeg).
- Development review committee meeting.
- Fire sprinkler final and building final inspection at 1157 Century Dr #230 (Tiger Gas).
- Fire sprinkler plan review for 280 So Taylor Ave #200 (Earth Observant).
- Fire alarm plan review for 725 Tech Ct (UMOJA).
- Cooking hood fire suppression system plan review for 321 McCaslin Blvd (Hummus Republic).
- Fire sprinkler rough inspection at 1753 Boxelder (Tendeg).
- Fire sprinkler inspection at 1065 Courtesy Rd (Yoga Junction).
- Tenant finish plan review for 1855 Plaza Dr (Belfour).
- Meeting with Public Works and the Building department regarding Owl condominium rebuilds.
- General office and field work.

Bills

Louisville Fire Protection District - Bills For Approval – February 27, 2023

Mountain View FPD	M-D; repairs	\$ 2,156.02
Shawn Stark	Reimb - conference airfare	1,443.88
Jonathan Contreras	Snow removal	180.00
Employers Council	2023 Membership dues	3,600.00
Michael Gyorffy	Counseling session	125.00
ViaTek	PC support	220.00
Service Experts	Radiant heat repair - St 2	82.00
Mountain View FPD	E-D; repair work done in 2021	3,557.81
Roth Medical	Oxygen replacement tanks	300.00
Timothy Rossette	Reimb - airport parking	32.49
Jonathan Contreras	Snow removal	360.00
DH Pace	Bay door repair - St 1	919.80
Boulder County Hazardous Materials Response Authority	IGA annual fee	31,241.81
Timothy Rossette	Reimb - airfare	633.96
Mountain View FPD	M-C; PM	898.56
Mountain View FPD	T-B; repair	18,917.04
Jonathan Contreras	Snow removal	180.00
Thomas Gillis	Tuition reimbursement	1,040.00
Coal Creek Ace Hardware	Light bulbs	68.11
CTC I Owners Association Inc	Semi-annual assessment	290.58
ET Technologies	Service call - fuel tank card reader	290.00
Verizon Wireless	Cell phone service	1,348.78
Dan Hunter	Reimb - supplys for hose flags	92.85
Timothy Rossette	Reimb - conference registration	695.00
David Kabal	Reimb - online ACLS	158.53
Andrea Crass	Reimb - online planner	85.00
Home Depot	Tools/equipment/supplies - new pumper, hose flag supplies, extension cord, smoke detector, misc parts	1,436.72
Bound Tree Medical	Medical supplies	1,314.55
Colo Professional Rescue Training & Education	ACLS re-cert	1,265.00
Casey Conrad	Reimb - NREMT recertification fee	25.00
Western Disposal	Trash removal	500.50
Xcel Energy	Utilities	7,564.78
ViaTek	PC/network support, managed services, Forticare	3,295.20
Jesse Hickox	Reimb - NREMT recertification fee	32.00
Faros Costruction	Snow removal	425.00
West Direct Equipment Savers	Filled fuel tank - St 3	2,368.09
Building Warriors Inc	Peer support agreement	2,700.00
DIRECTV	TV - St 3	86.99
Louis Efron	Engaged on Purpose	5,000.00
Lexipol	Annual fire procedures, supplemental manuals, policy manuals & bulletins	10,422.00
Locality Media Inc	First Due renewal	8,103.38
ImageTrend, Inc	Site to site transfer	136.59
Boulder County Sheriff's Office	Ambulance license	375.00
Foster Emergency Medicine LLC	Medical direction	7,540.45
WEX Bank	Fuel - fleet	1,104.51

CenturyLink	Data bundle - St 3	\$ 623.96
Faros Construction	Snow removal - St 2	(500.00)
Colorado State Treasurer	Unemployment tax	2,306.13
Pinnacol Assurance	Workers compensation	9,639.00
Health Equity, Inc	FSA administrative fees	76.25
US Bank	Service fees	92.30
IRS	Medicare Hospital Insurance	5,111.61
PERA	Employer contribution – December	80,431.44
PERACare	Health insurance – December	55,692.24
Employee 9420	Fire Chief	13,318.38
Employee 3126	Fire Marshal	10,462.38
Employee 3946	Finance Director	10,164.80
Employee 3946	2023 TOWP Buyback	6,098.88
Employee 8219	Captain	10,016.00
Employee 4765	Human Resources Director	8,878.38
Employee 6587	Captain	10,408.00
Employee 6587	2023 TOWP Buyback	5,204.00
Employee 7386	Administrative Assistant	3,889.60
Employee 5843	Fire Inspector	5,382.40
Employee 5154	Engineer	8,359.00
Employee 1728	F-4	5,081.94
Employee 6028	Lt	9,375.70
Employee 6028	2023 TOWP Buyback	3,905.28
Employee 1525	F1	7,998.33
Employee 5722	Engineer	5,298.10
Employee 5768	F3	7,396.74
Employee 7544	P4	6,322.61
Employee 9636	P4	6,001.57
Employee 8275	F2	6,956.36
Employee 9247	F1	8,893.04
Employee 3841	F2	7,048.20
Employee 6492	F2	7,463.39
Employee 2178	Lt	9,106.08
Employee 3296	P1	8,209.54
Employee 4176	Engineer	7,792.38
Employee 1347	F1	7,562.77
Employee 8327	P4	8,361.78
Employee 6173	P4	6,001.54
Employee 3169	P1	8,802.58
Employee 4267	P1	11,156.42
Employee 4267	2023 TOWP Buyback	3,419.52
Employee 7412	F2	7,118.06
Employee 8820	P2	7,142.14
Employee 9627	Engineer	12,473.13
Employee 6829	Battalion Chief	18,468.34
Employee 7683	F4	6,216.80
Employee 8716	P4	6,198.18
Employee 5583	F3	6,070.70
Employee 9728	Engineer	7,844.15
Employee 6253	Lt	9,770.58
Employee 8527	Lt	9,386.41
Employee 7642	Engineer	8,605.84

Employee 9138	F-Entry	\$ 4,911.38
Employee 4798	Battalion Chief	11,858.38
Employee 2017	Battalion Chief	11,768.10
Employee 3904	Lt	9,262.22
Employee 6479	Lt	9,283.54
Employee 9641	P4	6,001.54
Employee 6938	F3	6,417.49
Employee 4724	P1	8,569.38
Employee 4085	Board member	75.00
Employee 3721	Board member	75.00
Employee 6288	Board member	75.00
Employee 7418	Board member	75.00
Volunteer 7105	Vol reimbursement	142.00
Volunteer 2863	Vol reimbursement	505.00
Volunteer 9036	Vol reimbursement	404.00
Volunteer 9237	Vol reimbursement	142.00
Volunteer 3057	Vol reimbursement	91.00
Volunteer 5269	Vol reimbursement	71.00
Volunteer 6410	Vol reimbursement	71.00
Volunteer 9457	Vol reimbursement	213.00
TOTAL		\$ 689,726.96

Budget Report

LFPD Budget Report - January 2023

Acct #	ADMINISTRATION	Amount Budgeted	Actual YTD	Total Budget Remaining	%
5010	Labor - Chief, Deputy Chief, Finance, HR, Admin Asst (Fully-burdened)	\$ 715,622	\$ 51,711.26	\$ 663,910.74	7.23%
5010	Labor - Board members (Fully-burdened)	7,000	348.66	6,651.34	4.98%
5018	Consultant Fees	15,000	8,600.00	6,400.00	57.33%
5021	Legal Fees	20,000	-	20,000.00	0%
5022	Accounting/Audit	17,000	-	17,000.00	0%
5023	Election	22,000	-	22,000.00	0%
5024	County Treasurer's Fees	120,000	5,220.27	114,779.73	4%
5051	General Office Supplies	5,600	-	5,600.00	0%
5052	Postage	2,000	-	2,000.00	0%
5053	Printing & Publishing	5,000	-	5,000.00	0%
5054	Furniture	2,000	-	2,000.00	0%
5082	Subscriptions & Dues	3,800	76.25	3,723.75	2.01%
5096	Fire Chief's Expenses	1,500	-	1,500.00	0%
6121	CTC Property Owners Association Dues	800	290.58	509.42	36.32%
	TOTAL	\$ 937,322	\$ 66,247.02	\$ 871,074.98	7.07%
Acct #	FLEET MANAGEMENT	Amount Budgeted	Actual YTD	Total Budget Remaining	%
5071	Repairs & Maintenance	\$ 163,800	\$ 7,006.26	\$ 156,793.74	4.28%
5071	Compressor Air Tests/Maintenance/Service	12,100	-	12,100.00	0%
5073	Fuel, Oil & Lubrication	60,600	2,639.22	57,960.78	4.36%
5074	Tires & Accessories	5,000	-	5,000.00	0%
	TOTAL	\$ 241,500	\$ 9,645.48	\$ 231,854.52	3.99%
Acct #	LIFE SAFETY & FIRE PREVENTION	Amount Budgeted	Actual YTD	Total Budget Remaining	%
5010	Labor-Fire Marshal, Inspector (Fully-burdened)	\$ 289,023	\$ 20,058.91	\$ 268,964.09	6.94%
5077	Uniform Allowance	1,200	-	1,200.00	0%
5082	Dues & Subscriptions	200	-	200.00	0%
5085	Fire Prevention Week Materials	1,200	-	1,200.00	0%
5085	Smoke Detectors	600	-	600.00	0%
5085	Equipment	200	-	200.00	0%
5085	New Code Books	3,500	-	3,500.00	0%
	TOTAL	\$ 295,923	\$ 20,058.91	\$ 275,864.09	6.78%

LFPD Budget Report - January 2023 continued

Acct #	LOGISTICS/BUILDINGS & GROUNDS	Amount Budgeted	Actual YTD	Total Budget Remaining	%
5031	Building Maintenance/Repairs/Supplies	\$ 41,300	\$ 174.85	\$ 41,125.15	0.42%
5032	Utilities - Gas, Elec, Phone, Water	129,000	7,564.78	121,435.22	5.86%
5033	Trash Removal	7,000	500.50	6,499.50	7.15%
5033	Grounds Maintenance/ Snow Removal	20,000	1,145.00	18,855.00	5.73%
5041	Facilities/Apparatus Insurance	48,000	-	48,000.00	0%
5055	Technology Upgrades	46,000	-	46,000.00	0%
5055	Software	80,000	19,207.97	60,792.03	24.01%
5055	Tech Support	32,000	2,969.20	29,030.80	9.28%
	TOTAL	\$ 403,300	\$ 31,562.30	\$ 371,737.70	7.83%

Acct #	TRAINING & PROFESSIONAL DEVELOPMENT	Amount Budgeted	Actual YTD	Total Budget Remaining	%
5010	Labor - Captains (Fully-burdened)	\$ 365,507	\$ 31,837.08	\$ 333,669.92	8.71%
5081	Training	122,150	8,110.86	114,039.14	6.64%
5082	Member Dues	300	-	300.00	0%
	TOTAL	\$ 487,957	\$ 39,947.94	\$ 448,009.06	8.19%

Acct #	TACTICAL OPERATIONS	Amount Budgeted	Actual YTD	Total Budget Remaining	%
5010	Labor - Battalion Chiefs, Career Firefighters (Fully-burdened)	\$ 4,015,506	\$ 297,145.64	\$ 3,718,360.36	7.40%
5013	Work Comp - Reserves	38,000	-	38,000.00	0%
5016	Reserves Unemployment & MHI	1,500	27.05	1,472.95	1.80%
5017	Reserves PERA	6,000	-	6,000.00	0%
5018	Hazmat IGA	32,000	31,241.81	758.19	97.63%
5041	Life Insurance, Accident/Sickness, Cancer Trust	19,000	-	19,000.00	0%
5061	Radio Equipment	46,000	-	46,000.00	0%
5062	Radio Repair & Maintenance	6,000	-	6,000.00	0%
5075	Replacement Hose	1,000	-	1,000.00	0%
5076	Firefighting Equip, BES, Safety Upgrades	40,000	-	40,000.00	0%
5077	PPE/Apparel	76,700	-	76,700.00	0%
5082	Subscriptions & Dues	100	-	100.00	0%
5083	Awards Banquet	10,000	-	10,000.00	0%
5084	New Member Physicals, Exams, Vaccines	39,000	125.00	38,875.00	0.32%
5086	Recruitment Expense	500	-	500.00	0%
5091	Station Operations	3,000	-	3,000.00	0%
5092	Volunteer Reimbursements	86,500	1,639.00	84,861.00	1.89%
6121	Contingency (Equip/Repairs)	47,243	-	47,243.00	0%
	TOTAL	\$ 4,468,049	\$ 330,178.50	\$ 4,137,870.50	7%

LFPD Budget Report - January 2023 continued

Acct #	AMBULANCE SERVICE PROGRAM	Amount Budgeted	Actual YTD	Total Budget Remaining	%
5010	Labor - Paramedics (Fully-burdened)	\$ 2,160,296.00	\$ 128,236.38	\$ 2,032,059.62	5.94%
5018	Physician Advisor & EMS Training	91,000.00	7,540.45	83,459.55	8.29%
5041	Insurance	15,300.00	-	15,300.00	0%
5077	Uniforms/PPE	12,000.00	-	12,000.00	0%
5078	Medical Equipment & Supplies	62,500.00	1,434.55	61,065.45	2.30%
5082	Subscriptions & Dues	800.00	-	800.00	0%
5084	Annual Physicals & Fitness Assessments, Vaccines	22,610.00	-	22,610.00	0%
	TOTAL	\$ 2,364,506.00	\$ 137,211.38	\$ 2,227,294.62	5.80%
Acct #	CAPITAL PROJECTS	Amount Budgeted	Actual YTD	Total Budget Remaining	%
6101	Large Equipment	\$ -	\$ -	\$ -	0%
6102	Building Related	-	-	-	0%
6103	Property Acquisition	-	-	-	0%
6104	Lease-Purchase Payment	-	-	-	0%
6105	Apparatus Replacement (Capital Reserve)	246,396	-	246,396.00	0%
6108	Capital Reserve	-	-	-	0%
	TOTAL	\$ 246,396	\$ -	\$ 246,396.00	0%
	GRAND TOTALS	\$ 9,444,953	\$ 634,852	\$ 8,810,101.47	6.72%
Acct #	PENSION	Amount Budgeted	Actual YTD	Total Budget Remaining	%
6111	Fire Pensions	\$ 472,600	\$ -	\$ 472,600.00	0%
6113	Pension Fund Reserve	-	-	-	0%
6114	Actuarial Study	-	-	-	0%
6115	Investment Management Fees	4,500	-	4,500.00	0%
	TOTAL	\$ 477,100	\$ -	\$ 477,100.00	0%

GENERAL FUND BUDGET

	Budget 2023	January Actual	YTD Actual	Current Budget Remaining	%
Fund Balance January 1 (unaudited)	9,224,918	9,224,918	9,224,918	8,423,075	
REVENUES					
General Fund Tax Levy	7,705,110	348,017	348,017	7,357,094	4.52%
Specific Ownership Tax	250,000	28,888	28,888	221,112	11.56%
TIF	48,000	-	-	48,000	0.00%
Property Tax - Superior	50,000	-	-	50,000	0.00%
Investment Income	20,000	699	699	19,301	3.49%
Ambulance Transport Revenue	500,000	61,875	61,875	438,125	12.38%
Ambulance Subscriptions	-	448	448	(448)	0.00%
Plan Review Revenue	70,000	5,872	5,872	64,128	8.39%
Grants	-	-	-	-	0.00%
Donations	-	11,893	11,893	(11,893)	0.00%
Refunds/Reimbursements	-	-	-	-	0.00%
Miscellaneous	-	2,937	2,937	(2,937)	0.00%
TOTAL REVENUES	8,643,110	460,629	460,629	8,182,481	5.33%
Budgeted from Prior Year Fund Balance	555,447	-	-	555,447	0.00%
Budgeted from Capital Reserve	246,396	-	-	246,396	0.00%
EXPENDITURES					
Administration	937,322	66,247	66,247	871,075	7.07%
Fleet Management	241,500	9,645	9,645	231,855	3.99%
Life Safety & Fire Prevention	295,923	20,059	20,059	275,864	6.78%
Logistics/Buildings & Grounds	403,300	31,562	31,562	371,738	7.83%
Training & Professional Development	487,957	39,948	39,948	448,009	8.19%
Tactical Operations	4,468,049	330,179	330,179	4,137,871	7.39%
Ambulance Service Program	2,364,506	137,211	137,211	2,227,295	5.80%
Capital Projects	246,396	-	-	246,396	0.00%
FSA Disbursements	-	1,095	1,095	(1,095)	0.00%
Donations to Vol Firefighters Fund	-	1,893	1,893	(1,893)	0.00%
2022 Carryover	-	24,686	24,686	(24,686)	0.00%
TOTAL EXPENDITURES	9,444,953	662,526	662,526	8,782,427	7.01%
Ending Fund Balance 12/31	8,423,075	9,023,022	9,023,022	7,823,129	107.12%

PENSION FUND

	Budget 2023	January Actual	YTD Actual	Current Budget Remaining	%
Balance January 1	1,882,442	1,882,442	1,882,442	1,836,033	
REVENUES					
From General Fund Tax Levy	238,328	-	-	238,328	0.00%
Gain on Redemption of Investment	-	-	-	-	0.00%
Net Increase/Decrease In Fair Value	-	-	-	-	0.00%
Interest and Dividends	25,000	7,996	7,996	17,004	31.98%
State Grant	167,363	-	-	167,363	0.00%
Realized Gain on Sale of Investments	-	-	-	-	0.00%
Pension Fund Reserve	-	-	-	-	0.00%
TOTAL REVENUES	430,691	7,996	7,996	422,695	1.86%
EXPENDITURES					
Annual Pension Distribution	472,600	-	-	472,600	0.00%
Investment Management Fees	4,500	-	-	4,500	0.00%
TOTAL EXPENDITURES	477,100	-	-	477,100	0.00%
Budgeted from Prior Year Fund Balance	46,409	-	-	46,409	0.00%
Ending Balance 12/31	1,836,033	1,890,438	1,890,438	1,781,628	102.96%

Safe Day



Louisville Fire Department
“Everyone goes home”

64

Days without a lost time injury

Previous Best Record – 1,020 Days

Best Record – 1,266 Days