



Louisville Fire Protection District

General Agenda Items

For: Board of Directors Meeting

Date: September 25, 2023

Time: Immediately Following the 7:00 p.m. Pension Board Meeting

Location: Fire Station #2, 895 Via Appia Way, Louisville, CO 80027

Will also broadcast through ZOOM, see attached instructions to access the meeting

- 1. Call to Order & Roll Call**
- 2. Pledge of Allegiance**
- 3. Approval of Agenda**
- 4. Public Comments (on items not on the agenda)**
- 5. Consent Agenda**
 - a. Approval of Minutes
 - b. Financial Report
 - c. Performance Statistics
- 6. Unfinished Business**
 - a.
 - b.
- 7. New Business**
 - a. Proposal to Name Training Tower for Bill Ryan
- 8. Reports**
 - a. Chief Willson
 - Strategic Plan Update
 - Announcements
 - Promotion Process
 - b. Fire Marshal
 - c. HR
 - d. Finance
 - e. Attorney
- 9. Approval of Bills**
- 10. Executive Session**
- 11. Board Comments**
- 12. Future Agenda Item**
- 13. Adjournment**

NOTICE

The Louisville Fire Protection District Pension Board of Trustees will hold their quarterly pension meeting at 7:00 p.m., September 25, 2023, at Fire Station #2, 895 Via Appia Way, Louisville, CO. The regular board meeting will immediately follow.

The meetings will also be broadcast through Zoom.
Please see the following instructions to access the meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/87626375431>

Meeting ID: 876 2637 5431

One tap mobile

+17193594580,,87626375431# US

+16699009128,,87626375431# US (San Jose)

Dial by your location

- +1 719 359 4580 US
- +1 669 900 9128 US (San Jose)
- +1 253 205 0468 US
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 669 444 9171 US
- +1 689 278 1000 US
- +1 301 715 8592 US (Washington DC)
- +1 305 224 1968 US
- +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)
- +1 360 209 5623 US
- +1 386 347 5053 US
- +1 507 473 4847 US
- +1 564 217 2000 US
- +1 646 558 8656 US (New York)
- +1 646 931 3860 US

Meeting ID: 876 2637 5431

Find your local number: <https://us02web.zoom.us/u/kb8H5HMDPx>

LFPD
Board of Directors
Meeting Minutes

Regular Meeting
August 28, 2023

**Louisville Fire Protection District
Board of Directors Regular Meeting
August 28, 2023**

In Attendance: Board members Boven, Brown, Carter, DuBay, Lechner
Chief Willson, Lt Bowler (ZOOM)
Fire Marshal Mestas, Fire Marshal Henderson
Finance Director Fry (ZOOM), HR Director Jackson (ZOOM)
Attorney Ross
Ed Cahill, Cahill & Associates

The meeting was held at Fire Station #2, 895 Via Appia Way and also broadcast via ZOOM.

President DuBay called the meeting to order at approximately 7:00 p.m. The Pledge of Allegiance was recited. Roll call was taken and all Board members were present.

There were no changes to the agenda. Board member Boven moved to approve the agenda. Board member Lechner seconded, motion carried.

Board member Brown moved to approve the consent agenda. Board member Boven seconded, motion carried.

Financial Report

General Fund

Checking:

	Old Balance	6/30/2023	\$ 1,642,640.38
	Deposits		\$ 2,134,266.96
		June County Check	\$2,067,768.57
		Ambulance Transports	62,000.01
		Interest	3.97
		(Late Transport Payments)	
		Ambulance Subscriptions	178.64
		Plan Reviews	4,315.77
	New Balance		\$ 3,776,907.34
	Disbursements		\$ 1,769,098.66
		Bills	\$ 768,805.30
		US Bank General Fund	
		Money Market	1,000,000.00
		William Ryan	293.36
		(7/1/23 - 7/8/23 Pension Benefit)	
	New Balance	7/31/2023	\$ 2,007,808.68

Reserve Fund:

(Includes Emergency Reserve) \$ 9,316,076.70

US Bank Money Market \$9,316,076.70

Other: \$ 1,110,111.36

Capital Reserve \$1,110,111.36

The chaplain presentation was postponed so Chief Willson can educate the members more and look into financing.

Ed Cahill, Cahill & Associates, presented the 2022 financial audit report. Discussion followed and there were no recommendations. Board member Boven moved to approve the 2022 audit and authorize Chief Willson and Jackie Fry to sign the representation letter. Board member Carter seconded, motion carried.

Chief Willson presented the Strategic Plan update.

Announcements –

- Chief attended the Forest Service firefighter’s funeral in Boulder yesterday. It was a very nice ceremony.
- There will be a decon drill at Avista tomorrow.
- We are participating in the Labor Day parade.
- The promotional gathering will be held 9/14/23, at 6:00 p.m., at Station 1.
- A wet-down for the new engine will be held on 9/23/23.
- There is a county-wide wildland update meeting on 9/23/23.
- A retirement party for Fire Marshal Mestas is on 9/1/23 at 2:00 p.m., at the Elks.

Fire Marshal Mestas introduced Jennifer Henderson, our new Fire Marshal. They were present to answer any questions about their report.

HR Director Jackson presented her monthly report and announced the promotions: Jason Rogers - Battalion Chief, McKinley Land – Lieutenant, and Jesse Hickox – Engineer. She gave an update on the promotion process and a discussion followed.

Attorney Ross reported there is a Homeland Security report regarding 3rd party liability on the Marshall Fire and there stated there will not be criminal charges. Also, Proposition HH will be on the ballot.

Bills

Foster Emergency Medicine LLC	Medical direction	\$ 7,540.45
US Bank	CC; monthly fees (Adobe Pro, Stamps.com, Ring Central), office/station/training/medical supplies, postage, shipping, water & sewer, cable TV, high-speed internet, legal fees, replacement reception window, E-F equipment, lunches, training registrations, retirement awards, IAFC dues, M-B tow, shirts & alterations, degree verification	8,526.08
Bound Tree Medical	Medical supplies	654.00
BearCom	Radio repair	677.00
Municipal Emergency Services	Foam	1,015.38
Cahill & Associates PC	Audit	3,140.00
SCL Health Physician Client Billing	Physicals	604.80
ViaTek	PC/network support	660.00
Gen-Tech	Generator repair - St 2	360.23
Mountain View FPD	M-D & M-B repairs	5,283.72
Colo Div - Fire Prevention & Control	Exams	60.00
Coal Creek Ace Hardware	Caulk, thread seal, sink sprayer, bolts, light bulbs	226.47
Xcel Energy	Utilities	2,899.12
Green Valley Lawn Service	Lawn maintenance	1,680.00

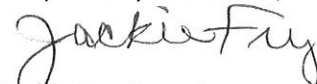
Gen-Tech	Annual service - all stations	\$ 2,072.81
West Direct Equipment Savers	Filled fuel tank - St 3	2,909.48
Brighton Ford	2023 Ford Escape	32,452.00
Brighton Ford	2023 Ford Pickup - F150	61,510.00
Roth Medical	Oxygen replacement tanks	54.00
ROI Fire & Ballistics Equipment Inc	Light gear repairs	1,480.50
Restore Counseling	Counseling session	125.00
A Path Forward	Counseling session	80.00
ViaTek	PC/network support; managed services	4,058.60
University Auto Parts	Trufuel, DEF, floor dry, car wash, Tire Care, windshield wipers & fluid	231.50
Core Electric	Lighting repairs - St 2 & St 3	1,045.43
Psychological Dimensions	Pre-employment evaluations	800.00
RMRP Enterprises	Mowing - St 2	1,200.00
Hire Right	Background screening services	243.27
Home Depot	Extension cords, light bulbs, hammer drills	214.08
ROI Fire & Ballistics Equipment Inc	Turnout gear & light gear	34,771.00
Foster Emergency Medicine LLC	Medical direction	7,540.45
Verizon Wireless	Cell phone service	1,498.69
Western Disposal	Trash removal	528.75
Bound Tree Medical	Medical supplies	2,357.15
Life-Assist	Medical supplies	784.95
Mountain View FPD	M-C; repairs	2,861.88
Rose Paving LLC	Restriped parking lots	2,610.00
DIRECTV	TV - St 3	94.24
CenturyLink	Data bundle - St 3	678.58
WEX Bank	Fuel - fleet	1,364.43
Pinnacol Assurance	Workers compensation	11,388.43
Health Equity, Inc	FSA administrative fees	81.50
US Bank	Service fees	122.45
Colorado State Treasurer	Unemployment tax	2,511.05
IRS	Medicare Hospital Insurance	5,316.47
PERA	Employer contribution – June	89,456.29
PERACare	Health insurance – June	51,682.10
Employee 9420	Fire Chief	13,318.38
Employee 3126	Fire Marshal	11,247.10
Employee 3946	Finance Director	10,164.80
Employee 8219	Captain	10,016.00
Employee 4765	Human Resources Director	8,878.38
Employee 4765	2023 TOWP Buyback	2,108.62
Employee 6587	Captain	10,408.00
Employee 7386	Administrative Assistant	3,889.60
Employee 5843	Fire Inspector	5,382.40
Employee 5154	Engineer	9,779.87
Employee 6028	Lt	11,184.82
Employee 1525	F1	9,569.02
Employee 5722	TOWP Payout	4,686.00
Employee 5768	F2	8,626.13
Employee 7544	P4	6,393.94
Employee 9636	P3	6,942.96

Employee 8275	F2	\$ 8,975.24
Employee 9247	F1	7,632.68
Employee 3841	F2	6,856.62
Employee 6492	F2	11,087.24
Employee 2178	Lt	10,528.56
Employee 3296	P1	8,369.83
Employee 4176	Engineer	7,920.06
Employee 1347	F1	8,157.85
Employee 8327	P4	7,187.05
Employee 6173	P4	6,138.25
Employee 3169	P1	10,944.39
Employee 4267	P1	8,662.98
Employee 7412	F2	9,561.26
Employee 8820	P2	7,923.62
Employee 9627	Engineer	10,587.02
Employee 6829	Battalion Chief	11,639.69
Employee 7683	F4	7,108.16
Employee 8716	P4	7,876.42
Employee 5583	F3	6,832.32
Employee 9728	Engineer	7,919.18
Employee 6253	Lt	9,756.83
Employee 8527	Lt	9,018.46
Employee 7642	Engineer	10,457.82
Employee 9138	F-4	5,416.16
Employee 2017	Battalion Chief	14,209.70
Employee 3904	Lt	9,383.82
Employee 6479	Lt	10,877.86
Employee 9641	P4	6,362.85
Employee 4724	P1	8,565.03
Volunteer 9036	Volunteer reimbursement	1,920.00
Volunteer 3057	Volunteer reimbursement	3,600.00
Volunteer 9237	Volunteer reimbursement	2,160.00
Volunteer 7105	Volunteer reimbursement	3,600.00
Volunteer 6410	Volunteer reimbursement	4,560.00
Volunteer 5269	Volunteer reimbursement	1,680.00
Volunteer 9457	Volunteer reimbursement	2,400.00
Volunteer 2863	Volunteer reimbursement	<u>2,880.00</u>
TOTAL		\$ 768,805.30

Board member Brown moved to approve payment of the bills. Board member Boven seconded, motion carried.

Future agenda items – Goal setting and budget planning meetings will be held on October 9th, at 6:00 p.m. With no further business, it was moved and seconded to adjourn. Motion carried.

Respectfully submitted,



Jackie Fry, Secretary

Financial Report

**Louisville Fire Protection District
Financial Report for Approval
September 25, 2023**

General Fund

Checking:

Old Balance	7/31/2023		\$ 2,007,808.68
Deposits			\$ 177,174.46
	July County Check	\$ 90,022.49	
	Ambulance Transports	63,447.60	
	Ambulance Subscriptions	255.00	
	Fuel Tax Refunds	546.03	
	Boulder County Hazmat Response Authority (OT/Backfill OT - 1Q2023)	4,125.70	
	Boulder County Hazmat Response Authority (OT/Backfill OT - 2Q2023)	6,836.84	
	Downtown Business Assn (2023 Street Faires)	2,520.00	
	Benevity Causes (Epperson -Donation to FF Fund)	4,660.80	
	Plan Reviews	4,760.00	
New Balance			\$ 2,184,983.14
Disbursements			\$ 653,569.59
	Bills	\$ 649,818.13	
	Ambulance Transport	1,751.46	
	Refunds		
	Christine Ryan (Death/Funeral Benefit-William Ryan)	2,000.00	
New Balance	8/31/2023		\$ 1,531,413.55

Reserve Fund:

(Includes Emergency Reserve)			\$ 9,357,850.74
US Bank Money Market		\$ 9,357,850.74	

Other:

Capital Reserve			\$ 1,106,037.37
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List of Accounts

LOUISVILLE FIRE PROTECTION DISTRICT LIST OF ACCOUNTS - August 31, 2023

General Fund				
Bank	Type of Account	Interest Rate	Maturity Date	Amount
US Bank	Money Market		n/a	\$ 9,357,850.74
US Bank	Capital Reserve		n/a	1,106,037.37
			TOTAL	\$ 10,463,888.11

Performance Statistics

Louisville Fire Department

Memo



To: Chief Willson
From: Administration
Date: 9/01/2023
Re: August Call Statistics

Types / Number of Calls

	<u>August 2023</u>	<u>August 2022</u>
100 Fire	4	8
200 Rupture, Explosion	0	0
300 Rescue, EMS	234	227
400 Hazardous Conditions	8	5
500 Service Call	20	20
600 Good Intent Call	61	62
700 False Alarm and False Call	24	20
Total	351	342

Total Number of Calls by Month

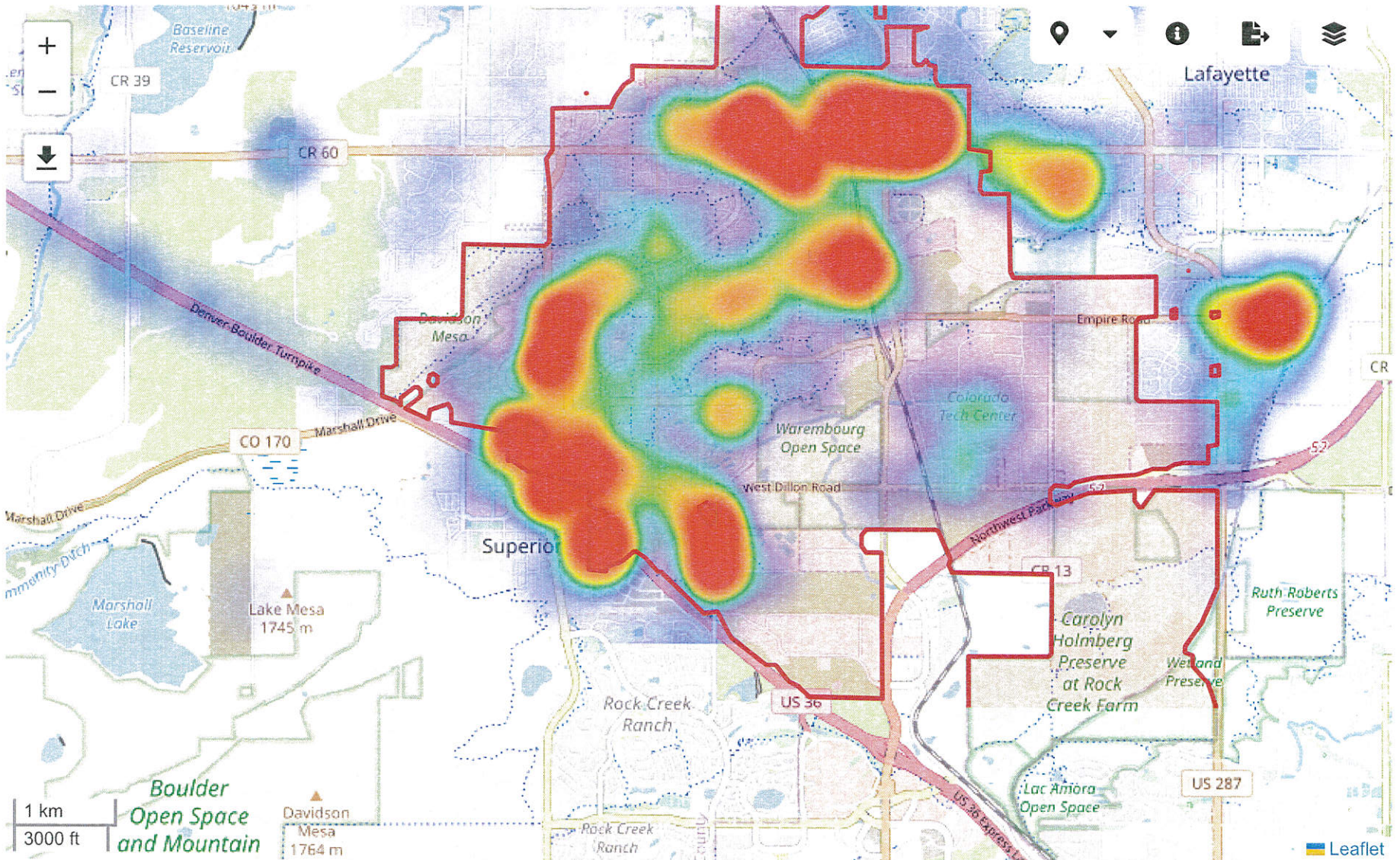
	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
Louisville	300	276	307	299	316	309	338	351					2496

Chief Willson's Board Report



Scene Locations of Incidents

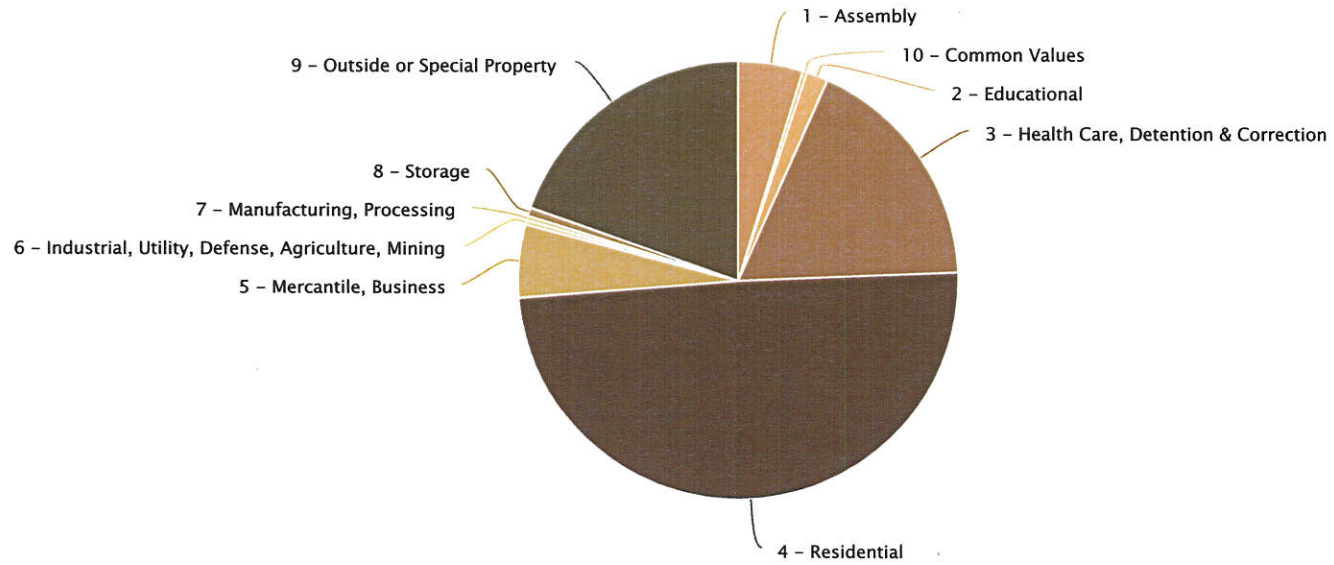
N = 884 Jul 01, 2023 to Sep 30, 2023





Incidents by Property Use Category

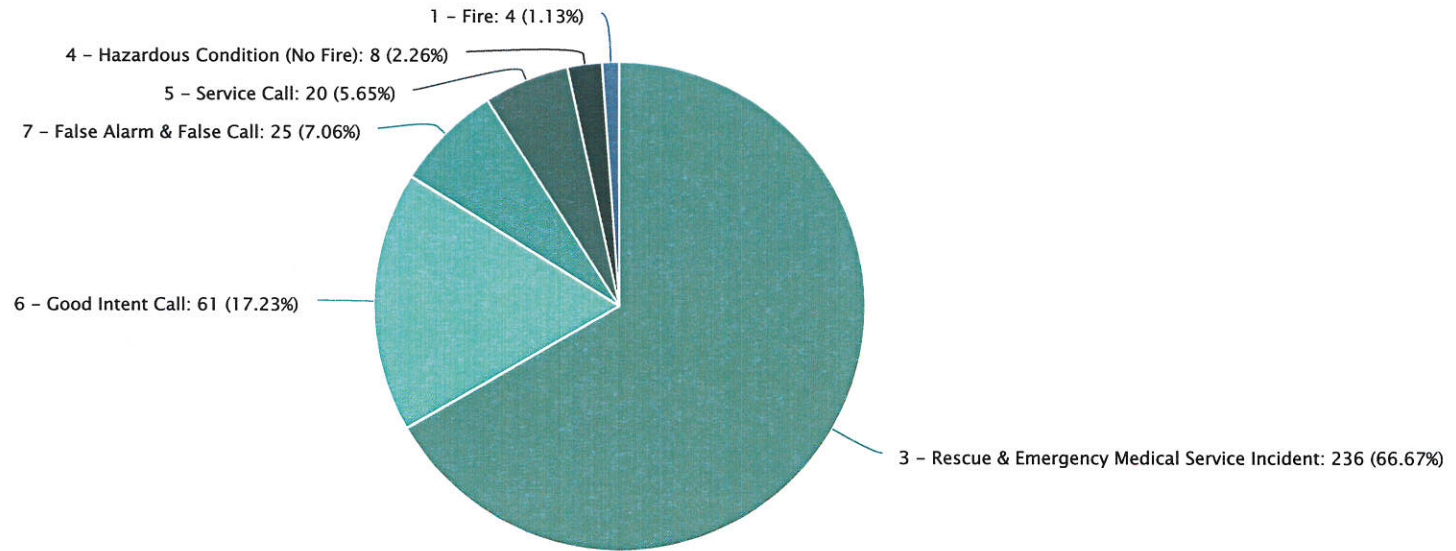
Aug 01, 2023 to Aug 31, 2023





Incident Type Categories

Aug 01, 2023 to Aug 31, 2023



Chief Willson's Board Report



Incidents by Category and Month

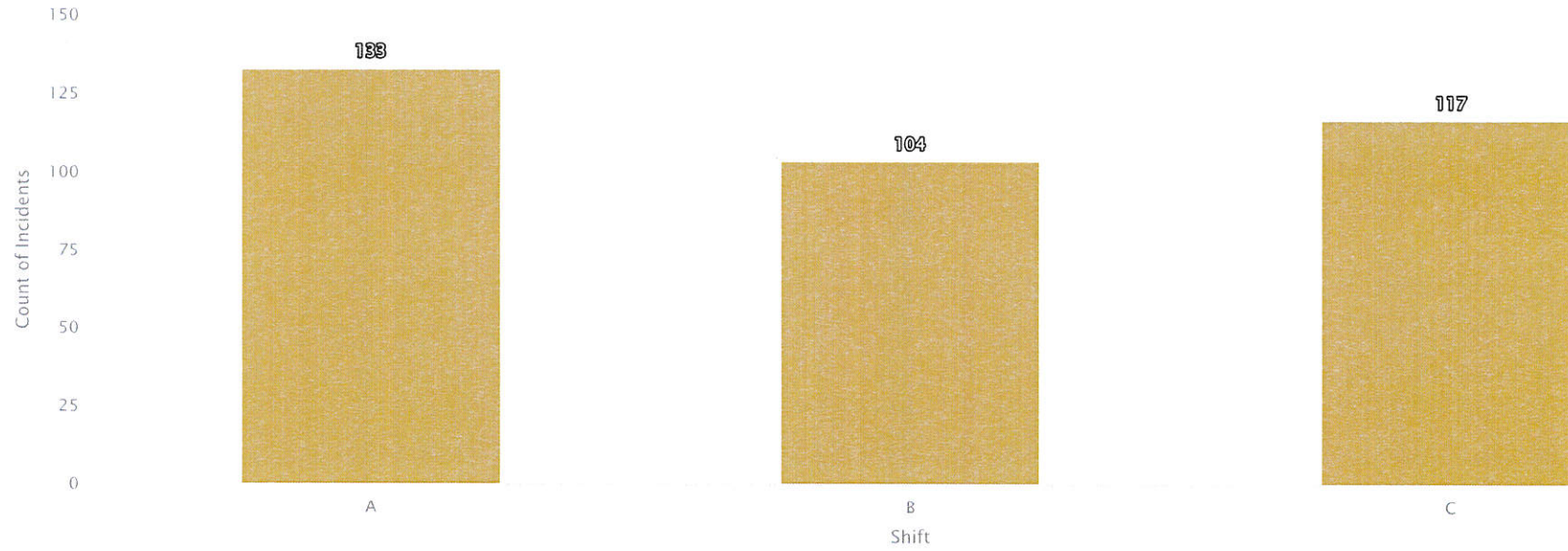
Jan 01, 2022 12:00 AM to Sep 18, 2023 12:26 PM

Incident Type Category	2023									2023		2022		YTD % Change
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Grand Total - Current	% of Total Incidents - Current	Grand Total - Previous	% of Total Incidents - Previous	
1 - Fire	1	2	4	7	5	6	4	4	2	35	1%	58	2%	-39.66%
2 - Overpressure Rupture, Explosion, Overheat (No Fire)	1	0	0	0	2	0	0	0	0	3	0%	1	0%	200%
3 - Rescue & Emergency Medical Service Incident	222	208	215	206	206	196	225	236	137	1,851	68%	1,662	60%	11.37%
4 - Hazardous Condition (No Fire)	2	4	6	4	4	8	4	8	5	45	2%	63	2%	-28.57%
5 - Service Call	15	13	23	20	26	23	14	20	19	173	6%	189	7%	-8.47%
6 - Good Intent Call	46	32	43	48	46	40	68	61	34	418	15%	594	21%	-29.63%



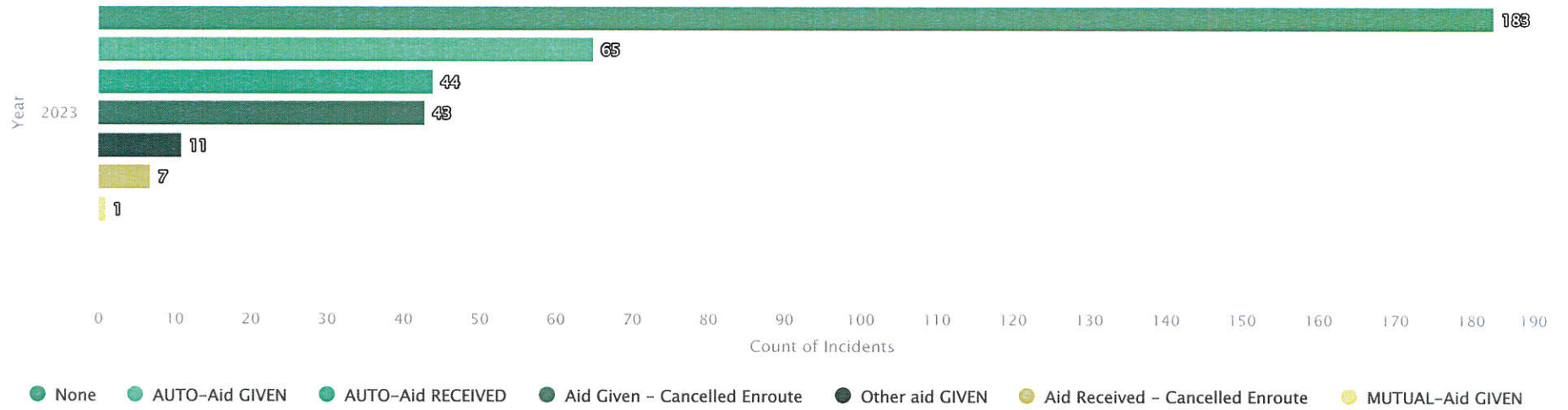
Incidents by Shift

Aug 01, 2023 to Aug 31, 2023



Aid Given and Received by Year

Aug 01, 2023 to Aug 31, 2023



Chief Willson's Board Report



Overlapping Calls and Hours

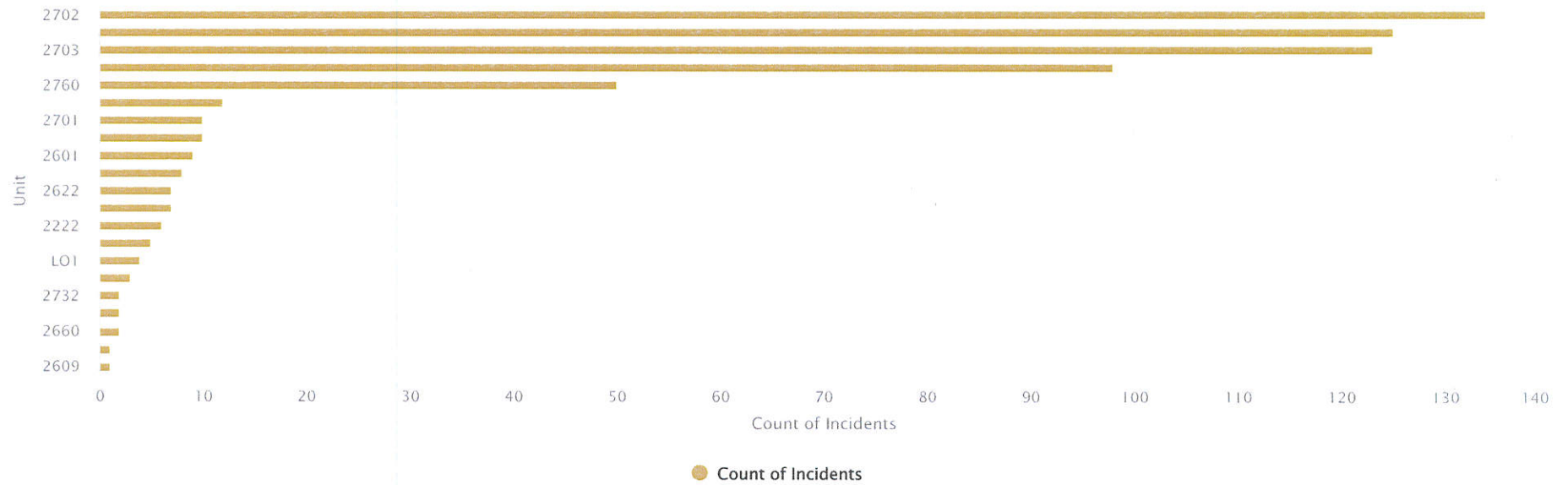
Aug 01, 2023 12:00 AM to Aug 31, 2023 11:59 PM

Overlapping Calls	Occurrences	% of Occurrences	Hours	% of Hours	
0 Overlapping Calls	623	87.87%	727.17	97.74%	▲
1 Overlapping Call	76	10.72%	15.67	2.11%	
2 Overlapping Calls	9	1.27%	1.08	0.15%	
3 Overlapping Calls	1	0.14%	0.08	0.01%	
Totals	709	100%	744	100%	▼



Incidents by Apparatus Resource ID (Top 40)

Aug 01, 2023 to Aug 31, 2023



LFPD Monthly Training Hours

Completion Date Range: From 08/01/2023 to 08/31/2023

Last Name	Completions	Duration (hours)
Awayda	13	28
Bage	10	21
Bennett	7	4
Berger	2	1
Bowler	19	30
Brewer	0	0
Brindisi	13	11
Calnan	5	3
Capsouto	11	17
Carlson	7	11
Chase	7	11
Chreist	1	2
Conrad	14	34
Courtney	12	19
Crass	8	80
Dean	11	12
Epperson	6	3
Gillis	15	18
Hickox	11	16
Houston	11	20
Hunter	18	41
Kabal	9	7
Kircher	0	0
Kodey	19	27
Land	17	28
Luebke	9	12
Lukianov	16	26
Medina	4	8
Melvin	16	10
Miranda	5	5
Murray	17	25
O'Mara	9	12
Oliveira	8	10
Orr	6	5
Rogers	10	13
Rossette	9	9
Saxon	4	6
Schlingmann	14	15
Schmidt	0	0
Schuppe	16	21
Sieve	21	43
Thompson	4	6
Udden	22	24
Venot	15	21
Vesely	5	2
Whitson	3	2

ADMIN		
S. Jackson	1	1
Henderson	1	1
Mestas	1	1
Stark	15	43
Jackson	8	14
Fry	0	0
Willson	5	4
Wixson	1	1

TOTAL TRAINING HOURS **783**

- Paramedic School Hours 80

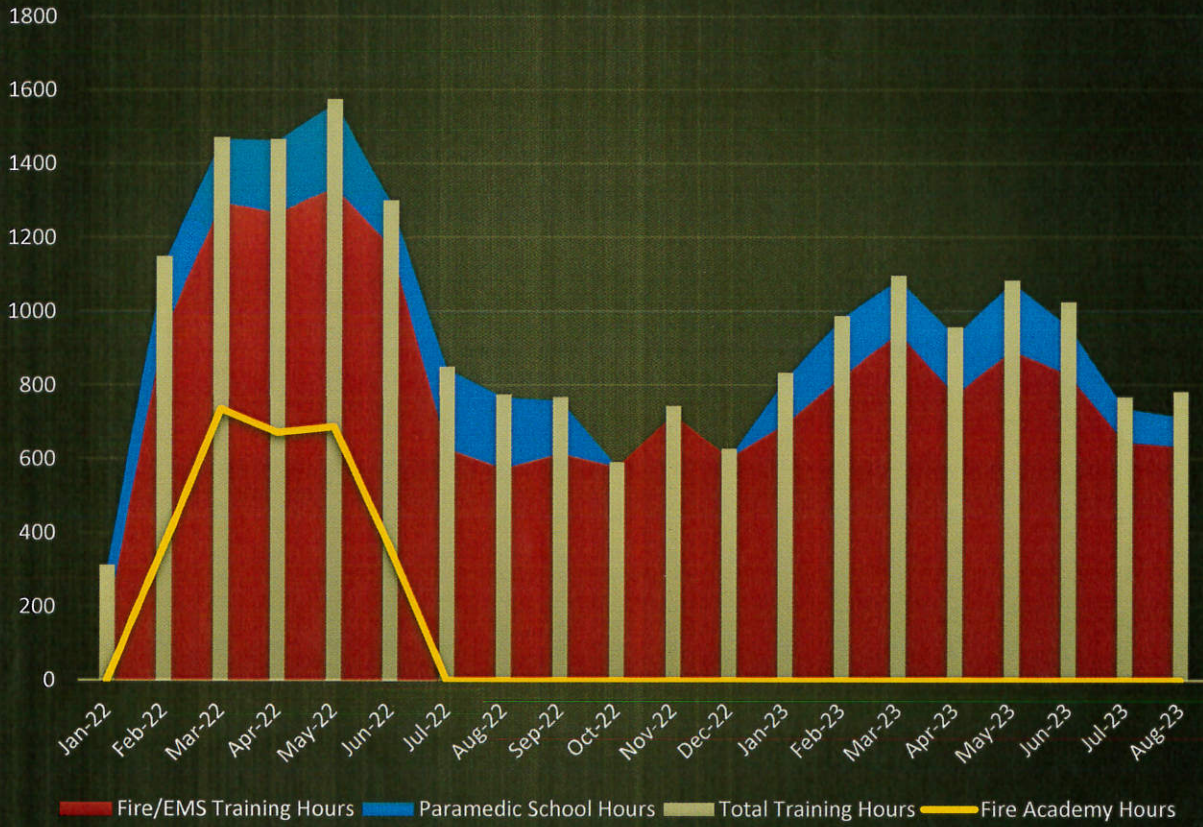
- Admin Training Hours 65

New Total **638**

** Fire Academy Training Hours* 0

Avg. Monthly Training Hours per FF 13

LFPD Training Hours Trends



**Proposal to
Name Training Tower
For Bill Ryan**

LOUISVILLE FIRE PROTECTION DISTRICT



New Business

Subject: Naming Training Center

Summary: Past President of the Board Chris Schmidt is requesting we name the Training Center after Bill Ryan. Chris will be at the Board meeting to make the presentation. Past Fire Chief Ryan was a volunteer for 20 years and served as Fire Chief from 1971-73. Bill passed away about a month ago.

Fiscal Impact: Name plaque \$ 500

Recommendation: Staff recommends the Board approve the request.

Strategic Plan Update

LOUISVILLE FIRE PROTECTION DISTRICT 2021-2026 STRATEGIC PLAN

Goal 1 Identify potential community partners and capitalize on new and existing partnerships to better deliver services, operate more efficiently, improve safety, and create value for external and internal customers.

87 % complete – An increase of 2% from last month. Continue building new partners with positions at the City of Louisville

Goal 2 Identify, enhance, and support an efficient personnel system to serve the needs of all.

63% complete – Still researching and enhancing our systems. Increase of 0% from last month. Both Finance & Human Resource are looking at software programs.

Goal 3 Follow through on our promise to implement targeted and effective community outreach programs that meet identified needs and preserve our positive image in the community.

40% - Increase of 0% from last month.

Goal 4 Provide organizational clarity through open, concise, and efficient communication in technical, organizational, and interpersonal communication to create unity.

98% - complete –

Goal 5 Determine, strengthen, and optimize efficient technological systems plan to meet the organization's current and future needs.

17 % - Goal for 2024 0% increase this month.

Goal 6 Develop and utilize benchmarks to ensure efficiency, quality, reliability, and safety for service delivery.

100% Complete –

Fire Marshal's Report

Monthly Report for September 2023

- Permit fees collected \$89,775.90.
- 26 business inspections were completed this month, 73% completed for the year.
- Hydrant flow test at 602 S Taylor.
- Underground fire line hydro and flush 415 East St (failed).
- Fire sprinkler plan review for 950 Spruce (1st review).
- Access control plan review for 919 Dillon Rd (Biodesix).
- Final fire sprinkler and fire alarm at 600 Tech Ct (Loxo) (failed).
- Tenant improvement plan review completed for 1075 So Boulder Rd (Fyzical Therapy).
- Tenant improvement plan review completed for 413 Arthur (Precision Plumbing).
- Fire watch issued and terminated for 800 Coal Creek (Premier Credit Union).
- Tenant improvement plan review completed for 1450 Infinite Dr.
- Final fire sprinkler at 303 East St (passed).
- Meeting with Lafayette Fire Marshal.
- Development Review Committee meeting (bimonthly).
- County referral plan review for 2000 104th Street.
- Final fire sprinkler and fire alarm at 199 S Taylor Ave (failed).
- Fire sprinkler rough at 100 Health Park (Avista) (passed).
- Underground fire line visual inspection at 602 S Taylor (passed).
- Fire watch and work without a permit issue (Quality Inn).
- Fire sprinkler and fire alarm final at 199 S Taylor Ave (failed).
- Residential fire sprinkler final at 473 Muirfield Circle (passed).
- Planned Urban Development review for city at 550 McCaslin Blvd (Ascent).
- County referral plan review for 10443 Isabelle Rd.
- September officers meeting.
- Mobile food vending inspection and permit issuance.
- Hydrant flow test at 945 Larkspur Ln.
- Fire sprinkler plan review for 725 Front St (2nd review).
- Access control plan review for 725 Tech Ct (Umoja) (1st review).
- County referral plan review for 490 Carmen Street.
- Planned Urban Development review for city at 535-646 E South Boulder Rd.
- Reviewed Boulder County amendment language for short term and vacation rentals.
- Final fire sprinkler and fire alarm at 199 S Taylor Ave (passed).
- Final fire alarm inspection meeting with tenants, contractors, and LFPD (UMOJA)(failed).
- Tenant improvement plan review completed for 1452 S 96th (1st review).
- County short term rental amendment change review and response.
- Fire sprinkler plan review for 950 Spruce St (2nd review).
- Final fire sprinkler inspection meeting with tenants, contractors, and LFPD (UMOJA)(passed).
- Fire alarm final inspection (3 separate inspections) (Passed).
- Development Review Committee meeting.
- Administrative duties and code-related research as requested.

HR Update



HR Updates for Board of Directors Meeting 9-25-23

Diversity & Inclusion Contact: Core Values, Seek Partnerships, and Do Better Every Day:

- ✓ BOD Larry Boven shared the contact information for the City of Louisville's new ED&I Program Manager, Monai Myles. We will meet on 9/19/23 to discuss their DEI & B Initiatives and to welcome her to Louisville. *Thanks, Larry!*

FAMLI Preparation:

- ✓ Our leave policies need to be revised to include FAMLI which is effective 1/1/24
- ✓ LFPD career members may enroll effective 1/1/24 and FAMLI payroll deductions will begin in 1/2024

Internal Promotions:

- ✓ Battalion Chief (BC): The next Assessment Center is 10/26/23
- ✓ Lieutenant (Lt): The next Assessment Center is 10/30/23
- ✓ Engineer (Eng): N/A, we have a pool of candidates

Job Openings – HR is working with our newly established hiring committee re:

- ✓ Entry Level Firefighters/EMTs
- ✓ Lateral or Experienced Firefighters/EMTs or Fire Medics including our Volunteers Firefighters

- ✓ HR Intern –
 - Atika Abdulhakim will start on 9/18/23 barring any additional delays from the Boulder Workforce Center.

New Hire Check-ins

- ✓ 30-day check-ins with HR our new Fire Marshal, Jennifer Henderson, and Lateral FF/EMT, Conner Awayda are during the week of 9/11/23.

Request for Proposal (RFP) for HRIS/HCM System: Strategic Goals 2 & 5

- ✓ In process

Bills

Louisville Fire Protection District - Bills For Approval – September 25, 2023

Xcel Energy	Utilities	\$ 3,289.40
Bound Tree Medical	Medical supplies	1,818.79
Home Depot	Equipment for new engine, wasp spray, light bulbs, Cascade, Affresh, Swiffer kit, disinfectant wipes, drill bits, extension, ratchet, plug ends	735.21
Life Assist	Medical supplies	1,881.10
Knox Company	Kox Connect license	1,298.00
University Auto Parts	Car wash, floor dry, DEF, Trufuel, concrete degreaser, Tire Care, Purple Power, headlight, windshield washer fluid,	220.94
Green Valley Lawn Service	Lawn maintenance	1,120.00
SafeRack	Wire cage	7,175.00
ROI Fire & Ballistics Equipment, Inc	Helmets	1,604.00
DH Pace	Bay door antenna extension kits - St 2 & St 3	2,248.71
Suburban Toppers	Topper for new BC vehicle	3,695.00
Fire & Police Selection, Inc	Fire promotional assessment package	1,548.75
Mountain View Fire Protection District	T-A, M-B; repairs	18,636.23
NFPA	Code books	3,043.17
TG Technical Services	MultiRae monitor	1,345.11
Colo Div-Fire Prevention & Control	Exam	30.00
WEX Bank	Fuel - fleet	1,726.80
Rocky Mountain CPR and First Aid	Prepaid BLS ecards	540.00
Instant Imprints	T-shirts, sweatshirt, shorts, embroidery	2,083.15
ViaTek	PC/network/phone support; managed services	3,344.44
Tribbett Agency	2023 Escape to insurance coverage	740.00
Restore Counseling	Counseling sessions	375.00
West Direct Equipment Savers	Filled fuel tank - St 3	3,515.78
DIRECTV	TV - St 3	87.99
Shawn Stark	Reimb - Conference Lodging	840.88
Thomas Gillis	Reimb - Conference/training class registrations	150.00
Verizon Wireless	Cell phone service	1,520.38
Timothy Rossette	Reimb - ImageTrend conference expenses	173.34
Dustin Sieve	Tuition reimbursement	1,787.31
Western Disposal	Trash removal	661.25
CenturyLink	Data bundle - St 3	678.58
Pinnacol Assurance	Workers compensation	22,628.00
Health Equity, Inc	FSA administrative fees	81.50
US Bank	Service fees	87.65
IRS	Medicare Hospital Insurance	5,787.28
PERA	Employer contribution – July	56,968.29
PERACare	Health insurance – July	46,875.05
Employee 9420	Fire Chief	13,318.38
Employee 3126	Fire Marshal	13,077.98
Employee 3126	TOWP payout	36,618.40
Employee 3946	Finance Director	10,164.80
Employee 2416	Fire Marshal	7,076.40
Employee 8219	Captain	10,016.00
Employee 4765	Human Resources Director	8,878.38
Employee 6587	Captain	10,993.48
Employee 7386	Administrative Assistant	3,889.60

Employee 5843	Fire Inspector	\$ 5,634.70
Employee 4896	F4	1,394.80
Employee 5154	Engineer	8,101.24
Employee 6028	Lt	9,375.70
Employee 1525	F1	7,632.94
Employee 5768	F2	8,651.55
Employee 7544	P4	6,181.46
Employee 9636	P3	7,758.32
Employee 8275	F1	7,711.24
Employee 9247	F1	8,639.80
Employee 3841	F2	6,856.62
Employee 6492	F2	9,971.44
Employee 2178	Lt	11,106.44
Employee 3296	Engineer	8,209.54
Employee 4176	Engineer	9,339.72
Employee 1347	F1	9,357.54
Employee 8327	P4	6,181.30
Employee 6173	P4	6,138.25
Employee 3169	Lt	9,281.79
Employee 4267	P1	6,368.45
Employee 4267	TOWP payout	14,926.56
Employee 7412	F2	8,338.40
Employee 8820	P2	11,004.20
Employee 9627	Engineer	9,197.66
Employee 6829	Battalion Chief	12,249.78
Employee 7683	F4	6,385.54
Employee 8716	P4	10,825.45
Employee 5583	F3	7,773.16
Employee 9728	Engineer	10,724.70
Employee 6253	Battalion Chief	12,168.62
Employee 8527	Lt	11,836.06
Employee 7642	Engineer	7,870.70
Employee 9138	F-4	5,521.91
Employee 2017	Battalion Chief	12,186.65
Employee 3904	Lt	11,921.29
Employee 6479	Lt	12,511.35
Employee 9641	P4	6,938.98
Employee 4724	P1	8,293.78
Employee 8637	Board member	150.00
Employee 5579	Board member	75.00
Employee 4085	Board member	150.00
Employee 3721	Board member	150.00
Employee 9357	Board member	150.00
Volunteer 5269	Special project	100.00
Volunteer 9457	Special project	100.00
TOTAL		\$ 649,818.13

Budget Report

GENERAL FUND BUDGET

General Fund	Budget 2023	August	YTD	Current Budget Remaining	%
Fund Balance January 1 (unaudited)	7,988,508		7,988,508	7,988,508	
REVENUES					
General Fund Tax Levy	7,705,110	15,798	7,822,858	(117,748)	97.93%
Specific Ownership Tax	250,000	30,417	245,014	4,986	98.01%
TIF	48,000	-	51,268	(3,268)	106.81%
Property Tax - Superior	50,000	-	44,394	5,606	88.79%
Investment Income	20,000	37,700	107,575	(87,575)	537.87%
Ambulance Transport Revenue	500,000	61,696	593,956	(93,956)	118.79%
Ambulance Subscriptions	-	255	2,664	-	
Plan Review Revenue	70,000	4,760	83,583	(13,583)	119.40%
Grants	-	-	-	-	
Donations	-	4,661	28,510	-	
Refunds/Reimbursements	-	11,509	23,969	-	
Miscellaneous	-	2,520	10,979	-	
TOTAL REVENUES	8,643,110	169,315	9,014,770	(371,660)	104.30%
EXPENDITURES					
Administration	937,322	46,794	624,468	312,854	66.62%
Fleet Management	241,500	24,319	164,070	77,430	67.94%
Life Safety & Fire Prevention	295,923	77,237	227,768	68,155	76.97%
Logistics/Buildings & Grounds	403,300	15,125	264,594	138,706	65.61%
Training & Professional Development	487,957	32,298	344,745	143,212	70.65%
Tactical Operations	4,468,049	327,359	2,822,052	1,645,997	63.16%
Ambulance Service Program	2,364,506	135,080	1,193,320	1,171,186	50.47%
FSA Disbursements	-	343	5,400	-	
Donations to Vol Firefighters Fund	-	-	13,157	-	
LOSA Payouts	-	-	44,098	-	
2022 Carryover	-	-	48,669	-	
TOTAL EXPENDITURES	9,198,557	658,555	5,752,341	3,446,216	62.54%
Current Excess (Deficit*)	(555,447)	-	-		
Ending Fund Balance 12/31	7,433,061		11,250,937		
Current Deficit* Budgeted From					
Budgeted from Prior Year Fund Balance	555,447	-	-		

Capital Reserve	Budget 2023	August	YTD	Current Budget Remaining	%
Fund Balance January 1 (unaudited)	1,236,410		1,236,410	1,236,410	
REVENUES					
Budgeted from Capital Reserve	-	-	-	-	
TOTAL REVENUES	-	-	-	-	
EXPENDITURES					
Ambulance Refurbish/Staff Vehicles	161,263	4,074	98,036	63,227	60.79%
Building Related	85,133	-	30,530	54,603	35.86%
TOTAL EXPENDITURES	246,396	4,074	128,566	117,830	52.18%
Current Excess (Deficit*)	(246,396)	-	-		
Ending Fund Balance 12/31	990,014		1,106,037		
Current Deficit* Budgeted From					
Budgeted from Prior Year Fund Balance	246,396	-	-		

Pension Fund Reserve	Budget 2023	August	YTD	Current Budget Remaining	%
Balance January 1	1,882,442		1,882,442	1,882,442	
REVENUES					
From General Fund Tax Levy	238,328	-	-	238,328	0.00%
Interest and Dividends	25,000	2,627	42,851	(17,851)	171.40%
State Grant	167,363	-	-	167,363	0.00%
TOTAL REVENUES	430,691	2,627	42,851	387,840	9.95%
EXPENDITURES					
Pension Distributions	472,600	2,000	269,331	203,269	56.99%
Investment Management Fees	4,500	-	1,514	2,986	33.65%
TOTAL EXPENDITURES	477,100	2,000	270,845	206,255	56.77%
Current Excess (Deficit*)	(46,409)	-	-		
Ending Balance 12/31	1,836,033		1,608,039		
Current Deficit* Budgeted From					
Budgeted from Prior Year Fund Balance	46,409	-	-		

LFPD Budget Report - August 2023

Acct #	ADMINISTRATION	Amount Budgeted	August	Actual YTD	Total Budget Remaining	%
5010	Labor - Chief, Deputy Chief, Finance, HR, Admin Asst (Fully-burdened)	\$ 715,622	\$ 45,600.18	\$ 393,813.72	\$ 321,808.28	55.03%
5010	Labor - Board members (Fully-burdened)	7,000	765.82	3,723.21	3,276.79	53.19%
5018	Consultant Fees	15,000	-	8,600.00	6,400.00	57.33%
5021	Legal Fees	20,000	-	14,897.03	5,102.97	74%
5022	Accounting/Audit	17,000	-	3,140.00	13,860.00	18%
5023	Election	22,000	-	68,996.37	(46,996.37)	314%
5024	County Treasurer's Fees	120,000	237.20	117,384.30	2,615.70	98%
5051	General Office Supplies	5,600	-	4,496.54	1,103.46	80%
5052	Postage	2,000	-	1,050.54	949.46	53%
5053	Printing & Publishing	5,000	-	1,760.22	3,239.78	35%
5054	Furniture	2,000	-	-	2,000.00	0%
5082	Subscriptions & Dues	3,800	190.55	4,853.56	(1,053.56)	127.73%
5096	Fire Chief's Expenses	1,500	-	1,252.00	248.00	83%
6121	CTC Property Owners Association Dues	800	-	581.16	218.84	72.65%
	TOTAL	\$ 937,322	\$ 46,793.75	\$ 624,548.65	\$ 312,773.35	66.63%
Acct #	FLEET MANAGEMENT	Amount Budgeted	August	Actual YTD	Total Budget Remaining	%
5071	Repairs & Maintenance	\$ 163,800	\$ 18,765.85	\$ 107,565.95	\$ 56,234.05	65.67%
5071	Compressor Air Tests/Maintenance/Service	12,100	-	11,288.68	811.32	93%
5073	Fuel, Oil & Lubrication	60,600	5,553.58	39,466.56	21,133.44	65.13%
5074	Tires & Accessories	5,000	-	5,749.12	(749.12)	115%
	TOTAL	\$ 241,500	\$ 24,319.43	\$ 164,070.31	\$ 77,429.69	67.94%

LFPD Budget Report - August 2023 continued

Acct #	LIFE SAFETY & FIRE PREVENTION	Amount Budgeted	August	Actual YTD	Total Budget Remaining	%
5010	Labor-Fire Marshal, Inspector (Fully-burdened)	\$ 289,023	\$ 74,193.41	\$ 223,978.19	\$ 65,044.81	77.49%
5077	Uniform Allowance	1,200	-	102.35	1,097.65	9%
5082	Dues & Subscriptions	200	-	-	200.00	0%
5085	Fire Prevention Week Materials	1,200	-	-	1,200.00	0%
5085	Smoke Detectors	600	-	504.81	95.19	84%
5085	Equipment	200	3,043.17	3,182.55	(2,982.55)	1591%
5085	New Code Books	3,500	-	-	3,500.00	0%
	TOTAL	\$ 295,923	\$ 77,236.58	\$ 227,767.90	\$ 68,155.10	76.97%
Acct #	LOGISTICS/BUILDINGS & GROUNDS	Amount Budgeted	August	Actual YTD	Total Budget Remaining	%
5031	Building Maintenance/Repairs/Supplies	\$ 41,300	\$ 2,371.31	\$ 35,594.82	\$ 5,705.18	86.19%
5032	Utilities - Gas, Elec, Phone, Water	129,000	5,603.85	63,390.82	65,609.18	49.14%
5033	Trash Removal	7,000	661.25	4,288.00	2,712.00	61.26%
5033	Grounds Maintenance/ Snow Removal	20,000	1,133.94	17,627.22	2,372.78	88.14%
5041	Facilities/Apparatus Insurance	48,000	740.00	55,024.00	(7,024.00)	0%
5055	Technology Upgrades	46,000	-	7,839.00	38,161.00	0%
5055	Software	80,000	3,949.94	54,429.20	25,570.80	68.04%
5055	Tech Support	32,000	665.00	26,400.94	5,599.06	82.50%
	TOTAL	\$ 403,300	\$ 15,125.29	\$ 264,594.00	\$ 138,706.00	65.61%
Acct #	TRAINING & PROFESSIONAL DEVELOPMENT	Amount Budgeted	August	Actual YTD	Total Budget Remaining	%
5010	Labor - Captains (Fully-burdened)	\$ 365,507	\$ 27,227.91	\$ 234,381.24	\$ 131,125.76	64.12%
5081	Training	122,150	5,070.28	109,888.29	12,261.71	89.96%
5082	Member Dues	300	-	475.00	(175.00)	0%
	TOTAL	\$ 487,957	\$ 32,298.19	\$ 344,744.53	\$ 143,212.47	70.65%

LFPD Budget Report - August 2023 continued

Acct #	TACTICAL OPERATIONS	Amount Budgeted	August	Actual YTD	Total Budget Remaining	%
5010	Labor - Battalion Chiefs, Career Firefighters (Fully-burdened)	\$ 4,015,506	\$ 295,835.87	\$ 2,459,128.77	\$ 1,556,377.23	61.24%
5013	Work Comp - Reserves	38,000	22,628.00	89,718.57	(51,718.57)	236%
5016	Reserves Unemployment & MHI	1,500	-	1,165.53	334.47	77.70%
5017	Reserves PERA	6,000	-	-	6,000.00	0%
5018	Hazmat IGA	32,000	-	31,241.81	758.19	97.63%
5041	Life Insurance, Accident/Sickness, Cancer Trust	19,000	-	21,665.12	(2,665.12)	114%
5061	Radio Equipment	46,000	-	-	46,000.00	0%
5062	Radio Repair & Maintenance	6,000	-	2,339.15	3,660.85	39%
5075	Replacement Hose	1,000	-	2,054.01	(1,054.01)	205%
5076	Firefighting Equip, BES, Safety Upgrades	40,000	8,520.11	24,664.10	15,335.90	62%
5077	PPE/Apparel	76,700	-	76,700.00	-	100%
5082	Subscriptions & Dues	100	-	-	100.00	0%
5083	Awards Banquet	10,000	-	6,212.69	3,787.31	62%
5084	New Member Physicals, Exams, Vaccines	39,000	375.00	40,239.80	(1,239.80)	103.18%
5086	Recruitment Expense	500	-	1,774.58	(1,274.58)	355%
5091	Station Operations	3,000	-	2,872.02	127.98	96%
5092	Volunteer Reimbursements	86,500	-	43,109.00	43,391.00	49.84%
6121	Contingency (Equip/Repairs)	47,243	-	3,383.20	43,859.80	7%
	TOTAL	\$ 4,468,049	\$ 327,358.98	\$ 2,806,268.35	\$ 1,661,780.65	62.81%

Acct #	AMBULANCE SERVICE PROGRAM	Amount Budgeted	August	Actual YTD	Total Budget Remaining	%
5010	Labor - Paramedics (Fully-burdened)	\$ 2,160,296.00	\$ 127,692.68	\$ 1,078,070.88	\$ 1,082,225.12	49.90%
5018	Physician Advisor & EMS Training	91,000.00	-	60,323.60	30,676.40	66.29%
5041	Insurance	15,300.00	-	15,529.00	(229.00)	101%
5077	Uniforms/PPE	12,000.00	3,687.15	8,082.24	3,917.76	67%
5078	Medical Equipment & Supplies	62,500.00	3,699.89	35,709.50	26,790.50	57.14%
5082	Subscriptions & Dues	800.00	-	-	800.00	0%
5084	Annual Physicals & Fitness Assessments, Vaccines	22,610.00	-	-	22,610.00	0%
	TOTAL	\$ 2,364,506.00	\$ 135,079.72	\$ 1,197,715.22	\$ 1,166,790.78	50.65%

LFPD Budget Report - August 2023 continued

Acct #	CAPITAL PROJECTS	Amount Budgeted	August	Actual YTD	Total Budget Remaining	%
6101	Large Equipment	\$ -	\$ -	\$ -	\$ -	0%
6102	Building Related	85,133	-	30,530.00	54,603.00	36%
6103	Property Acquisition	-	-	-	-	0%
6105	Apparatus Replacement	161,263	\$ 4,073.99	98,035.99	63,227.01	61%
6108	Capital Reserve	-	-	-	-	0%
	TOTAL	\$ 246,396	\$ 4,073.99	\$ 128,565.99	\$ 117,830.01	52%
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	GRAND TOTALS	\$ 9,444,953	\$ 662,286	\$ 5,758,275	\$ 3,686,678.05	60.97%
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Acct #	PENSION	Amount Budgeted	August	Actual YTD	Total Budget Remaining	%
6111	Fire Pensions	\$ 472,600	\$ 2,000.00	\$ 269,330.76	\$ 203,269.24	57%
6113	Pension Fund Reserve	-	-	\$ -	-	0%
6114	Actuarial Study	-	-	\$ -	-	0%
6115	Investment Management Fees	4,500	-	\$ 1,514.09	2,985.91	34%
	TOTAL	\$ 477,100	\$ 2,000.00	\$ 270,844.85	\$ 206,255.15	57%