

**Louisville Fire Protection District
Board of Directors Regular Meeting
December 8, 2022**

In Attendance: Board members Carter, DuBay, Lechner, Varra
Chief Willson
Fire Marshal Mestas, Finance Director Fry, HR Director Jackson
Attorney Ross
Lt Bowler
Councilmember Deborah Fahey

Excused: John Milanski

The meeting was held at Fire Station #2, 895 Via Appia Way and also broadcast via ZOOM. President Pro Tem DuBay called the meeting to order at approximately 7:30 p.m. The Pledge of Allegiance was recited. Roll call was taken and all Board members were present with the exception of Board member Varra, who was excused. Board members Carter and DuBay attended via Zoom.

Additions to tonight's agenda - a recommendation by the Pension Board of Trustees and communications from the community. Board member Lechner moved to approve tonight's agenda. Board member Varra seconded, motion carried. Board member Lechner moved to approve the consent agenda. Board member Varra seconded, motion carried.

Financial Report

General Fund

Checking:

Old Balance	10/31/2022		\$ 1,022,719.34
Deposits			\$ 640,933.71
	October County Check	\$ 44,419.91	
	Ambulance Transports	66,833.69	
	Ambulance Subscriptions	295.88	
	CPR Fees	96.02	
	CDPS-Homeland Security	7,939.26	
	Reimbursement		
	Benevity Causes	5,826.00	
	(Epperson -Donation to FF Fund)		
	Boulder County Hazmat	5,612.67	
	Response Authority		
	(OT/Backfill OT - 3Q2022)		
	US Bank General Fund	500,000.00	
	Money Market		
	City of Lafayette	127.50	
	(SCBA Pack Rental - Oct)		
	Fuel Tax Refund	275.88	
	Report Copies	14.00	
	Ann DelPizzo	50.00	
	(Donation)		
	Plan Reviews	9,442.90	
New Balance			\$ 1,663,653.05

Disbursements		\$ 628,460.89
	Bills	\$ 621,250.30
	Ambulance Transport	1,384.59
	Refunds	
	Benevity Causes	5,826.00
	(Epperson - Donation to FF Fund)	
New Balance	11/30/2022	\$ 1,035,192.16
Reserve Fund:		
(Includes Emergency Reserve)		\$ 7,615,024.13
	US Bank Money Market	\$ 7,615,024.13
Other:		\$ 2,130,469.34
	Length of Service Accounts	\$ 89,980.81
	Capital Reserve	2,040,488.53

Chief Willson stated the Pension board made a recommendation to increase the pension benefit to \$1,100 per month, prorated down to 10-year; and increase the funeral benefit to \$2,000, prorated down to 10-year. It passed unanimously for board consideration. Board member Carter moved to approve the recommendation. Board member Lechner seconded, motion carried. Board member Carter moved to make it effective January 1, 2023. Board member Lechner seconded, motion carried.

Board member Lechner reported she received two comments from the community in which they told her they were treated rudely by our staff. She stated we should accept food graciously and treat people with kindness, even when we're busy and can't accommodate a request. Chief Willson will pass this on to staff and remind everyone to treat people graciously.

Chief Willson presented the Marshall Fire Operational After-Action Report (AAR) Updates.

<u>Bills</u>		
Craig Fire & Safety Inc	Annual service - extrication tools	\$ 4,276.80
ViaTek	PC/network support	55.00
Restore Counseling	Counseling sessions	250.00
Bound Tree Medical	Medical supplies	2,608.70
Mountain View FPD	M-D; oil change, repairs	4,053.37
	E-D; tires	
Jack's Tire & Oil	E-E; tires	2,906.08
Colo Div-Fire Safety & Control	Exams and renewals	720.00
Victor Oliveira	Reimb - fuel	42.31
Isabella Dean	Reimb - lodging (EMSAC)	554.22
Asa Capsouto	Reimb - Arvada fire battery course	15.00
Shawn Stark	Reimb - lodging (EMSAC)	554.22
Shawn Stark	Reimb - airfare (resuscitation academy)	671.88
Diane Schroeder	Reimb - airfare (IAFC)	405.95
Andrea Crass	Reimb - paramedic school books, background check	286.74
Western Disposal	Trash removal	500.50

Gen-Tech	Replaced generator batteries	\$ 1,269.10
Earl's Saw Shop	Training saw repair	112.20
Verizon	Cell phone service	1,327.91
Xcel Energy	Utilities	3,089.11
United Training Commercial LLC	Conflict resolution training	12,000.00
Green Valley Lawn Service	Lawn maintenance	890.00
West Direct Equipment Savers	Filled fuel tank - St 3	4,360.12
Mountain View FPD	E-D; repairs, oil & transmission service	13,060.35
Mountain View FPD	E-E; repairs, oil & transmission service	8,520.32
Lakota Plumbing	New drinking fountains - St 1 & St 3	5,692.35
Earl's Saw Shop	Chainsaws	2,560.00
David Schlingmann	Reimb - training supplies	17.57
Bound Tree Medical	Medical supplies	1,407.27
Frontier Business Products	Printer maintenance agreement, freight, color usage	1,220.49
A Path Forward	Counseling session	80.00
ViaTek	PC/network support, managed services, Forticare	3,209.00
Life-Assist	Medical supplies	2,126.62
Prairie Mountain Media	Public hearing notice - proposed 2023 budget	35.20
Cahill & Associates	Audit	9,400.00
Orkin Pest Control	Pest control	246.00
University Auto Parts	Trufuel, Tire Care, windshield wiper fluid, funnel, oil, floor dry, DEF, battery	297.93
Lance Bishop	Reimb - certification renewals	200.00
CenturyLink	Data bundle - St 3	623.96
WEX Bank	Fuel - fleet	1,460.75
Peakview Outdoor Living	Retaining wall - St 2	3,063.80
Peakview Outdoor Living	Retaining wall - St 2	6,127.58
Dustin Sieve	Reimb - conference lodging	469.77
Center for Public Safety Excellence	Module 5 review	6,500.00
Dive Rescue International	Ice rescue gear	1,367.09
DIRECTV	TV - St 3	93.24
Instant Imprints	T-shirts, sweatshirts, hats	2,418.54
Foster Emergency Medicine LLC	Medical direction	6,368.75
Municipal Emergency Services	Boots	408.14
Fire-Dex GW, LLC	PPE repairs	797.25
Colo Div-Fire Safety & Control	Exams	90.00
Mountain View FPD	E-E; repairs	1,199.04
Bill Ewing	Lawn sprinkler system services & repair	455.00
Bill Ewing	Winterize sprinkler systems at St 1 & St 2	(140.00)
PERA	Employer contribution for retiree working for a PERA employer	67.03

US Bank	CC; monthly fees (Adobe Pro, Stamps.com, Ring Central), office/station/training/medical supplies, postage, water & sewer, high-speed internet, legal fees, apparel, food, service generators, fire sprinkler inspections, lawn sprinkler repairs, extinguishers, PM on exhaust system, E-E radio repair, conference lodging, membership dues	\$ 19,926.11
Health Equity, Inc	FSA administrative fees	76.25
US Bank	Service fees	92.95
IRS	Medicare Hospital Insurance	4,727.35
PERA	Employer contribution – October	52,189.23
PERACare	Health insurance – October	55,297.19
Employee 9420	Fire Chief	12,081.62
Employee 3126	Fire Marshal	9,779.24
Employee 3946	Finance Director	9,588.80
Employee 8219	Captain	9,264.00
Employee 4765	Human Resources Director	8,131.24
Employee 6587	Captain	9,449.60
Employee 7386	Administrative Assistant	3,668.80
Employee 5843	Fire Inspector	5,081.60
Employee 5154	Engineer	7,425.84
Employee 1728	F-Entry	4,633.08
Employee 6028	Lt	8,678.29
Employee 1525	F1	7,328.24
Employee 5722	Engineer	7,278.30
Employee 5768	F3	5,827.52
Employee 7544	P4	5,661.84
Employee 9636	P4	5,707.92
Employee 8275	F2	6,381.90
Employee 9247	F1	8,716.12
Employee 3841	F3	5,725.00
Employee 3841	F-3 2022 TOWP buyback	2,385.60
Employee 6492	F3	5,725.00
Employee 2178	Lt	9,819.93
Employee 3296	P1	7,666.62
Employee 4176	Engineer	7,278.30
Employee 1347	F2	6,340.62
Employee 8327	P-4	5,106.16
Employee 6173	P4	5,805.84
Employee 3169	P1	9,088.38
Employee 4267	P1	7,666.62
Employee 7412	F2	6,340.62
Employee 8820	P3	6,330.16
Employee 9627	Engineer	8,822.44
Employee 6829	Battalion Chief	10,892.04
Employee 7683	F-4	4,633.08
Employee 8716	P-4	6,580.64
Employee 5583	F3	5,725.00
Employee 9728	Engineer	7,278.30

Employee 6253	Lt	\$ 10,266.94
Employee 8527	Lt	9,957.00
Employee 7642	Engineer	8,474.39
Employee 9138	F-Entry	4,633.08
Employee 4798	Battalion Chief	10,438.03
Employee 2017	Battalion Chief	12,446.57
Employee 3904	Lt	8,421.76
Employee 6479	Lt	13,677.76
Employee 6479	Lt 2022 TOWP buyback	3,508.80
Employee 9641	P4	6,546.48
Employee 6938	F3	5,725.00
Employee 4724	P1	8,896.86
Employee 4085	Board member	225.00
Employee 3721	Board member	225.00
Employee 9357	Board member	225.00
Employee 6288	Board member	225.00
Employee 7418	Board member	150.00
Employee 9237	Special project	612.00
TOTAL		\$ 621,250.30

Board member Lechner moved to approve payment of the bills. President Varra seconded, motion carried.

Councilmember Fahey said thank you in regards to the Marshall fire and those who suffered damage. She would like information on how to prevent this from happening again. Chief Willson said we are working with the City on a complete plan.

Future agenda items – posting for location and time of board meetings, resolution for May election, designated election official, contract for audit

Board members wished everyone happy holidays.

With no further business, it was moved and seconded to adjourn. Motion carried.

Respectfully submitted,

Jackie Fry, Secretary