

**Louisville Fire Protection District
Board of Directors Regular Meeting
July 24, 2023**

In Attendance: Board members Boven, Carter, DuBay, Lechner
Chief Willson,
Fire Marshal Mestas, Lt. Udden, HR Director Jackson (ZOOM)
Attorney Ross
Sherry Summers

Excused: Don Brown

The meeting was held at Fire Station #2, 895 Via Appia Way and also broadcast via ZOOM.

President DuBay called the meeting to order at approximately 7:00 p.m. The Pledge of Allegiance was recited. Roll call was taken and all Board members were present with the exception of Don Brown. Board member Boven moved to excuse him from the meeting. Board member Lechner seconded, motion carried. Board member Carter attended via Zoom.

There were no changes to the agenda. Board member Boven moved to approve the agenda. Board member Lechner seconded, motion carried.

Financial Report

General Fund

Checking:

Old Balance	5/31/2023		\$ 2,113,968.96
Deposits			\$ 889,272.46
	May County Check	\$ 734,009.68	
	Ambulance Transports	73,011.24	
	Ambulance Subscriptions	500.00	
	City of Louisville (2022 TIF)	51,267.64	
	Insurance Reimbursement (St 3 Bay Door Repair)	6,843.59	
	Redublado Family Trust (Donation)	362.76	
	Benevity Causes (Epperson -Donation to FF Fund)	4,660.80	
	Plan Reviews	18,616.75	
New Balance			\$ 3,003,241.42
Disbursements			\$ 1,360,601.04
	Bills	\$ 967,882.50	
	Ambulance Transport	3,168.76	
	Refunds		
	Eric Berger (LOSA Payout)	13,405.98	
	Pension Fund	238,328.00	
	2023 County Check		

	Pension Checks	\$	133,155.00
	2nd Qtr 2023		
	Donation to Vol FF Fund (Epperson, Benevity Causes)		4,660.80
New Balance	6/30/2023	\$	1,642,640.38
Reserve Fund:			
(Includes Emergency Reserve)			
	US Bank Money Market	\$	8,186,527.86
Other:		\$	1,204,073.36
	Capital Reserve	\$	1,204,073.36

Public comments - Sherry Summers, who is running for Louisville mayor, said she is attending all of the public meetings she can. She recognizes there are communication problems within other departments. She said is asking people what they like about Louisville and what they're concerned about.

Board member Boven moved to approve the consent agenda. Board member Lechner seconded, motion carried.

The chaplain presentation was postponed until next month. There was brief discussion of the legalities of the program.

Chief Willson reported we received the audit draft on 7/20/23 and he forwarded it to the board right away (the finance director got the information to the auditors late). The board was not prepared to approve it tonight. Board member Boven moved to file an audit extension. Board member Lechner seconded, motion carried. Chief Willson will ask the auditor to attend the next meeting to answer any questions.

Chief Willson presented information regarding the purchase of a new engine to replace the 2015 engine from capital funds. There is a two-year build time and it's suggested to sign a contract very soon. There was discussion including the apparatus replacement schedule, capital budget, and the provisions of the proposed contract. Board member Lechner moved to go forward with the purchase of the new engine for 2025. Board member Boven seconded, motion carried.

Chief Willson presented the Strategic Plan update.

Announcements –

- We will be using the ladder truck, flag, and the '32 at Bill Ryan's funeral services on August 11. He was a retired volunteer and past chief.
- There will be a fire drill at Avista tomorrow morning.
- We received the FEMA mitigation base items. He hasn't had a chance to look at all of the comments.
- Last week we had a regional NCI drill at Station 3. It was a great exercise.
- The new engine will be in service this week. He has located pictures for the website. Later we will have a community get-together.

Fire Marshal Mestas was present to answer any questions about his report.

HR Director Jackson presented her monthly report, including assessments and the Fall River benefits review.

Attorney Ross gave an update on SB-303.

Chief Willson displayed our new grave site marker. Also, he has received our board member manual from SDA.

Bills

Michael Gyorffy	Counseling session	\$ 125.00
Amy Robertson	Counseling sessions	1,500.00
McKinley Land	Tuition Reimbursement	1,134.00
Thomas Gillis	Tuition Reimbursement	1,040.00
US Bank	CC; monthly fees (Adobe Pro, Stamps.com, Ring Central), office/station/training/medical supplies, postage, shipping, water & sewer, cable TV, high-speed internet, legal fees, sympathy flowers, tolls, A-C tow, A-E emissions test, cell phone service, A-F windshield & side windows, peer counseling, A-C starter & tires, officers' breakfast, Contexture subscription, Ranger deposit for replacement graphics, engraving, T-A tire repair, permit cards, receipt books, headset repairs, hose, nozzles, food, conference registration & lodging, light bulbs, canopy, hose, A-G floor mats, out-of-service tags, lamp, M-B tow	19,374.36
Colo-Div of Fire Prevention & Control	Exam	20.00
NFPA	Subscription renewal	175.00
Tribbett Agency	Insurance - new pumper, bond renewal - Board	2,260.00
Bound Tree Medical	Medical supplies	2,752.31
LN Curtis and sons	Wildland equipment	804.05
ViaTek	PC/network support	925.00
Roth Medical	Replacement oxygen tanks	45.00
CTC I Owners Assn Inc	Semi-annual assessments	290.58
Victor Oliveira	Reimb - gas CO clips for medical bags	411.36
Service Experts	Service agreements - all stations	2,290.00
Rugged Books Inc	Toughbook	1,135.00
Jack's Tire & Oil	E-C; front tires	2,025.14
West Direct Equipment Savers	Filled fuel tank - St 3	2,214.33
Mountain View FPD	E-E & M-C; repairs	2,787.43
NINJIO LLC	HIPAA and cybersecurity training platform	2,045.16
Verizon Wireless	Cell phone service	1,538.32
Community Resource Services of Colo	Election services	3,827.68
Life Assist	Medical supplies	1,755.07
Shift Calendars Inc	2024 Shift calendars	109.88

Roth Medical	Oxygen replacement tanks	\$ 210.00
Colo Firefighter Heart Benefits Trust	Cancer coverage	10,668.00
Colo Firefighter Heart Benefits Trust	Heart coverage	5,897.00
Xcel Energy	Utilities	2,456.02
Consolidated Fleet Services	Ladder tests	3,140.60
Hire Right	Background screening	211.51
Coal Creek Collision Center	A-H; repair	3,792.38
Bound Tree Medical	Medical supplies	2,622.82
A Path Forward	Counseling session	80.00
Restore Counseling	Counseling sessions	375.00
BearCom	Radio repair	129.55
Teleflex	Medical supplies	1,115.50
Galls	Pants, shirts, boots, flag	1,936.35
ViaTek	PC/network support	302.50
West Direct Equipment Savers	Filled fuel tank - St 3	1,869.53
DIRECTV	TV - St 3	87.99
ImageTrend	Annual fees, maps, support	4,883.03
Colo-Div of Fire Prevention & Control	Exams and NFPA weekend fire school	600.00
Isabella Dean	Reimb - conference registration	195.00
Codi Courtney	Reimb - Fire Leadership Challenge registration	495.00
Dustin Sieve	Reimb - Fire Leadership Challenge registration	495.00
Shawn Stark	Reimb - conference lodging	406.68
Governmentjobs.com, Inc	Job posting	800.00
Cris Brewer	Canvas board compensation	15.00
Cris Brewer	Reimb - grave markers	3,383.20
Green Valley Lawn Service	Lawn maintenance	940.00
Home Depot	Fence supplies, grass seed, battery, toilet part - St 3	155.69
ViaTek	Managed services	2,132.07
TalentSmart EQ	Training sessions for crews	27,134.07
Professional Services	Window cleaning	1,485.00
Pediatric Emergency Standards Inc	Handtevy annual renewal and upgrade	5,494.59
Mountain View FPD	M-D; repairs	20,652.32
	E-D; repairs	
	M-B; repairs	
	E-E; repairs, pump test	
Foster Emergency Medicine LLC	Medical direction	7,540.45
1Vision	Election ballot/mailing services	43,255.44
Community Resource Services of Colo	Election services	7,279.50
University Auto Parts	Tire Care, DEF, Trufuel, degreaser, floor dry, M-C & A-E batteries, Car Wash	838.01

US Bank	CC; monthly fees (Adobe Pro, Stamps.com, Ring Central), office/station/training/medical supplies, postage, shipping, water & sewer, cable TV, high-speed internet, legal fees, tent frame, rescue chain, backflow device & test, officers' mtg food, hose bed cover repair, apparel, badges, name bar, counseling sessions, KnoxBox repair & replacement battery, Knoxdock key & recharger, code books, training class, recruitment food & ad, conference lodging, emissions test A-D	\$ 12,136.35
Xcel Energy	Utilities	6,683.12
Western Disposal	Trash removal	519.50
WEX Bank	Fuel - fleet	1,431.55
CenturyLink	Data bundle - St 3	678.58
Pinnacol Assurance	Workers compensation	11,239.57
Health Equity, Inc	FSA administrative fees	81.50
US Bank	Service fees	95.70
IRS	Medicare Hospital Insurance	7,990.75
IRS	Social Security	18.60
PERA	Employer contribution – May	57,318.25
PERACare	Health insurance – May	49,077.03
Employee 9420	Fire Chief	19,977.57
Employee 3126	Fire Marshal	15,693.57
Employee 3946	Finance Director	15,247.20
Employee 8219	Captain	15,024.00
Employee 4765	Human Resources Director	13,317.57
Employee 6587	Captain	16,270.67
Employee 7386	Administrative Assistant	5,834.40
Employee 5843	Fire Inspector	8,073.60
Employee 5154	Engineer	14,199.60
Employee 6028	Lt	19,835.75
Employee 1525	F1	12,730.20
Employee 5722	Engineer	3,973.38
Employee 5768	F2	11,620.62
Employee 7544	P4	11,196.19
Employee 9636	P3	12,386.45
Employee 8275	F2	12,634.87
Employee 9247	F1	17,429.26
Employee 3841	F2	10,284.93
Employee 6492	F2	13,366.32
Employee 2178	Lt	15,214.96
Employee 3296	P1	13,650.06
Employee 4176	Engineer	14,990.10
Employee 1347	F1	11,978.10
Employee 8327	P4	10,579.43
Employee 6173	P4	9,236.67
Employee 3169	P1	14,227.68
Employee 4267	P1	14,120.66
Employee 7412	F2	13,632.74

Employee 8820	P2	\$ 13,267.22
Employee 9627	Engineer	13,572.89
Employee 6829	Battalion Chief	19,336.02
Employee 7683	F4	10,433.12
Employee 8716	P4	10,372.67
Employee 5583	F3	10,861.12
Employee 9728	Engineer	13,933.61
Employee 6253	Lt	15,263.85
Employee 8527	Lt	16,213.22
Employee 7642	Engineer	12,817.84
Employee 9138	F-4	7,619.46
Employee 4798	Battalion Chief	7,592.69
Employee 2017	Battalion Chief	21,343.00
Employee 3904	Lt	17,944.88
Employee 6479	Lt	17,295.94
Employee 9641	P4	9,939.75
Employee 6938	F3	6,543.27
Employee 4724	P1	15,125.43
Employee 8637	Board member	150.00
Employee 5579	Board member	150.00
Employee 4085	Board member	150.00
Employee 3721	Board member	150.00
Employee 9357	Board member	<u>150.00</u>
TOTAL		\$ 967,882.50

Board member Boven moved to approve payment of the bills. Board member Lechner seconded, motion carried.

Board member Boven said that After the Fire, a group from Washington, D.C., is in town. They look at recovering of communities. He went to the first meeting tonight. It will be an interesting few days.

Future agenda items – Update on volunteer programs

Set special sessions for budget planning and aligning visions as a board next month

With no further business, it was moved and seconded to adjourn. Motion carried.

Respectfully submitted,

Jackie Fry, Secretary