

**Louisville Fire Protection District  
Board of Directors Regular Meeting  
June 11, 2009**

In Attendance: Board members Abbott, Ross, Schmidt, Varra, & Yost  
Chief Parker

President Yost called the meeting to order at 7:45 p.m. Roll call was taken and all board members were present. Board member Abbott moved to accept the minutes of the May meeting. Board member Ross seconded, motion carried. It was acknowledged that no minutes were taken at the 4/30 work session re: the citizen survey and state of the department.

Chief Parker reported that he is currently working with the City to arrange televising a board meeting in council chambers to present the results of the citizen survey. He is also looking into a webcast.

Chief Parker presented his monthly report.

- A letter of interest was received from ConocoPhillips re: the purchase of our property at 88<sup>th</sup>/Campus Dr. A response will be drafted - the board will give it consideration, but not within 30 days as requested.
- Discussion is ongoing with Avista re: the St. Andrews property.
- Chief Parker is working on obtaining a FEMA grant requesting \$3.2M to construct Station 1. He proposed obtaining a permit using the Cole-Russell proposal and design/build concept (knowing that there will be some changes in the scope). Board member Schmidt moved to authorize Chief Parker and staff to move forward with the obtaining a preliminary building permit for Station 1 and also with pursuing the grant for construction. Board member Abbott seconded, motion carried.
- The citizen survey was discussed. It was a group effort and Chief Parker expressed appreciation to everyone who helped with it. It will be presented to the fire dept. on 7/14.
- Our proposed amendments to the fire code, including 5,000 sq. ft. sprinkler requirements, Knox box, and adopting wildland interface, will be presented to the Louisville Board of Adjustments on June 18.
- Chief Parker proposed purchasing a replacement vehicle for 2731 if we have funds available in October. We have been struggling with it for a long time (it is 19 years old). The board requested pricing info.
- The mapping system is on track.
- A proposal to allow employees an opportunity to participate in AFLAC group insurance coverage was presented and discussed. Each person would have an individual policy, with no obligation to the district other than to administer the payroll deductions and issue the monthly payment to AFLAC on behalf of the participants. Board members have no objection as long as the time requirement is not excessive. Board member Abbott moved to approve use of staff time to administer short-term disability. Board member Ross seconded, motion carried.
- A draft of an SOG re: catastrophic leave that permits an employee to transfer TOWP to a fellow employee was reviewed. Board member Schmidt moved to approve it (FD-SOG-149), Board member Abbott seconded, motion carried.
- The Firefighter 1 academy graduation is July 10.

Financial Report

General Fund

Checking:

Old Balance	4/30/2009		\$ 24,253.26
Deposits			\$ 827,699.48
	Apr Co Ck	\$ 780,802.92	
	Wells Fargo (Lease-Purchase)	7,460.41	
	Ambulance Transports	35,244.61	
	Tim Parker (Hazmat test)	30.00	
	Plan Reviews	600.00	
	Ambulance Subscription	85.00	
	Walt Trotter (Reimb - text messaging)	247.50	
	Firefighters' Fund (Reimb - flowers)	54.06	
	Pinnacol Assurance (Work Comp Dividend)	3,162.00	
	Jason McKean (Reimb - balance of boots)	12.98	
New Balance			\$ 851,952.74
Disbursements			\$ 844,271.79
	Bills	\$ 108,669.75	
	Pension Fund (From April County Ck)	35,086.04	
	Ambulance Transport Refunds (due to overpayments)	516.00	
	Wells Fargo IBS	700,000.00	
New Balance	5/31/2009		\$ 7,680.95
Other:			\$4,555,527.90
	Wells Fargo Money Market (includes Emergency Reserve)	\$ 4,538,708.71	
	Length of Service Accounts	16,819.19	

Board member Schmidt moved to approve the Financial Report. Board member Ross seconded, motion carried.

Bills

Rocky Mountain Power Generation	Water pump assembly	\$ 234.28
Carla Doggett	Cleaned stations	160.00
Daily Camera	1 year subscription	157.30
James Bage	Reimb - propane tank refill	19.47
Eric Philips	Reimb - EMS course registration & mileage	67.00
Office Max	Office supplies, stencils, bookends	73.21
Mike Schick	Nat Fire Academy lodging	232.20
Jason Brewer	Reimb - wildland training	65.00
Professional Window Cleaning	St 2 bay door and building windows	425.00
Comcast	Upgraded cable tv	59.20

Community College of Aurora	Paramedic course	\$ 1,464.65
Ireland Stapleton	Legal fees	110.00
Via Tek	Network & PC support; spam & virus protection; phone repair, POE injector	1,010.99
Cbeyond	St 2 phones and T1 line	516.98
E-One	Standard handrail end	25.42
Cintas Corp	Uniform service - mechanic, mats, paper towels	154.38
Carla Doggett	Cleaned stations	252.00
ADM Landscaping	Lawn maintenance	242.86
Johnson Kightlinger Graham	Accounting support	750.00
Nextel Communications	Nextel phones service & data kit	668.56
City of Louisville	Water & sewer - St 2	74.36
Western Disposal	Trash removal	120.00
Xcel Energy	Utilities	1,129.24
Diamond Shamrock	Fuel – ambulances	365.34
Diamond Shamrock	Fuel – fleet	822.22
Arbor Occupational	Physical	186.00
Employers Council Services	Federal/state employment posters	42.06
City of Louisville	Water & sewer - St 1	57.72
Eldorado Artesian Springs	Drinking water	110.45
Qwest	St 1 phones	141.13
International Code Council	Code books	445.75
CVC Inc	Ambulance supplies	759.20
Cintas Fire Protection	Service on fire extinguishers	224.44
Roadmasters Auto & Tire Center	Tires for 2751 and 2753	907.24
DOI/BLM	Fireline handbook, guidebook	39.39
Bound Tree Medical	Ambulance supplies	1,283.35
Colo CPR Assn	CPR cards	8.00
Louisville Auto Supply	Shop towels, hand cleaner, car wash, hose	62.22
Laundry Services	Bunker pants repair	109.00
Home Depot	Bulbs, batteries, paint, adapters, connectors, measuring wheel	342.49
Wells Fargo	CC; EMS Assn dues, postage, coffee, manuals	481.80
Wells Fargo	CC; St 2 vanity, grill cover, propane, salt, pepper	835.62
Wells Fargo	CC; Refund - cancelled rm accommodations	(368.70)
Wells Fargo	CC; Postage, Tide	62.47
Costco	Paper towels, pop for stations	198.95
Instant Imprints	T-shirts	1,434.50
Dept of Fire Safety	Hazmat test	30.00
Morrell Printing Solutions	Plan review checklist	114.87
Pinnacol Assurance	Workers' compensation	297.00
Bound Tree Medical	Ambulance supplies	155.19
Chase Bank	Medicare Hospital Insurance - April	734.30
PERA	Employer contribution – April	8,257.07
PERACare	Health insurance – May	6,296.67
Intuit	Payroll service fee - May	55.59
Bill Dhieux	Wages	4,177.92

Walter Trotter	Wages	\$ 4,273.60
Chris Mestas	Wages	4,091.20
Marcie Weber	Wages	1,620.48
Jackie Fry	Wages	4,913.60
Michael Schick	Wages	5,741.04
Tim Parker	Wages	7,767.22
James Bage	Wages	4,915.16
Adam Bowler	Wages	4,853.36
Jeff Schuppe	Wages	5,421.92
Sean Eaton	Wages	4,746.24
Nick Hoskin	Wages	4,915.16
Jason McKean	Wages	4,705.04
Trisha Gullledge	Wages	4,471.18
Shawn Stark	Wages	4,568.46
Irving VanderVegt	Wages	4,459.74
Board Salaries	4/30, 5/14	<u>525.00</u>
TOTAL		\$ 108,669.75

Board member Ross moved to approve the payment of the bills. Board member Schmidt seconded, motion carried.

Board members thanked everyone who helped with the Taste of Louisville and Touch-a-Truck.

It was moved and seconded to go into executive session to discuss a personnel issue. Motion carried. When the meeting resumed, with no further business, it was moved and seconded to adjourn. Motion carried.

Respectfully submitted,

Jackie Fry, Secretary